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Tender

## **Wensum Trust - Outsourced Catering Services**

Wensum Trust

F02: Contract notice

Notice identifier: 2025/S 000-004253

Procurement identifier (OCID): ocds-h6vhtk-04dcff

Published 7 February 2025, 5:03pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Wensum Trust

185 Middletons Lane, Hellesdon

Norfolk

NR6 5SB

#### **Email**

[m.bee@thecpc.ac.uk](mailto:m.bee@thecpc.ac.uk)

#### **Telephone**

+44 1603254312

#### **Country**

United Kingdom

#### **NUTS code**

UKH1 - East Anglia

**Internet address(es)**

Main address

<http://www.wensumtrust.org.uk>

Buyer's address

<http://www.wensumtrust.org.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://suppliers.multiquote.com>

Additional information can be obtained from another address:

Wensum Trust

185 Middletons Lane, Hellesdon

Norfolk

NR6 5SB

**Email**

[m.bee@thecpc.ac.uk](mailto:m.bee@thecpc.ac.uk)

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## **Internet address(es)**

Main address

<http://www.wensumtrust.org.uk>

Buyer's address

<http://www.wensumtrust.org.uk>

Tenders or requests to participate must be submitted electronically via

<https://suppliers.multiquote.com>

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Wensum Trust - Outsourced Catering Services

Reference number

CA15057 - OFTS

#### **II.1.2) Main CPV code**

- 55520000 - Catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Wensum Trust are looking for a single supplier to provide catering services for their member schools across the Norfolk area.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

#### **II.2.3) Place of performance**

NUTS codes

- UKH15 - Norwich and East Norfolk

Main site or place of performance

Norfolk, NR6 5SB

#### **II.2.4) Description of the procurement**

Wensum Trust are looking for a single supplier to provide catering services for their member schools across the Norfolk area.

The Wensum Trust is made up of 12 schools arranged in three geographical hubs - Norwich, North Norfolk and Rural; the schools included in this contract, and those that will be visited during the site visits are listed below:

Acle Academy

South Walsham Road, Acle, NR13 3ER

Alderman Peel High

Market Lane, Wells next the Sea, NR23 1RB

Arden Grove Infant

Cottinghams Drive, Hellesdon, NR6 6QE

Burnham Market Primary

Friars Lane, Burnham Market, PE31 8JA

Firside Junior School

Middleton's Lane, Hellesdon, NR6 5NF

Garrick Green Infant

Garrick Green, Norwich, NR6 7AL

Heather Avenue Infant

Heather Avenue, Hellesdon, NR6 6LT

Hellesdon High and Sixth Form

187 Middletons Lane, Hellesdon, NR6 5SB

Kinsale Infant & Junior (separate buildings)

Kinsale Avenue, Hellesdon, NR6 5SG

Lodge Lane Infant

Lodge Lane, Old Catton, NR6 7HL

Wells-next-the-Sea Primary

Polka Road, We

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

60 month(s) from the commencement date, with 36 initial month(s) and option to extend 2x12 month(s)

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

In the first instance, candidates should register with [multiquote.com](http://multiquote.com) and express an interest in the contract. Contract details can be found under the 'Opportunities' section of the [multiquote.com](http://multiquote.com) homepage. A Selection Questionnaire (SQ) must be completed and returned (via [multiquote.com](http://multiquote.com)) as part of the request to participate process. Candidates will

need to provide as part of the request to participate process evidence of business quality standards, accreditations, and relevant experience. Any candidate found to be guilty of serious misrepresentation in proving false or inaccurate information may be declared ineligible and not selected to continue with the process.

### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

In the first instance, candidates should register with [multiquote.com](http://multiquote.com) and express an interest in the contract. Contract details can be found under the 'Opportunities' section of the [multiquote.com](http://multiquote.com) homepage. A Selection Questionnaire (SQ) must be completed and returned (via [multiquote.com](http://multiquote.com)) as part of the request to participate process. Candidates will need to provide as part of the request to participate process evidence of business quality standards, accreditations, and relevant experience. Any candidate found to be guilty of serious misrepresentation in proving false or inaccurate information may be declared ineligible and not selected to continue with the process.

Minimum level(s) of standards possibly required

As per the tender documents

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

In the first instance, candidates should register with [multiquote.com](http://multiquote.com) and express an interest in the contract. Contract details can be found under the 'Opportunities' section of the [multiquote.com](http://multiquote.com) homepage. A Selection Questionnaire (SQ) must be completed and returned (via [multiquote.com](http://multiquote.com)) as part of the request to participate process. Candidates will need to provide as part of the request to participate process evidence of business quality standards, accreditations, and relevant experience. Any candidate found to be guilty of serious misrepresentation in proving false or inaccurate information may be declared ineligible and not selected to continue with the process.

Minimum level(s) of standards possibly required

As detailed in tender documents

## **III.2) Conditions related to the contract**

### **III.2.2) Contract performance conditions**

As per the tender documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

4 April 2025

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

4 April 2025

Local time

5:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Section II.3) – dates refer to the initial contract period and do not include the options of any extensions.

Section IV.3.5) – any dates shown are an estimate.

In the first instance, candidates should register with [www.multiquote.com](http://www.multiquote.com) and express an interest in the contract, full details of the contract will be available.

The Contracting Authority shall not be under any obligation to accept any tender. The Contracting Authority reserves the right to cancel the entire or parts of the tender, without such an action conferring any right to compensation on the Tenderers.

The Contracting Authority has no liability to settle any cost incurred by the tenderer as a result of the tendering procedure.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Tenet Education Services Ltd

Procurement House Unit 23, Leslie Hough Way, Leslie Hough Way

Salford

M6 6AJ

Email

[jonathan.whittle@tenetservices.com](mailto:jonathan.whittle@tenetservices.com)

Telephone

+44 7834518948

Country

United Kingdom

**VI.4.2) Body responsible for mediation procedures**

Tenet Education Services Ltd

Procurement House Unit 23, Leslie Hough Way, Leslie Hough Way

Salford

M6 6AJ

Email

[jonathan.whittle@tenetservices.com](mailto:jonathan.whittle@tenetservices.com)

Telephone

+44 7834518948

Country

United Kingdom

**VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The authority will incorporate a minimum 10 calendar day standstill period at the point that information on the award of the contract is communicated to tenderers. If an appeal regarding the award of contract has not been successfully resolved then the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take action in the High Court. Any such action must be brought promptly (generally within 3 months).

**VI.4.4) Service from which information about the review procedure may be obtained**

Tenet Education Services Ltd

Procurement House Unit 23, Leslie Hough Way, Leslie Hough Way

Salford

M6 6AJ

Email

[jonathan.whittle@tenetservices.com](mailto:jonathan.whittle@tenetservices.com)

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