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Contract

The Preparation and Delivery of the Style Mile Christmas Carnival

Glasgow City Council

F03: Contract award notice

Notice identifier: 2021/S 000-004278

Procurement identifier (OCID): ocds-h6vhtk-029815

Published 3 March 2021, 4:40pm

Section I: Contracting authority

I.1) Name and addresses

Glasgow City Council

Chief Executives Department, City Chambers

Glasgow

G2 1DU

Contact

Lesley Thomson

Email

Lesley.Thomson2@glasgow.gov.uk

Telephone

+44 1412878637

Country

United Kingdom

NUTS code

UKM82 - Glasgow City

Internet address(es)

Main address

www.glasgow.gov.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00196

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The Preparation and Delivery of the Style Mile Christmas Carnival

Reference number

GCC004559CPU

II.1.2) Main CPV code

- 79952000 - Event services

II.1.3) Type of contract

Services

II.1.4) Short description

The council requires to engage an Event Services Company to create, prepare and deliver the Style Mile Christmas Carnival (SMCC).

The key objective is that this project will be delivered by an organisation with a strong and demonstrable track record of innovative street arts and parade production.

The contract is expected to run for 4 years, commencing 1 February 2021 and ending 31 January 2025. The council will have an option to extend the contract for one period of up to 12 months, which will be exercised by the council serving notice on the bidder in accordance with the council's Terms and Conditions.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £250,000

II.2) Description

II.2.2) Additional CPV code(s)

- 79952100 - Cultural event organisation services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

Main site or place of performance

UK, Glasgow

II.2.4) Description of the procurement

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The key objective is that this project will be delivered by an organisation with a strong and demonstrable track record of innovative street arts and parade production.

The contract is expected to run for 4 years, commencing 1 February 2021 and ending 31 January 2025. The council will have an option to extend the contract for one period of up to 12 months, which will be exercised by the council serving notice on the bidder in accordance with the council's Terms and Conditions.

The estimated annual spend is 50,000GBP, with a total spend for the delivery of this contract being 250,000GBP over the length of the contract (4 years + up to 12 months optional extension period).

The Style Mile Christmas Carnival heralds the launch of the festive shopping campaign and is an evolving concept. It represents the council's commitment to develop a retail and community focused Christmas event to launch the busiest shopping period of the year whilst promoting Glasgow city centre's competitive retail offer.

The current Style Mile Christmas Carnival programme involves a range of different activities which take place around the central Carnival Parade - a family focused procession, developed with retailers and community groups. The overall programme includes street entertainment, live music, and other family focused activities. On average, the Christmas Carnival has drawn an additional 20,000 people into the city centre each year.

Glasgow's Style Mile relates to the square mile in the heart of Glasgow's city centre and is the city's principal retail area and the UK's top retail destination outside London's West End.

The Style Mile is a public-private partnership initiative to promote, protect and enhance the city's retail offering and part of this strategy includes the development of an entertainment programme on the Style Mile which links into the launch of the festive retail campaign.

There is no requirement for this contract to be split into lots.

II.2.5) Award criteria

Quality criterion - Name: o Methodology of Approach to the Requirement / Weighting: 60

Quality criterion - Name: o Sustainability / Weighting: 10

Quality criterion - Name: o Future Growth of Style Mile Christmas Carnival / Weighting: 5

Quality criterion - Name: o Fair Work Practices / Weighting: 5

Price - Weighting: 20

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2020/S 167-406051](#)

Section V. Award of contract

Contract No

GCC004559CPU

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

16 February 2021

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Bridgeman Arts

flat 1/1, 10 Glaive Road

Glasgow

G13 2HX

Telephone

+44 1419540777

Country

United Kingdom

NUTS code

- UKM82 - Glasgow City

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £250,000

Section VI. Complementary information

VI.3) Additional information

VI.3) Additional information

Re ESPD Questions 4D.1, 4D1.1, 4D1.2, 4D2, 4D2.1 and 4D2.2 bidders must hold the certificates for Quality Control and Environmental Management Standards or comply with all the questions noted in ESPD Section 4D. Please refer to the 'ESPD Statements' document situated within the buyers attachment area of PCS-T.

Health & Safety – applicants must complete and return the Health & Safety questionnaire found in the Technical envelope within the PCS Tender Portal.

Freedom of Information Act - Information on the FOI Act is contained in Appendix A of the ITT. Applicants must note the implications of this legislation and ensure that any information they wish the council to consider withholding is specifically indicated on the FOI Certificate contained in the Technical envelope within the PCS Tender portal (NB the council does not bind itself to withhold this information).

Tenderers Amendments - Applicants must enter any clause, condition, amendment to specification or any other qualification they may wish to make conditional to this offer.

Prompt Payment - The successful tenderer shall, as a condition of being awarded the tender, be required to demonstrate to the council's satisfaction that all funds due to the tenderer's permitted sub-contractors in respect of these works are paid timeously and that as a minimum invoices rendered by subcontractors shall (unless formally disputed by the tenderer) be paid within 30 days of receipt. The successful tenderer shall also impose this condition on its subcontractors in respect of payments due to any sub-sub-contractors, if any. Applicants will be required to complete the prompt payment certificate contained in the Technical envelope within the PCS Tender portal.

Non – Collusion - Applicants will be required to complete the Non-Collusion certificate contained in the Technical envelope within the PCS Tender portal.

Insurance Mandate - All successful suppliers will be required to sign an Insurance Mandate, which will be issued in conjunction with the award letter authorising the Council to request copies of insurance documents from the supplier's insurance provider. If the mandate is not signed and returned the Council reserves the right to request copies of insurance certificates from bidders at any point during the contract period.

Terms and Conditions are located within the Buyers Attachment area of the PCS Tender portal.

Additional information pertaining to this contract notice is contained within the Invitation To Tender documents and the ESPD Statements document. Applicants must ensure they read these in line with this contract notice.

(SC Ref:645629)

VI.4) Procedures for review

VI.4.1) Review body

Glasgow Sheriff Court

PO Box 23, 1 Carlton Place

Glasgow

G5 9DA

Email

glasgow@scotcourts.gov.uk

Telephone

+44 1414298888

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Glasgow City Council (“the Council”) must, by notice in writing as soon as possible after the decision has been made, inform all tenderers and candidates concerned of its decision to award the contract, conclude the framework agreement or establish a dynamic purchasing system. The Council must allow a period of at least the relevant standstill period (where the notice is sent by facsimile or electronic means the period is 10 days ending at midnight at the end of the 10th day after that on which the last notice is sent, when sent by other means the period is 15 days) to elapse between the date of despatch of the notice referred to in Regulation 85(1) of the Public Contracts (Scotland) Regulations 2015 (“the Regulations”). The Council is obliged to comply with the Regulations and any eligible economic operator can bring an action in the Sheriff Court or the Court of Session where as a consequence of a

breach by the Council, suffers or risks suffering loss or damage. The bringing of court proceedings during the standstill period means that the Council must not enter into the contract, conclude the framework agreement or establish the dynamic purchasing system unless the proceedings are determined, discontinued or disposed of; or the court, by interim order, brings to an end the prohibition. The bringing of court proceedings after the standstill period has elapsed and the remedies that are available to the courts are detailed in the Regulations. Economic Operators can write to the Council seeking further clarification on the notice, to which the Council must respond within 15 days. Economic Operators should be mindful to seek their own independent legal advice when they consider appropriate to do so.