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Tender

The Provision of Specialist advice and support for asylum seekers and refugees

Cambridge City Council

F02: Contract notice

Notice identifier: 2025/S 000-004328

Procurement identifier (OCID): ocids-h6vhtk-04dd33

Published 10 February 2025, 12:15pm

Section I: Contracting authority

I.1) Name and addresses

Cambridge City Council

Cambridge City Council, Guildhall

Cambridge

CB2 3QJ

Contact

Mr Jonathan Loneza

Email

jonathan.loneza@cambridge.gov.uk

Telephone

+44 1223457107

Country

United Kingdom

Region code

UKH1 - East Anglia

Internet address(es)

Main address

www.cambridge.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=1182bbf4-e3e3-ef11-8134-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=1182bbf4-e3e3-ef11-8134-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The Provision of Specialist advice and support for asylum seekers and refugees

Reference number

DN762264

II.1.2) Main CPV code

- 85300000 - Social work and related services

II.1.3) Type of contract

Services

II.1.4) Short description

Cambridge City Council supports the resettlement of displaced people who have travelled to the UK on various routes. As a Council, we recognise that world events can quickly influence what is required of a service for asylum seekers and refugees. Therefore, it is important that any service is flexible to these needs and has an existing understanding of different customs and cultures, as well as a passion to work in this field.

The people who require advice, information and support in Cambridge are likely to be on one of the visa routes listed below, however this list is not exhaustive and is likely to change overtime:

- Afghan Citizens Resettlement Scheme (ACRS) and Afghan Relocations and Assistant Policy (ARAP) – soon to be replaced by the Afghan Resettlement Programme (ARP)
- UK Resettlement Scheme (UKRS)
- Homes for Ukraine (HfU) and Ukraine Permission Extension (UPE)
- Syrian Vulnerable Persons Resettlement Scheme (VPRS) and Vulnerable Children's Resettlement Scheme (VCRS)
- Post-decision refugees – who have been granted refugee status or humanitarian protection and are no longer subject to immigration control

- British National (Overseas) visa holders
- Unaccompanied Asylum Seeking Children (UASC)
- Any family reunification schemes

As a service you must provide specialist advice, information, and support as required to asylum seekers and refugees. This will include the below and full details are provided within the specification:

- Specialist advice, information, and support to asylum seekers and refugees
- Act as a point of contact for community groups, charities, and other agencies for the latest information and issues facing asylum seekers and refugees
- Advocate for the rights of asylum seekers and refugees
- Host and engage with relevant networking opportunities and events
- Organise and promote cultural activities within the city
- Have an office space in Cambridge city that clients can attend in-person
- Provide interpreting services as required for one-to-one work clients as well as any promotional materials
- Offer OISC-accredited immigration advice and support with immigration applications, such as assisting with Home Office applications
- Hold local knowledge on the challenges and opportunities facing residents in Cambridge – working to overcome challenges and seize opportunities.
- Understand and work to tackle institutional discrimination through promoting anti-racist practice
- Awareness of the impacts of crime and how to support victims of crime, such as domestic abuse, hate crime, and modern slavery
- Budgeting and financial advice, including welfare benefits
- Employability rights and volunteering opportunities
- Housing options and advice

- Household support, such as furniture, food, and energy poverty
- Hold an exemplary reputation in the community with the ability to allay any misinformation or community tension, having the ability to bring community groups together safely to resolve disputes and promote cohesion
- Health awareness
- Trauma-informed approach to wellbeing services
- Awareness of ESOL opportunities

II.1.5) Estimated total value

Value excluding VAT: £250,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 98200000 - Equal opportunities consultancy services
- 98100000 - Membership organisation services
- 98390000 - Other services
- 98330000 - Physical well-being services

II.2.3) Place of performance

NUTS codes

- UKH1 - East Anglia

II.2.4) Description of the procurement

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £250,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

End date

31 March 2028

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

3 March 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

17 March 2025

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

The High Court

The Strand

London

Country

United Kingdom