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Tender

## **Security Services at Beaufort House and Ty Parc Newydd**

Neath Port Talbot County Borough Council

F02: Contract notice

Notice identifier: 2022/S 000-004323

Procurement identifier (OCID): ocds-h6vhtk-03177f

Published 15 February 2022, 5:04pm

The closing date and time has been changed to:

**25 April 2022, 2:30pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Neath Port Talbot County Borough Council

Civic Centre

Port Talbot

SA13 1PJ

#### **Email**

[m.c.anderson@npt.gov.uk](mailto:m.c.anderson@npt.gov.uk)

#### **Country**

United Kingdom

**NUTS code**

UKL17 - Bridgend and Neath Port Talbot

**Internet address(es)**

Main address

<http://www.npt.gov.uk>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0274](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0274)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Security Services at Beaufort House and Ty Parc Newydd

Reference number

NPT-1684

#### **II.1.2) Main CPV code**

- 79710000 - Security services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Neath Port Talbot County Borough Council wish to appoint a service provider for security services at Beaufort House, Neath and Ty Parc Newydd, Neath.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79710000 - Security services

#### **II.2.3) Place of performance**

NUTS codes

- UKL17 - Bridgend and Neath Port Talbot

#### **II.2.4) Description of the procurement**

The contract will cover the various security requirements of Beaufort House and Ty Parc Newydd, and will contain elements of the following:

- Security Guarding
- Alarm Response
- Key Holding

### **II.2.5) Award criteria**

Quality criterion - Name: Overall Quality / Weighting: 40

Quality criterion - Name: Sub Weighting - Method Statement 1 - Contract Start Up / Weighting: 10

Quality criterion - Name: Sub Weighting - Method Statement 2 - Performance / Weighting: 25

Quality criterion - Name: Sub Weighting - Method Statement 3 - Staffing and Account Management / Weighting: 25

Quality criterion - Name: Sub Weighting - Method Statement 4 - Call Outs / Weighting: 10

Quality criterion - Name: Sub Weighting - Method Statement 5 - Contract Management / Weighting: 30

Cost criterion - Name: Overall Price / Weighting: 60

Cost criterion - Name: Sub Weighting - Annual Cost / Weighting: 80

Cost criterion - Name: Sub Weighting - Golwg Y Dre - Call out Charge for Alarm Response / Weighting: 5

Cost criterion - Name: Sub Weighting - Windsor Road - Call out Charge for Alarm Response / Weighting: 5

Cost criterion - Name: Sub Weighting - Golwg Y Dre - Charge per hour for call outs lasting longer than one hour / Weighting: 5

Cost criterion - Name: Sub Weighting - Windsor Road - Charge per hour for call outs lasting longer than one hour / Weighting: 5

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 June 2022

End date

31 May 2025

This contract is subject to renewal

Yes

Description of renewals

Option to extend for up to a further 12 months.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.2) Contract performance conditions**

As provided for in the ITT

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

22 March 2022

Local time

2:30pm

Changed to:

Date

25 April 2022

Local time

2:30pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

#### **IV.2.7) Conditions for opening of tenders**

Date

22 March 2022

Local time

2:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

If you require independent support or advice in the tendering process, Business Wales provide guidance and advice (free of charge) by way

of:

- On-line information
- Telephone support
- Workshops

Further information on how to access this guidance and advice is available by accessing this ITT or by contacting Business Wales on 03000 603000.

Suppliers' Instructions 'How to Express Interest in this ITT':

1. Register your company on the etenderwales portal (this is required only once. However if your details have changed since you registered

you will need to up-date them).

- Browse to the eSourcing Portal: <https://etenderwales.bravosolution.co.uk>
- Click the 'Suppliers register here' link.
- Complete the 'Organisation Details' and 'User Details' sections.

- Note the username you choose and click 'Save' when complete.
- You will shortly receive an email with your unique password (please keep this secure).
- Agree to the terms and conditions and click 'continue'.

## 2. Express an interest in the ITT.

- Login to the portal with the username / password.
- Click the ITT Open to all Suppliers' link.
- Alternatively, search for the relevant ITT (itt\_92580).
- Click on the relevant ITT to access the content.
- Click the 'Express Interest' button on the right-hand side of the screen.
- This will move the ITT into your 'My ITT pages'. (This is a secure area reserved for your projects only.)
- Click on the ITT code, you can now access any attachments by selecting 'Buyer Attachments'.

## 3. Responding to the ITT.

- You can now choose to 'Respond' or 'Decline to Respond' (please give a reason if declining).
- You can now use the 'Messages' function to communicate with the buyer and seek any clarification.
- Note the 'Closing Date', and then follow the onscreen instructions to complete the ITT.

There is help available Monday - Friday (8am - 6pm) on: [help@bravosolution.co.uk](mailto:help@bravosolution.co.uk) or by telephone on 0800 368 485.

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at [https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=118546](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=118546)

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority's economic and social objectives. Accordingly, contract performance conditions may relate in particular to social and

environmental considerations. The Community Benefits included in this contract are:

The Community Benefits response will not be evaluated or scored as part of the tender process.

(WA Ref:118546)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom