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Tender

## **Environmental Enforcement Services**

Canterbury City Council

F02: Contract notice

Notice identifier: 2025/S 000-004268

Procurement identifier (OCID): ocds-h6vhtk-04dd0c

Published 8 February 2025, 6:56am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Canterbury City Council

14 Rose Lane

Canterbury

CT1 2UR

#### **Contact**

Mrs Manu Chapman

#### **Email**

[procurement@canterbury.gov.uk](mailto:procurement@canterbury.gov.uk)

#### **Telephone**

+44 1227000000

## **Country**

United Kingdom

## **Region code**

UKJ4 - Kent

## **Internet address(es)**

Main address

<http://www.canterbury.gov.uk>

Buyer's address

<http://www.canterbury.gov.uk>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=14cc85e8-2ee5-ef11-8134-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=14cc85e8-2ee5-ef11-8134-005056b64545>

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Environmental Enforcement Services

Reference number

DN759543

#### **II.1.2) Main CPV code**

- 90700000 - Environmental services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Canterbury City Council wishes to select and appoint a suitable supplier for the provision of provision of Environmental Enforcement Services and invites tenderers to submit a tender to meet the Council's requirements.

The specific requirements for the above are detailed in in the Suite of documents. It should be noted that by submitting a tender, you confirm that you understand and can meet these requirements.

You are required to complete and return the Non disclosure agreement in order for TUPE information to be issued to you. Please note this **MUST BE RETURNED AS A MESSAGE** where you attach the signed document via the portal. Do not upload this as a response, as this is a locked box and not opened until the tender deadline

The Contract is anticipated to commence 3 May 2025 and will continue for a period of 1 year (unless terminated early in accordance with the terms and conditions of the Contract), and may be extended for a period of 1 year with a further 2 x 1 year extension subject to the satisfactory performance of the Services by the Contractor and at the Council's entire discretion. Any such extension shall be on the same terms and conditions of this Contract and shall be subject to mutual agreement in writing

Full details and requirements are included within the Invitation to Tender Documentation.

### Important Notice:

Suppliers should in the first instance register themselves on the Kent Business Portal by following registration instructions. After registering suppliers are asked to express their interest in this opportunity, after which suppliers will be able to access and download all the required documents attached to this notice. Please ensure you download all documents and complete according to instructions contained.

### Attachments:

Instructions to Suppliers: Expressions of interest will only be accepted via the Kent Business Portal ([www.kentbusinessportal.org.uk](http://www.kentbusinessportal.org.uk)).

Note that in order to successfully submit your interest you will first need to register for an account on the portal. After registration is complete and you've received your login details you should return to the advert for the opportunity and express your interest.

You will then receive an email giving you a link to the documentation provided and be able to access the tender documents. The tender documents are required to be completed and submitted electronically via the Kent Business Portal by no later than 12:00 on Friday 14 March 2025

### Questions and Communication:

Please direct all questions and communication through the Kent Business Portal via the message facility (once registered

## **II.1.5) Estimated total value**

Value excluding VAT: £200,000

## **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKJ4 - Kent

## **II.2.4) Description of the procurement**

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The specific requirements for the above are detailed in in the Suite of documents. It should be noted that by submitting a tender, you confirm that you understand and can meet these requirements.

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March 2025

Questions and Communication:

Please direct all questions and communication through the Kent Business Portal via the message facility (once registered)

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £200,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

The Contract is anticipated to commence 3 May 2025 and will continue for a period of 1 year (unless terminated early in accordance with the terms and conditions of the Contract), and may be extended for a period of 1 year with a further 2 x 1 year extension subject to the satisfactory performance of the Services by the Contractor and at the Council's entire discretion. Any such extension shall be on the same terms and conditions of this Contract and shall be subject to mutual agreement in writing.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

14 March 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

14 March 2025

Local time

12:05pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Canterbury City Council

Canterbury

Email

[procurement@canterbury.gov.uk](mailto:procurement@canterbury.gov.uk)

Country

United Kingdom