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Tender

ICT Managed Services

Canterbury City Council

F02: Contract notice

Notice identifier: 2025/S 000-004269

Procurement identifier (OCID): ocds-h6vhtk-04dd0d

Published 8 February 2025, 7:00am

Section I: Contracting authority

I.1) Name and addresses

Canterbury City Council

14 Rose Lane

Canterbury

CT1 2UR

Contact

Mrs Manu Chapman

Email

procurement@canterbury.gov.uk

Telephone

+44 1227000000

Country

United Kingdom

Region code

UKJ4 - Kent

Internet address(es)

Main address

<http://www.canterbury.gov.uk>

Buyer's address

<http://www.canterbury.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=c0c01913-37e5-ef11-8134-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=c0c01913-37e5-ef11-8134-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

ICT Managed Services

Reference number

DN761500

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

Canterbury City Council on behalf of Canterbury Environment Company (“CEC”) wishes to select and appoint a suitable supplier for the provision of ICT Managed Services and invites tenderers to submit a tender to meet this requirement.

The Contract is anticipated to commence April / May 2025 and will continue for a period of 3 years, (unless terminated early in accordance with the terms and conditions of the Contract) and may be extended up to 31 January 2029, subject to the satisfactory performance of the Services and at CEC’s entire discretion. Any such extension shall be on the same terms and conditions of this Contract and shall be subject to mutual agreement in writing

The specific requirements for the above are detailed in the Suite of Documents. It should be noted that by submitting a tender, you confirm that you understand and can meet these requirements.

Important Notice:

Suppliers should in the first instance register themselves on the Kent Business Portal by following registration instructions. After registering suppliers are asked to express their interest in this opportunity, after which suppliers will be able to access and download all the required documents attached to this notice. Please ensure you download all documents and complete according to instructions contained.

Attachments:

Instructions to Suppliers: Expressions of interest will only be accepted via the Kent Business Portal (www.kentbusinessportal.org.uk).

Note that in order to successfully submit your interest you will first need to register for an account on the portal. After registration is complete and you've received your login details you should return to the advert for the opportunity and express your interest.

You will then receive an email giving you a link to the documentation provided and be able to access the tender documents. The tender documents are required to be completed and submitted electronically via the Kent Business Portal by no later than 12:00 on Friday 7 March 2025

Questions and Communication:

Please direct all questions and communication through the Kent Business Portal via the message facility (once registered).

II.1.5) Estimated total value

Value excluding VAT: £230,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ4 - Kent

II.2.4) Description of the procurement

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

7 March 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

7 March 2025

Local time

12:05pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Canterbury City Council

Canterbury

Country

United Kingdom