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Tender

Early Years: Accredited level 3 training for Special Educational Needs Coordinators (SENCOs)

Department for Education

F02: Contract notice

Notice identifier: 2025/S 000-004325

Procurement identifier (OCID): ocds-h6vhtk-04cd8e

Published 10 February 2025, 12:01pm

Section I: Contracting authority

I.1) Name and addresses

Department for Education

Sanctuary Buildings, 20, Great Smith Street

London

SW1P 3BT

Contact

Jo Foster

Email

EYRecovery.SENCOTRAINING@education.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://www.gov.uk/government/organisations/department-for-education>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://education.app.jaggaer.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://education.app.jaggaer.com/>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Early Years: Accredited level 3 training for Special Educational Needs Coordinators (SENCOs)

II.1.2) Main CPV code

- 80000000 - Education and training services

II.1.3) Type of contract

Services

II.1.4) Short description

This contract is to deliver training to a minimum of 1,000 early years (EY) Special Educational Needs Coordinators (SENCOs) resulting in an accredited Level 3 EY SENCO qualification. The training will be for SENCOs working in group-based and childminder settings. The training will be available across England.

For further information, please access the ITT documents via the Jaggaer e-Procurement platform (itt_3343).

II.1.5) Estimated total value

Value excluding VAT: £950,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 80500000 - Training services
- 80510000 - Specialist training services
- 80511000 - Staff training services

II.2.3) Place of performance

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England

- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

II.2.4) Description of the procurement

Early identification of SEND is essential. As set out in statutory guidance SEND code of practice: 0 to 25 years, (<https://www.gov.uk/government/publications/send-code-of-practice-0-to-25>) (“the code of practice”), it is particularly important in the early years that there is no delay in making any necessary special educational provision. Early action to address identified needs is critical to preparing children for school, and to the future progress and improved outcomes that are essential in helping children to prepare for adult life.

Providing high quality special educational needs and disabilities (SEND) training for the Early Years workforce is therefore essential to address challenges within the current EY SEND system, including maximising access to entitlement places and delivering quality care and early intervention for children with SEND whilst in settings. SENCOs play a fundamental role in this.

The primary objective for any future training would be to increase the number of level 3 qualified SENCOs available to children in group-based and childminder settings, who have the knowledge and skills to properly fulfil the role of a SENCO, as described in the Code of Practice.

The role of the SENCO involves:

- ensuring all educators in the setting understand their responsibilities to children with SEND and the setting's approach to identifying and meeting SEN
- advising and supporting colleagues
- ensuring parents are closely involved throughout and that their insights inform action taken by the setting, and
- liaising with professionals or agencies beyond the setting.

The Successful Supplier will deliver training to a minimum of 1,000 SENCOs between 1 May 2025 and 31 March 2026. Trainees are expected to take up to 6 months to complete the training.

For further information, please access the ITT documents via the Jaggaer e-Procurement platform (itt_3343).

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £950,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 May 2025

End date

31 March 2026

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2025/S 000-000184](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

12 March 2025

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

12 March 2025

Local time

5:01pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

The Strand

London

Country

United Kingdom