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Tender

## **(NU/1647) Supply of a Digital Exam System**

Newcastle University

F02: Contract notice

Notice identifier: 2021/S 000-004260

Procurement identifier (OCID): ocds-h6vhtk-029804

Published 3 March 2021, 3:12pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Newcastle University

Newcastle University, Procurement Services, Kingsgate

Newcastle

NE1 7RU

#### **Contact**

Mr Dave Anderson

#### **Email**

[dave.anderson@ncl.ac.uk](mailto:dave.anderson@ncl.ac.uk)

#### **Telephone**

+44 1912085360

#### **Country**

United Kingdom

**NUTS code**

UKC22 - Tyneside

**Internet address(es)**

Main address

[www.ncl.ac.uk](http://www.ncl.ac.uk)

Buyer's address

[www.ncl.ac.uk](http://www.ncl.ac.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=634b40cf-637b-eb11-810a-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=634b40cf-637b-eb11-810a-005056b64545>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

(NU/1647) Supply of a Digital Exam System

Reference number

DN527361

#### **II.1.2) Main CPV code**

- 48000000 - Software package and information systems

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Newcastle University is looking for a digital exam system to support the provision of authentic summative assessments in a secure digital environment.

Newcastle University has in the region of 28,000 students and 5,500 staff, who may use the digital assessment system. Prior to the global pandemic the University's centrally supported digital exams service delivered 140 on campus digital exams each academic year, equating to 20,000 student sittings. The largest cohort sitting an individual exam exceeds 400 students. On campus digital exam provision is expected to return to a similar level from 2021/22 academic year, should the public health situation allow.

Demand for on campus digital exams exceeds the scale of existing provision, and increasing both capability and capacity is a strategic priority. The University's ambition is to expand the scale of on campus digital exam provision using a combination of delivery on university owned PCs and student's own devices, alongside diversifying the types of online assessment that can be delivered in a secure exam setting.

The scope of this tender is for the supply and support of a digital exam system to be used by all members of the University, including those located in our Branch Campuses in Malaysia and Singapore. Digital exams will take place on campus.

Please note that tenders are only invited from bidders who have an existing off the shelf solution, deployed in an educational institutions of comparable size and scale (as detailed in the ITT documentation). We will not consider bespoke solutions.

Expressions of interest in this project can be made by registering via the University e-tendering portal at:

<https://procontract.due-north.com/Advert?advertId=634b40cf-637b-eb11-810a-005056b64545>

The contract reference is NU/1647.

The deadline for expressing an interest is Tuesday 6th April 2021 at 14:00 BST.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKC22 - Tyneside

#### **II.2.4) Description of the procurement**

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#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

26

This contract is subject to renewal

Yes

Description of renewals

If the performance of the successful tenderer fulfils the expectations of the University during the initial 26-month contract period, then a further 12-month contract may be awarded to run from 6 September 2023, subject to mutual agreement. A further two 12-month contracts may be awarded on the same basis, to give a maximum contract length of 5 years post go-live.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

If the performance of the successful tenderer fulfils the expectations of the University during the initial 26-month contract period, then a further 12-month contract may be awarded to run from 6 September 2023, subject to mutual agreement. A further two 12-month contracts may be awarded on the same basis, to give a maximum contract length of 5 years post go-live.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 April 2021

Local time

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

7 April 2021

Local time

3:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Newcastle University

Newcastle upon Tyne

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The University will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into.

The Public Contracts Regulations 2015 (SI 2015 No 102) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland) within 30 days of knowledge or constructive knowledge of breach.