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Tender

Stationery and Copier Paper

National Procurement Service (Welsh Government)

F02: Contract notice

Notice identifier: 2021/S 000-004375

Procurement identifier (OCID): ocds-h6vhtk-029870

Published 4 March 2021, 4:48pm

Section I: Contracting authority

I.1) Name and addresses

National Procurement Service (Welsh Government)

T'yr Afon, Bedwas Road

Caerphilly

CF83 8WT

Email

npscorporateservices@gov.wales

Country

United Kingdom

NUTS code

UKL - WALES

Internet address(es)

Main address

<http://npswales.gov.uk>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA27760

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk/home.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/home.html>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://etenderwales.bravosolution.co.uk/home.html>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

National Contracting Body

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Stationery and Copier Paper

Reference number

NPS-CS-0106-20

II.1.2) Main CPV code

- 30192700 - Stationery

II.1.3) Type of contract

Supplies

II.1.4) Short description

The National Procurement Service (NPS) on behalf of the Welsh Public Sector wishes to establish a Framework Agreement for the supply of Stationery and Copier Paper(NPS-CS-0106-20) key areas include but are not limited to:

Notebooks and writing pads

Pens

Labels

Document presentation products

Envelopes

Filing products

Paper

II.1.5) Estimated total value

Value excluding VAT: £20,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 30192700 - Stationery
- 30199000 - Paper stationery and other items
- 30197643 - Photocopier paper
- 30192000 - Office supplies

II.2.3) Place of performance

NUTS codes

- UKL - WALES

II.2.4) Description of the procurement

The National Procurement Service (NPS) on behalf of the Welsh Public Sector wishes to establish a Framework Agreement for the supply of Stationery and Copier Paper (NPS-CS-0106-20). This Framework will be awarded to a sole Supplier for delivery across Wales.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £20,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2020/S 219-539000](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

9 April 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

9 April 2021

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 4 years

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Over 73 public sector organisation in Wales have committed to the NPS in principle, including all Local Authorities, NHS bodies, Welsh Government, Welsh Government Sponsored Bodies, the Police, Fire and Rescue Services, Higher and Further Education.

In accordance with Regulation 33(5) of the Public Contracts Regulations 2015 (as amended), these procedures for awarding call-off contracts under the framework may be applied only between the contracting authorities clearly identified in the tender documentation.

A copy of this list has been uploaded in the suppliers attachment area of the ITT at the time the notice was published to ensure compliance with the requirements of the Public Contracts Regulations.

The Welsh Ministers (NPS) will not be liable for any bidder costs arising from the non award of the framework.

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=108337

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority's economic and social objectives. Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community Benefits included in this contract are:

The National Procurement Service will be utilising the Social Value Portal to measure and monitor Social Value Commitments made by Suppliers during this tender. Further information is available in the ITT.

(WA Ref:108337)

The buyer considers that this contract is suitable for consortia.

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

National Procurement Service

T'yr Afon, Bedwas Road

Caerphilly

CF83 8WT

Email

npscoperateservices@gov.wales

Country

United Kingdom