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Tender

## **The Provision of Specialist advice and support for asylum seekers and refugees**

Cambridge City Council

F02: Contract notice

Notice identifier: 2025/S 000-004328

Procurement identifier (OCID): ocds-h6vhtk-04dd33

Published 10 February 2025, 12:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Cambridge City Council

Cambridge City Council, Guildhall

Cambridge

CB2 3QJ

#### **Contact**

Mr Jonathan Loneza

#### **Email**

[jonathan.loneza@cambridge.gov.uk](mailto:jonathan.loneza@cambridge.gov.uk)

#### **Telephone**

+44 1223457107

#### **Country**

United Kingdom

**Region code**

UKH1 - East Anglia

**Internet address(es)**

Main address

[www.cambridge.gov.uk](http://www.cambridge.gov.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=1182bbf4-e3e3-ef11-8134-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=1182bbf4-e3e3-ef11-8134-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

The Provision of Specialist advice and support for asylum seekers and refugees

Reference number

DN762264

#### **II.1.2) Main CPV code**

- 85300000 - Social work and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Cambridge City Council supports the resettlement of displaced people who have travelled to the UK on various routes. As a Council, we recognise that world events can quickly influence what is required of a service for asylum seekers and refugees. Therefore, it is important that any service is flexible to these needs and has an existing understanding of different customs and cultures, as well as a passion to work in this field.

The people who require advice, information and support in Cambridge are likely to be on one of the visa routes listed below, however this list is not exhaustive and is likely to change overtime:

- Afghan Citizens Resettlement Scheme (ACRS) and Afghan Relocations and Assistant Policy (ARAP) – soon to be replaced by the Afghan Resettlement Programme (ARP)
- UK Resettlement Scheme (UKRS)
- Homes for Ukraine (HfU) and Ukraine Permission Extension (UPE)
- Syrian Vulnerable Persons Resettlement Scheme (VPRS) and Vulnerable Children's Resettlement Scheme (VCRS)
- Post-decision refugees – who have been granted refugee status or humanitarian protection and are no longer subject to immigration control

- British National (Overseas) visa holders
- Unaccompanied Asylum Seeking Children (UASC)
- Any family reunification schemes

As a service you must provide specialist advice, information, and support as required to asylum seekers and refugees. This will include the below and full details are provided within the specification:

- Specialist advice, information, and support to asylum seekers and refugees
- Act as a point of contact for community groups, charities, and other agencies for the latest information and issues facing asylum seekers and refugees
- Advocate for the rights of asylum seekers and refugees
- Host and engage with relevant networking opportunities and events
- Organise and promote cultural activities within the city
- Have an office space in Cambridge city that clients can attend in-person
- Provide interpreting services as required for one-to-one work clients as well as any promotional materials
- Offer OISC-accredited immigration advice and support with immigration applications, such as assisting with Home Office applications
- Hold local knowledge on the challenges and opportunities facing residents in Cambridge – working to overcome challenges and seize opportunities.
- Understand and work to tackle institutional discrimination through promoting anti-racist practice
- Awareness of the impacts of crime and how to support victims of crime, such as domestic abuse, hate crime, and modern slavery
- Budgeting and financial advice, including welfare benefits
- Employability rights and volunteering opportunities
- Housing options and advice

- Household support, such as furniture, food, and energy poverty
- Hold an exemplary reputation in the community with the ability to allay any misinformation or community tension, having the ability to bring community groups together safely to resolve disputes and promote cohesion
- Health awareness
- Trauma-informed approach to wellbeing services
- Awareness of ESOL opportunities

#### **II.1.5) Estimated total value**

Value excluding VAT: £250,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 98200000 - Equal opportunities consultancy services
- 98100000 - Membership organisation services
- 98390000 - Other services
- 98330000 - Physical well-being services

#### **II.2.3) Place of performance**

NUTS codes

- UKH1 - East Anglia

#### **II.2.4) Description of the procurement**

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- Trauma-informed approach to wellbeing services
- Awareness of ESOL opportunities

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £250,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

End date

31 March 2028

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

3 March 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

17 March 2025

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court

The Strand

London

Country

United Kingdom