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Tender

## **Fleet hire**

Phoenix Community Housing

F02: Contract notice

Notice identifier: 2025/S 000-004441

Procurement identifier (OCID): ocds-h6vhtk-04dd71

Published 10 February 2025, 5:00pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Phoenix Community Housing

The Green Man, 355 Bromley Road

London

SE6 2RP

### **Contact**

James Peters

### **Email**

[james.peters@phoenixch.org.uk](mailto:james.peters@phoenixch.org.uk)

### **Telephone**

+44 8000285700

### **Country**

United Kingdom

**NUTS code**

UKI44 - Lewisham and Southwark

**Internet address(es)**

Main address

[www.phoenixch.org.uk/](http://www.phoenixch.org.uk/)

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA22607](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA22607)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.mytenders.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.mytenders.co.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Fleet hire

#### **II.1.2) Main CPV code**

- 34100000 - Motor vehicles

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Phoenix Community Housing is a not-for-profit resident-led housing association based in south London. We own and manage more than 7,600 homes in the Lewisham wards of Bellingham, Catford South, Downham and Grove Park. We are committed to providing homes and services that meet residents needs.

We are looking for a supplier of vehicles to rent for our Repairs, Caretaking, Flytipping and Grounds Maintenance Services. It will be about 55 vehicles to include small to large vans, mainly panel vans but some tippers. Either on fixed term or flexi hire. They will need to be liveried and some bespoke fit out will be required. Efficient and convenient servicing and maintenance is a priority.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKI44 - Lewisham and Southwark

Main site or place of performance

The Green Man

355 Bromley Road

SE6 2RP

#### **II.2.4) Description of the procurement**

There are two documents attached. One document is the

contract conditions and schedules. The second document is schedule 1 which is the service specification. The other schedules are included with the contract conditions. Schedule 2 is the pricing schedule. Schedule 3, lists the documents that need to be submitted as part of your bid. This also details which award criteria they relate to and the weighting. Schedule 3 should therefore be submitted with the final column ticked off to indicate that all the required documents have been included.

To be clear the tender should include, an introduction to your organisation, your servicing and maintenance arrangements, the completed pricing schedule, schedule 3 showing which documents have been submitted, the mandatory policies as listed, your social value proposal and polices for sustainability and Health and Safety.

The contract itself would only be completed and submitted at the point of contract.

Questions are welcome but please ask them through the portal which means that the questions and answers will be seen by all organisations. I will not respond directly to bidders individually so please do not be offended if I do not do so.

James Peters

#### **II.2.5) Award criteria**

Quality criterion - Name: Health and Safety / Weighting: 5

Quality criterion - Name: Organisational resources / Weighting: 15

Quality criterion - Name: Servicing and maintenance arrangements / Weighting: 15

Quality criterion - Name: Mandatory policies / Weighting: 5

Quality criterion - Name: Social Value / Weighting: 5

Quality criterion - Name: Sustainability / Weighting: 5

Price - Weighting: 50

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

2 year extension by mutual agreement

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

#### **IV.2) Administrative information**

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

21 March 2025

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 25 July 2025

**IV.2.7) Conditions for opening of tenders**

Date

24 March 2025

Local time

12:00pm

Place

The Green Man

Information about authorised persons and opening procedure

James Peters and Jon Sewell

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=233703.](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=233703)

(MT Ref:233703)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>