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Planning

Automatic Statement Reconciliation Software

STOKE-ON-TRENT CITY COUNCIL

F01: Prior information notice

Prior information only

Notice identifier: 2025/S 000-004355

Procurement identifier (OCID): ocds-h6vhtk-04dd49

Published 10 February 2025, 2:45pm

Section I: Contracting authority

I.1) Name and addresses

STOKE-ON-TRENT CITY COUNCIL

Civic Centre

STOKE-ON-TRENT

ST41HH

Contact

Agnes Ashun

Email

agnes.ashun@stoke.gov.uk

Telephone

+44 1782237651

Fax

+44 1782237651

Country

United Kingdom

Region code

UKG23 - Stoke-on-Trent

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.stoke.gov.uk/>

Buyer's address

<https://www.stoke.gov.uk/>

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Automatic Statement Reconciliation Software

II.1.2) Main CPV code

- 48441000 - Financial analysis software package

II.1.3) Type of contract

Supplies

II.1.4) Short description

Stoke-on-Trent City Council is exploring the procurement of an Automatic Statement Reconciliation Software to support financial operations by improving accuracy, efficiency, and automation in reconciling various financial statements, including bank transactions, supplier statements, and internal ledger records.

- Automate reconciliation processes, reducing manual effort and improving data accuracy.
- Identify discrepancies and exceptions dynamically, with built-in error handling.
- Utilise AI-driven or rule-based transaction matching to enhance financial control.
- Assist in the discovery of hidden credit notes to maximise cost recovery.
- Provide tracking functionality to monitor whether identified issues, such as missing invoices or reconciliation discrepancies, have been resolved.
- Offer compatibility with widely used ERP and finance management solutions, such as SAP Public Cloud and Civica, allowing for data extraction or integration where feasible.
- Support compliance with financial regulations and reporting standards applicable in the UK public sector.
- Provide an intuitive interface with real-time reporting and analytics for financial oversight.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48440000 - Financial analysis and accounting software package

II.2.3) Place of performance

NUTS codes

- UKG23 - Stoke-on-Trent

Main site or place of performance

United Kingdom (Stoke-on-Trent and surrounding areas)

II.2.4) Description of the procurement

Stoke-on-Trent City Council is seeking a scalable and efficient reconciliation solution that can work alongside existing financial management systems. The key objectives include:

- Automated Matching - AI-driven and configurable rule-based matching of transactions.
- Exception Handling - Identification of unmatched or irregular transactions for review.
- Discovery of Hidden Credit Notes - Identification of supplier credit notes that may have gone unnoticed, helping to recover costs.
- Issue Tracking & Resolution Monitoring - A system to flag reconciliation issues and track their resolution status to ensure follow-through.
- Audit Trail & Compliance - Full traceability and reporting features to support audits.
- Cloud-Based or On-Premise Deployment - A flexible solution that can accommodate different IT environments.
- Integration and Data Handling - Ability to interact with ERP, finance management systems, and other relevant platforms through structured data extraction, reporting capabilities, or integration where applicable.

The council wishes to continue fulfilling its current services to the same high standard, though recognizes the need to engage with the innovative providers within the market to better understand the wider offer which may be available in an ever developing digital service area.

If you are interested in any further discussions regarding this notice please contact Gabriella.brown@stoke.gov.uk with the reference 'Automatic Statement Reconciliation' where additional details can be discussed.

II.3) Estimated date of publication of contract notice

1 April 2025

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

The procurement will be conducted as an open and competitive tender process, ensuring compliance with public sector procurement regulations.

This PIN serves as early notification to potential suppliers regarding this upcoming opportunity. Interested parties are encouraged to express interest and provide feedback on the proposed scope of services.