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Tender

## **Surrey and Sussex Off-Site Catering**

Office of the Sussex Police & Crime Commissioner

F02: Contract notice

Notice identifier: 2021/S 000-004444

Procurement identifier (OCID): ocds-h6vhtk-0298b3

Published 5 March 2021, 12:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Office of the Sussex Police & Crime Commissioner

Sackville House, Brooks Close, Lewes

East Sussex,

BN7 2FZ

#### **Contact**

Rob McCarthy

#### **Email**

[Rob.McCarthy@surrey.pnn.police.uk](mailto:Rob.McCarthy@surrey.pnn.police.uk)

#### **Telephone**

+44 7976982887

#### **Country**

United Kingdom

**NUTS code**

UKJ2 - Surrey, East and West Sussex

**National registration number**

N/A

**Internet address(es)**

Main address

<https://www.sussex-pcc.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=36997&B=BLUELIGHT](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=36997&B=BLUELIGHT)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=36997&B=BLUELIGHT](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=36997&B=BLUELIGHT)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Public order and safety

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Surrey and Sussex Off-Site Catering

Reference number

JPS567

#### **II.1.2) Main CPV code**

- 55520000 - Catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Police & Crime Commissioner for Sussex (Authority) invite expressions of interest from service providers (Service Providers) in relation to Off-site Planned and Responsive Feeding, Hospitality & Events Contract for Surrey & Sussex Police (the Service). This Invitation to Tender is to be read in conjunction with the information in the Notice and the Standard Selection Questionnaire (annex 10). Tenderers should read this Invitation to Tender and its Annexes carefully and ensure that they complete and submit all of the documents referred to below. Tenderers are instructed not to supplement their response with additional information other than the information specifically requested.

#### **II.1.5) Estimated total value**

Value excluding VAT: £500,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 55520000 - Catering services

### **II.2.3) Place of performance**

NUTS codes

- UKJ2 - Surrey, East and West Sussex

Main site or place of performance

East Sussex, BN7 2FZ

### **II.2.4) Description of the procurement**

The Police & Crime Commissioner for Sussex (Authority) invite expressions of interest from service providers (Service Providers) in relation to Off-site Planned and Responsive Feeding, Hospitality & Events Contract for Surrey & Sussex Police (the Service). This Invitation to Tender is to be read in conjunction with the information in the Notice and the Standard Selection Questionnaire (annex 10). Tenderers should read this Invitation to Tender and its Annexes carefully and ensure that they complete and submit all of the documents referred to below. Tenderers are instructed not to supplement their response with additional information other than the information specifically requested.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £500,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 August 2021

End date

31 August 2025

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

None

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

**IV.2) Administrative information**

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

19 April 2021

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 19 July 2021

**IV.2.7) Conditions for opening of tenders**

Date

19 April 2021

Local time

12:00pm

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The Police and Crime Commissioner for Sussex

Sackville House, Brooks Close

Lewes

BN7 2FZ

Email

[pcc@sussex-pcc.gov.uk](mailto:pcc@sussex-pcc.gov.uk)

Country

United Kingdom