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Tender

Fleet hire

Phoenix Community Housing

F02: Contract notice

Notice identifier: 2025/S 000-004441

Procurement identifier (OCID): ocds-h6vhtk-04dd71

Published 10 February 2025, 5:00pm

Section I: Contracting authority

I.1) Name and addresses

Phoenix Community Housing

The Green Man, 355 Bromley Road

London

SE6 2RP

Contact

James Peters

Email

james.peters@phoenixch.org.uk

Telephone

+44 8000285700

Country

United Kingdom

NUTS code

UKI44 - Lewisham and Southwark

Internet address(es)

Main address

www.phoenixch.org.uk/

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA22607

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.mytenders.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.mytenders.co.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Fleet hire

II.1.2) Main CPV code

- 34100000 - Motor vehicles

II.1.3) Type of contract

Supplies

II.1.4) Short description

Phoenix Community Housing is a not-for-profit resident-led housing association based in south London. We own and manage more than 7,600 homes in the Lewisham wards of Bellingham, Catford South, Downham and Grove Park. We are committed to providing homes and services that meet residents needs.

We are looking for a supplier of vehicles to rent for our Repairs, Caretaking, Flytipping and Grounds Maintenance Services. It will be about 55 vehicles to include small to large vans, mainly panel vans but some tippers. Either on fixed term or flexi hire. They will need to be liveried and some bespoke fit out will be required. Efficient and convenient servicing and maintenance is a priority.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI44 - Lewisham and Southwark

Main site or place of performance

The Green Man

355 Bromley Road

SE6 2RP

II.2.4) Description of the procurement

There are two documents attached. One document is the

contract conditions and schedules. The second document is schedule 1 which is the service specification. The other schedules are included with the contract conditions. Schedule 2 is the pricing schedule. Schedule 3, lists the documents that need to be submitted as part of your bid. This also details which award criteria they relate to and the weighting. Schedule 3 should therefore be submitted with the final column ticked off to indicate that all the required documents have been included.

To be clear the tender should include, an introduction to your organisation, your servicing and maintenance arrangements, the completed pricing schedule, schedule 3 showing which documents have been submitted, the mandatory policies as listed, your social value proposal and policies for sustainability and Health and Safety.

The contract itself would only be completed and submitted at the point of contract.

Questions are welcome but please ask them through the portal which means that the questions and answers will be seen by all organisations. I will not respond directly to bidders individually so please do not be offended if I do not do so.

James Peters

II.2.5) Award criteria

Quality criterion - Name: Health and Safety / Weighting: 5

Quality criterion - Name: Organisational resources / Weighting: 15

Quality criterion - Name: Servicing and maintenance arrangements / Weighting: 15

Quality criterion - Name: Mandatory policies / Weighting: 5

Quality criterion - Name: Social Value / Weighting: 5

Quality criterion - Name: Sustainability / Weighting: 5

Price - Weighting: 50

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

2 year extension by mutual agreement

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 March 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 25 July 2025

IV.2.7) Conditions for opening of tenders

Date

24 March 2025

Local time

12:00pm

Place

The Green Man

Information about authorised persons and opening procedure

James Peters and Jon Sewell

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=233703.

(MT Ref:233703)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>