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Tender

## **Approved Provider Lists for Outreach Service for Adults, Children and Young People and Day & Night Sitting Service for Adults, Children and Young People (Lot 1+3 - Council, Lot 2+4 -CCG)**

The Borough Council of Calderdale  
NHS Calderdale Clinical Commissioning Group (CCG)

F02: Contract notice

Notice identifier: 2022/S 000-004414

Procurement identifier (OCID): ocds-h6vhtk-0317da

Published 16 February 2022, 2:09pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Borough Council of Calderdale

Town Hall, Crossley Street

Halifax

HX1 1UJ

#### **Email**

[procurement@calderdale.gov.uk](mailto:procurement@calderdale.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKE44 - Calderdale and Kirklees

**National registration number**

184 3147 61

**Internet address(es)**

Main address

<https://www.calderdale.gov.uk/v2>

Buyer's address

<https://yortender.eu-supply.com/ctm/Company/CompanyInformation/Index/103251>

**I.1) Name and addresses**

NHS Calderdale Clinical Commissioning Group (CCG)

2nd Floor, Westgate House, Westgate

Halifax

HX1 1PW

**Email**

[calccg.contact@nhs.net](mailto:calccg.contact@nhs.net)

**Country**

United Kingdom

**NUTS code**

UKE44 - Calderdale and Kirklees

**Internet address(es)**

Main address

<https://www.calderdaleccg.nhs.uk/>

**I.2) Information about joint procurement**

The contract involves joint procurement

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=43678&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=43678&B=UK)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=43678&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=43678&B=UK)

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Approved Provider Lists for Outreach Service for Adults, Children and Young People and Day & Night Sitting Service for Adults, Children and Young People (Lot 1+3 - Council, Lot 2+4 -CCG)

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Borough Council of Calderdale (the “Council”) and Calderdale Clinical Commissioning Group (“CCG”) invites tenders from tenderers who wish to be considered for the appointment to the Outreach Services for Adults and Children and Young People (Lots 1 & 2) and Day and Night Sitting Service for Adults and Children and Young People (Lots 3 & 4) Approved Provider Lists. The service will be operated in four lots:

Lot 1: Outreach Service for the Council

Lot 2: Outreach Service for the CCG

Lot 3: Sitting Service for the Council

Lot 4: Sitting Service for the CCG

If bidding for the Outreach Service tenderers must bid for Lot 1 (the Council service), Lot 2 for the CCG is discretionary

If bidding for the Sitting Service, tenderers must bid for Lot 3 (the Council service), Lot 4 for the CCG is discretionary.

There is no guarantee of work for any lot. A Bidders Event will be held on 1st March 2022 at 9.00am - please confirm your attendance

#### **II.1.5) Estimated total value**

Value excluding VAT: £5,934,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Lot 1 - Outreach Service for Adults, Children and Young People (Council)

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

#### **II.2.3) Place of performance**

NUTS codes

- UKE44 - Calderdale and Kirklees

#### **II.2.4) Description of the procurement**

The Borough Council of Calderdale (the “Council”) and NHS Calderdale Clinical Commissioning Group (“CCG”) invites tenders from tenderers who wish to be considered for the appointment to the Outreach Service for Adults, Children & Young People – Approved Provider List.

Lot 1 is for a contract with the Council and all tenderers bidding for the Outreach Service must bid for Lot 1 (it is mandatory if applying for the Outreach service).

An Approved Provider List was established in August 2020 for the provision of Outreach Services for Adults, Children and Young People. The previous procurement documents provided that the list would be re-opened to new applicants to apply.

The commissioned Outreach service will promote social interaction and relationship building with peers to enable service users to undertake and be included in activities. It will promote independence through enabling and providing support where required. It will

be flexible, and person-centred and designed to address the needs of the service users and ensure outcomes of support plans are met. The service will deliver services for all ages and all client groups including those fully funded through Continuing Health Care.

This tender exercise provides an opportunity for new applicants to tender for inclusion on the list. Previous successful applicants do not need to re-apply.

It is anticipated that the appointment of successful tenderers to this Outreach Service – Approved Provider List will commence on the 1st August 2022 for a period of 2 years up to and including 31st July 2024 with an option to extend for a further two periods of up to 12 months each. The option to extend will be at the discretion of the Council.

All providers must be CQC registered.

All Documents are available to download from <https://yortender.eu-supply.com>

Each approved provider must satisfy the quality criteria outlined in paragraph 26 of the Invitation to Tenderers document.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 100%

Price - Weighting: 0%

#### **II.2.6) Estimated value**

Value excluding VAT: £5,040,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

It is anticipated that the appointment of successful tenderers to this Outreach Service – Approved Provider List will commence on the 1st August 2022 for a period of 2 years up to and including 31st July 2024 with an option to extend for a further two periods of up to 12 months each. The option to extend will be at the discretion of the Council.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 2 - Outreach Service for Adults, Children & Young People - Approved Provider List (Calderdale Clinical Commissioning Group)

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKE44 - Calderdale and Kirklees

### **II.2.4) Description of the procurement**

The Borough Council of Calderdale (the “Council”) and NHS Calderdale Clinical Commissioning Group (“CCG”) invites tenders from tenderers who wish to be considered for the appointment to the Outreach Service for Adults, Children & Young People – Approved Provider List.

Lot 2 is for a contract with the CCG and tenderers may, at their discretion, choose whether or not to bid for Lot 2.

An Approved Provider List was established in August 2020 for the provision of Outreach Services for Adults, Children and Young People. The previous procurement documents

provided that the list would be re-opened to new applicants to apply.

The commissioned Outreach service will promote social interaction and relationship building with peers to enable service users to undertake and be included in activities. It will promote independence through enabling and providing support where required. It will be flexible, and person-centred and designed to address the needs of the service users and ensure outcomes of support plans are met. The service will deliver services for all ages and all client groups including those fully funded through Continuing Health Care.

This tender exercise provides an opportunity for new applicants to tender for inclusion on the list. Providers who were admitted to the Outreach Service and/or Sitting Service Approved Provider Lists from 1 August 2021, (who were successful in the first tender process in 2020/21 and thereby already approved/accredited providers) do not need to submit a bid for Lot 2 - refer to section 1.10 of the Invitation to Tender. Existing Providers may notify the CCG that they wish to be considered for the CCG Service Lots. The CCG accepts the accreditation process carried out by the Council in admitting them onto the Approved Provider List(s) and thereby under the Procurement, Patient Choice and Competition Regulations 2013 is able to make a Direct Award of contract to those providers. The CCG will, at the end of the tender process, contact each Existing Provider to offer a Direct Award contract for the Outreach Service and/or Sitting Service under NHS procurement regulations. For the avoidance of doubt, Existing Providers do not need to submit a bid for Lot 2.

It is anticipated that the appointment of successful tenderers to this Outreach Service – Approved Provider List will commence on the 1st August 2022 for a period of 2 years up to and including 31st July 2024 with an option to extend for a further two periods of up to 12 months each. The option to extend will be at the discretion of the CCG.

All providers must be CQC registered.

All Documents are available to download from <https://yortender.eu-supply.com>

Each approved provider must satisfy the quality criteria outlined in paragraph 26 of the Invitation to Tenderers document.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 100%

Price - Weighting: 0%

### **II.2.6) Estimated value**

Value excluding VAT: £167,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

It is anticipated that the appointment of successful tenderers to this Outreach Service – Approved Provider List will commence on the 1st August 2022 for a period of 2 years up to and including 31st July 2024 with an option to extend for a further two periods of up to 12 months each. The option to extend will be at the discretion of the CCG.

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2.14) Additional information**

Tenderers should note that it is expected that during 2022 the CCG will become part of a West Yorkshire and Harrogate Integrated Care System which may mean that successful tenderers' contracts for Lots 2 and 4 (where applicable) may be entered into with the CCG's successor body.

## **II.2) Description**

### **II.2.1) Title**

Lot 3 - Day & Night Sitting Service for Adults, Children & Young People-Approved Provider List (Council)

Lot No

**II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

**II.2.3) Place of performance**

NUTS codes

- UKE44 - Calderdale and Kirklees

**II.2.4) Description of the procurement**

The Borough Council of Calderdale (the “Council”) and NHS Calderdale Clinical Commissioning Group (“CCG”) invites tenders from tenderers who wish to be considered for the appointment to the Day and Night Sitting Service for Adults, Children & Young People – Approved Provider List.

Lot 3 is for a contract with the Council and all tenderers bidding for the Sitting Service must bid for Lot 3 (it is mandatory if applying for the Sitting service).

An Approved Provider List was established in August 2020 for the provision of Day and Night Sitting Services for Adults, Children and Young People. The previous procurement documents provided that the list would be re-opened to new applicants to apply.

The commissioned Sitting Service will be to provide carers of adult service users with a break from their caring responsibility by providing support to service users in their homes to remain safe and comfortable whilst maintaining their individual dignity, privacy, freedom of choice and treating them with respect.

For children and young people, it will provide additional support to parent carers in order for children and young people to be included in family events, and allow them, as a family to lead their lives.

This tender exercise provides an opportunity for new applicants to tender for inclusion on the list. Previous successful applicants do not need to re-apply.

It is anticipated that the appointment of successful tenderers to this Sitting Service – Approved Provider List will commence on the 1st August 2022 for a period of 2 years up to and including 31st July 2024 with an option to extend for a further two periods of up to 12 months each. The option to extend will be at the discretion of the Council.

All providers must be CQC registered.

All Documents are available to download from <https://yortender.eu-supply.com>

Each approved provider must satisfy the quality criteria outlined in paragraph 26 of the Invitation to Tenderers document.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 100%

Price - Weighting: 0%

#### **II.2.6) Estimated value**

Value excluding VAT: £560,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

It is anticipated that the appointment of successful tenderers to this Sitting Service – Approved Provider List will commence on the 1st August 2022 for a period of 2 years up to and including 31st July 2024 with an option to extend for a further two periods of up to 12 months each. The option to extend will be at the discretion of the Council.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 4 - Day & Night Sitting Service for Adults, Children & Young People - Approved Provider List (Calderdale Clinical Commissioning Group)

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKE44 - Calderdale and Kirklees

### **II.2.4) Description of the procurement**

The Borough Council of Calderdale (the “Council”) and NHS Calderdale Clinical Commissioning Group (“CCG”) invites tenders from tenderers who wish to be considered for the appointment to the Day and Night Sitting Service for Adults, Children & Young People – Approved Provider List.

Lot 4 is for a contract with the CCG and tenderers may, at their discretion, choose whether or not to bid for Lot 4.

An Approved Provider List was established in August 2020 for the provision of Sitting Services for Adults, Children and Young People. The previous procurement documents provided that the list would be re-opened to new applicants to apply.

The commissioned Sitting Service will be to provide carers of adult service users with a break from their caring responsibility by providing support to service users in their homes to remain safe and comfortable whilst maintaining their individual dignity, privacy, freedom of choice and treating them with respect.

For children and young people, it will provide additional support to parent carers in order for children and young people to be included in family events, and allow them, as a family to lead their lives.

This tender exercise provides an opportunity for new applicants to tender for inclusion on the list. Providers who were admitted to the Outreach Service and/or Sitting Service

Approved Provider Lists from 1 August 2021, (who were successful in the first tender process in 2020/21 and thereby already approved/accredited providers) do not need to submit a bid for Lot 4 - refer to section 1.10 of the Invitation to Tender. Existing Providers may notify the CCG that they wish to be considered for the CCG Service Lots. The CCG accepts the accreditation process carried out by the Council in admitting them onto the Approved Provider List(s) and thereby under the Procurement, Patient Choice and Competition Regulations 2013 is able to make a Direct Award of contract to those providers. The CCG will, at the end of the tender process, contact each Existing Provider to offer a Direct Award contract for the Outreach Service and/or Sitting Service under NHS procurement regulations. For the avoidance of doubt, Existing Providers do not need to submit a bid for Lot 4.

It is anticipated that the appointment of successful tenderers to this Sitting Service – Approved Provider List will commence on the 1st August 2022 for a period of 2 years up to and including 31st July 2024 with an option to extend for a further two periods of up to 12 months each. The option to extend will be at the discretion of the CCG.

All providers must be CQC registered.

All Documents are available to download from <https://yortender.eu-supply.com>

Each approved provider must satisfy the quality criteria outlined in paragraph 26 of the Invitation to Tenderers document.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 100%

Price - Weighting: 0%

#### **II.2.6) Estimated value**

Value excluding VAT: £167,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

It is anticipated that the appointment of successful tenderers to this Sitting Service – Approved Provider List will commence on the 1st August 2022 for a period of 2 years up to and including 31st July 2024 with an option to extend for a further two periods of up to 12 months each. The option to extend will be at the discretion of the CCG.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

Tenderers should note that it is expected that during 2022 the CCG will become part of a West Yorkshire and Harrogate Integrated Care System which may mean that successful tenderers' contracts for Lots 2 and 4 (where applicable) may be entered into with the CCG's successor body.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Selection criteria as stated in the Selection Questionnaire and Invitation to Tender

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Selection criteria as stated in the Selection Questionnaire and Invitation to Tender. Quality will equate to 100% of the total evaluation scoring criteria. Tenderers are required to achieve a minimum score of 40% of the total marks available for a quality question for each individual quality question as per section 20.1.4 of the Invitation to Tender. Prices per Lot are set at fixed rates and will therefore not be scored.

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

The terms and conditions for this contract are available to download from <https://yortender.eu-supply.com>

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 March 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 15 June 2022

#### **IV.2.7) Conditions for opening of tenders**

Date

17 March 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Annually in February

### **VI.3) Additional information**

Tenderers are asked to note the appointment to this Approved Provider List does not guarantee successful tenderers any work. The procedure for the award of services to approved providers is set out in the Specification which is included with the procurement documents. There are four lots. All tenderers wishing to bid for the Outreach Service must bid for Lot 1 and all tenderers wishing to bid for the Sitting Service must bid for Lot 3. Lots 2 (Outreach – CCG) and 4 (Sitting – CCG) are discretionary and tenderers may choose, at their discretion, whether or not to bid for Lots 2 and 4. For the avoidance of doubt, tenderers are not permitted to bid for Lots 2 and 4 alone.

Successful tenderers will be required to enter into a separate contract for each lot (when bidding for more than one lot). A copy of the contracts are included with the procurement documents.

The estimated total spend on the Services by the Council and the CCG combined over the entire contract period, to include the optional extension periods, is £5,934,000 (excluding VAT). This is broken down as a total estimated spend of:

Lot 1: Council - £5,040,000 (excluding VAT)

Lot 3: Council - £560,000 (excluding VAT)

Lots 2 & 4: CCG - £334,000 (excluding VAT). The CCG budget cannot be split between lots however, the majority of packages from the CCG are likely to be Outreach Services.

These are estimates only and neither the Council nor the CCG shall be bound by such estimates nor should these be interpreted as an undertaking to purchase any services.

Tenderers are asked to note that appointment to one or both of these Approved Provider Lists does not guarantee the successful tenderers any work. The procedure for the award of services to approved providers is set out in the Specification which is included with the procurement documents.

Tenderers are also asked to note that it is intended that the Outreach Service and Day

and Night Sitting Service Approved Provider Lists will be re-opened for new applicants on an annual basis

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

District Registry of the High Court, Leeds Combined Court

Oxford Row

Leeds

LS1 3BG

Email

[bpc.leeds@justice.gov.uk](mailto:bpc.leeds@justice.gov.uk)

Telephone

+44 113062800

Country

United Kingdom

##### **VI.4.2) Body responsible for mediation procedures**

District Registry of the High Court, Leeds Combined Court

Oxford Row

Leeds

LS1 3BG

Email

[bpc.leeds@justice.gov.uk](mailto:bpc.leeds@justice.gov.uk)

Telephone

+44 113062800

Country

United Kingdom

**VI.4.4) Service from which information about the review procedure may be obtained**

District Registry of the High Court, Leeds Combined Court

Oxford Row

Leeds

LS1 3BG

Email

[bpc.leeds@justice.gov.uk](mailto:bpc.leeds@justice.gov.uk)

Telephone

+44 113062800

Country

United Kingdom