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Contract

Off Site Document Storage

General Medical Council (GMC)

F03: Contract award notice

Notice identifier: 2021/S 000-004219

Procurement identifier (OCID): ocds-h6vhtk-0297dc

Published 3 March 2021, 9:48am

Section I: Contracting authority

I.1) Name and addresses

General Medical Council (GMC)

3 Hardman Street

Manchester

M3 3AW

Email

gmctenders@gmc-uk.org

Telephone

+44 1619236340

Country

United Kingdom

NUTS code

UK - UNITED KINGDOM

Internet address(es)

Main address

<http://www.gmc-uk.org>

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA19541

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Other type

Health Regulator

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Off Site Document Storage

Reference number

GMC1291

II.1.2) Main CPV code

- 63121000 - Storage and retrieval services

II.1.3) Type of contract

Services

II.1.4) Short description

The GMC stores approximately 36,500 cubic feet of material off site and currently retrieves approximately 290 boxes or files per month. On average over 30 new boxes of material indexed at file level are sent off site per month. The GMC Records team is based in our Hardman Street offices in Manchester city centre. There is a requirement for two deliveries and one collection of material on a daily basis to the Hardman Street office, plus the option for a rapid delivery service within two hours of receipt of the request for material which is urgently required. The GMC has offices in London, Cardiff, Belfast and Edinburgh but any requests for these sites are delivered via the GMC's internal mail system from the Manchester office due to lower volume. The security of the transfer and storage of files is of primary concern to the GMC. We would require assurances that the transport provider would provide a fully secure track and trace service and that storage is in line with the relevant information security and archiving standards

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £300,000

II.2) Description

II.2.2) Additional CPV code(s)

- 63121000 - Storage and retrieval services

II.2.3) Place of performance

NUTS codes

- UK - UNITED KINGDOM

II.2.4) Description of the procurement

The GMC stores approximately 36,500 cubic feet of material off site and currently retrieves approximately 290 boxes or files per month. On average over 30 new boxes of material indexed at file level are sent off site per month. The GMC Records team is based in our Hardman Street offices in Manchester city centre. There is a requirement for two deliveries and one collection of material on a daily basis to the Hardman Street office, plus the option for a rapid delivery service within two hours of receipt of the request for material which is urgently required. The GMC has offices in London, Cardiff, Belfast and Edinburgh but any requests for these sites are delivered via the GMC's internal mail system from the Manchester office due to lower volume. The security of the transfer and storage of files is of primary concern to the GMC. We would require assurances that the transport provider would provide a fully secure track and trace service and that storage is in line with the relevant information security and archiving standards

II.2.5) Award criteria

Quality criterion - Name: Office Site Storage / Weighting: 42

Quality criterion - Name: Account Management / Weighting: 14

Quality criterion - Name: IT& Support / Weighting: 14

Price - Weighting: 30

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2020/S 210-514742](#)

Section V. Award of contract

Contract No

GMC1291

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

2 February 2021

V.2.2) Information about tenders

Number of tenders received: 5

Number of tenders received from SMEs: 4

Number of tenders received from tenderers from other EU Member States: 5

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 5

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

DataSpace (UK) Ltd

Wincham Business Park, Wincham

Northwich

CW9 6GB

Telephone

+44 1606331115

Country

United Kingdom

NUTS code

- UK - UNITED KINGDOM

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £300,000

Section VI. Complementary information

VI.3) Additional information

(MT Ref:222126)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>