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Tender

## **For the Provision of Agency Staff Services.**

ROCHDALE BOROUGHWIDE HOUSING LIMITED

F02: Contract notice

Notice identifier: 2024/S 000-004337

Procurement identifier (OCID): ocds-h6vhtk-04389e

Published 9 February 2024, 7:58am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

ROCHDALE BOROUGHWIDE HOUSING LIMITED

Unique enterprise centre

Rochdale

OL16 2UP

#### **Contact**

Stephen Camm

#### **Email**

[rbh.procurement@rbh.org.uk](mailto:rbh.procurement@rbh.org.uk)

#### **Country**

United Kingdom

#### **Region code**

UKD3 - Greater Manchester

**RSH register**

4607

**Internet address(es)**

Main address

[www.rbh.org.uk](http://www.rbh.org.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.the-chest.org.uk](http://www.the-chest.org.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.the-chest.org.uk](http://www.the-chest.org.uk)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

For the Provision of Agency Staff Services.

Reference number

DN710427

#### **II.1.2) Main CPV code**

- 79620000 - Supply services of personnel including temporary staff

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

We are now going out to tender for a range of employment agency organisations, to form a Preferred Suppliers List (PSL) within RBH. This 'Preferred Suppliers List' will be made up of a number of varied specialised agencies, that can be utilised by RBH at any time, based on pre-determined contracts, during the life of the agreement.

The tender will be made up of two 'Lots', and interested parties can bid for a place in either, or both of the 'Lots', dependant upon the suitability of your organisation.

Lot 1 - Agency Staff. The supply of short term agency staff, to support teams across RBH when temporary additional resource is required.

Lot 2 - Single Role Recruitment. To be able to provide candidates for RBH to consider for permanent RBH employee roles.

Please Note: RBH cannot commit to any particular level of spend during the course of this contract. Usage will depend entirely on demand, i.e. the fluctuating requirements of teams across RBH as and when they arise.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Agency Staff

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79620000 - Supply services of personnel including temporary staff

### **II.2.3) Place of performance**

NUTS codes

- UKD3 - Greater Manchester

Main site or place of performance

The Borough of Rochdale

### **II.2.4) Description of the procurement**

The supply of short term agency staff, to support teams across RBH when temporary additional resource is required.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Option to extend by 2 X 1 year periods

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend by 2 X 1 year periods

## **II.2) Description**

### **II.2.1) Title**

Single Role Recruitment.

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79620000 - Supply services of personnel including temporary staff

### **II.2.3) Place of performance**

NUTS codes

- UKD3 - Greater Manchester

Main site or place of performance

The Borough of Rochdale

### **II.2.4) Description of the procurement**

To be able to provide candidates for RBH to consider for permanent RBH employee roles.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

An Option to extend of 2 X 1 year periods

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

An Option to extend of 2 X 1 year periods

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

As per the CCS SQ

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 March 2024

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

12 March 2024

Local time

10:00am

Information about authorised persons and opening procedure

RBH Legal Team

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Payment Terms are 30 days via BACS

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

RBH Legal Team

Unique enterprise centre

Rochdale

OL16 2UP

Country

United Kingdom