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Tender

## **Provision of External Audit Services**

GLF SCHOOLS

F02: Contract notice

Notice identifier: 2021/S 000-004263

Procurement identifier (OCID): ocds-h6vhtk-029807

Published 3 March 2021, 3:19pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

GLF SCHOOLS

Picquets Way

Banstead

SM71AG

#### **Contact**

Nay Hassoun

#### **Email**

[tendering@glfschools.org](mailto:tendering@glfschools.org)

#### **Telephone**

+44 2087164987

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.glfschools.org/>

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<http://www.glfschools.org/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.glfschools.org/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of External Audit Services

Reference number

GLF-0002

#### **II.1.2) Main CPV code**

- 79212000 - Auditing services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

GLF Schools is inviting suppliers to tender for the contract as its external auditor. The full specification is available in the ITT document.

The contract with the successful tenderer is intended to commence on 17 May 2021 and will be awarded for an initial period of 3 years. Consideration will be given to extending the contract for up to 3 further years subject to satisfactory performance and the agreement of both parties. Regular reviews of the agreement will take place.

If you intend to bid, please register an expression of interest as soon as possible and we will send you the full ITT pack and any other supplementary information.

Expressions of interest can be registered by email to the Procurement and Contracts manager at: [tendering@glfschools.org](mailto:tendering@glfschools.org)

Please note you will be asked to sign an NDA before the ITT and associated documents can be sent you.

Any questions on the tender should be addressed to [tendering@glfschools.org](mailto:tendering@glfschools.org) by 19 March 2021 and we will seek to respond to all questions by 24 March 2021. All responses will be made available to all bidders.

The closing date for tenders to be received is 23.59 on 13 April 2021.

We may invite shortlisted firms to carry out presentations. These will take place during week commencing 19 April 2021. Please note that only the top 3 bidders will be invited to present.

GLF Schools reserves the right to issue supplementary documentation at any time during the tendering process to clarify any issue or amend any aspect of the Invitation to Tender (ITT).

The Trust reserves the right to cancel the tender process at any point. The Trust is not liable for any costs resulting from any cancellation of this tender process nor for any other costs incurred by those tendering for this contract.

#### **II.1.5) Estimated total value**

Value excluding VAT: £430,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

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If you intend to bid, please register an expression of interest as soon as possible and we will send you the full ITT pack and any other supplementary information.

Please email: [tendering@glfschools.org](mailto:tendering@glfschools.org)

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £430,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

17 May 2021

End date

14 May 2027

This contract is subject to renewal

Yes

Description of renewals

The contract period awarded will be of 3 years, from 17 May 2021, and will be subject to a further 3 year extension at the Trust's discretion.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

Period awarded is 3 years, can be extended by an additional 3 years.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Suppliers must confirm the following before being assessed against the award criteria:

- Confirmation that the supplier is an FCA registered audit practice, together with the provision of details of its current PI provider and level of cover.
- Confirmation of the firm's ability to complete the audit within the required timescales required of us.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

14 April 2021

Local time

11:59pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

15 April 2021

Local time

6:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

GLF Schools

Banstead

Country

United Kingdom