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Tender

Tender for the provisioning of a Leisure Centre Operator

Southend-on-Sea City Council

F02: Contract notice

Notice identifier: 2025/S 000-004218

Procurement identifier (OCID): ocds-h6vhtk-04dce4

Published 7 February 2025, 3:28pm

Section I: Contracting authority

I.1) Name and addresses

Southend-on-Sea City Council

Civic Centre

SOUTHEND-ON-SEA

SS26ER

Contact

Corporate Procurement

Email

procurementadvisors@southend.gov.uk

Telephone

+44 1702215000

Country

United Kingdom

Region code

UKH31 - Southend-on-Sea

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.southend.gov.uk/>

Buyer's address

<https://procurement.southend.gov.uk/southend/portal.nsf/index.htm>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procurement.southend.gov.uk/southend/portal.nsf/index.htm>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procurement.southend.gov.uk/southend/portal.nsf/index.htm>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

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I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Tender for the provisioning of a Leisure Centre Operator

Reference number

DN761748

II.1.2) Main CPV code

- 92000000 - Recreational, cultural and sporting services

II.1.3) Type of contract

Services

II.1.4) Short description

Southend-on-Sea City Council (the Council) are seeking electronic tender responses as part of a competitive procurement process, to appoint a qualified Operator to run a number of the leisure centres around the city.

The Tender Documents can be accessed via:

<https://procurement.southend.gov.uk/southend/portal.nsf/index.htm>

The deadline for receipt of clarification requests relating to the Tender Documents is:
14:00 Friday 21st March 2025

The deadline for submission of Tender Responses is: 14:00 Wednesday 2nd April 2025

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 80000000 - Education and training services
- 92600000 - Sporting services
- 98000000 - Other community, social and personal services

II.2.3) Place of performance

NUTS codes

- UKH31 - Southend-on-Sea

II.2.4) Description of the procurement

Southend-on-Sea City Council (the Council) are seeking electronic tender responses as part of a competitive procurement process, to appoint an Operator to run a number of the leisure centres around the city.

The leisure centres and all they offer, provide an integral part of our cultural offer. They play an important role across the city, through the provision of physical activities, relaxation, and stimulation of the mind. All this helps make the city an attractive place to be.

Through the running of the leisure centres, the Council is looking to work in partnership with the Operator to support the delivery of the Council's policies and objectives for leisure services, focussing on:

- Improving the health of residents, by encouraging and providing opportunities to be more active, more often;
- Tackling inactivity in priority groups and areas; and
- Ensuring that the people of the city receive, and can access, quality services, which meet their needs at affordable prices.

The Operator will be required to work in partnership with local schools, clubs, and voluntary organisations to use sport and physical activity to improve health and wellbeing across the city.

The Council will not be prescriptive about the programmes and methods of service delivery used by the Operator and recognises the need for both parties to be flexible and creative.

This is an excellent opportunity to work in partnership for the benefit of all parties, with a focus on the community. The Operator will be empowered to maximise income by

increasing usage directly by providing customers with the required service at a fair price.

The organisation appointed as the Operator, will gain valuable knowledge on the services provided within the leisure centres and the importance of the leisure centres to the city, during an important time of change for the county.

All requirements and detail relating to the proposed Contract such as reporting, legislative compliance, record keeping, data protection, social value and contract management are covered as part of the Tender Documents.

The Minimum Level Requirements of the procurement process are covered in detail in the Tender Documents provided. This includes, but is not limited to, the TUPE NDA, CIMSPA membership or equivalent, the clarification request process, the required documentation to be submitted for a compliant tender response, minimum score requirements, levels of insurance and all other mandatory selection and award requirements.

All elements relating to the evaluation methodology, including all aspects which are "scored" or "pass / fail", are explained within the documentation provided as part of the procurement process.

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The deadline for receipt of clarification requests relating to the Tender Documents is:
14:00 Friday 21st March 2025

The deadline for submission of tender responses is: 14:00 Wednesday 2nd April 2025

The proposed related contract is 3 years from the Service Transfer Date (01/07/2025), with an additional number of weeks added to this 3-year period. These additional weeks will be designated as the lead in period.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 June 2025

End date

30 June 2028

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

The potential contract is able to be compliantly modified in line with the provisions of the amended Public Contracts Regulations 2015 (including but not limited to Regulation 72).

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

CIMSPA membership or equivalent

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

2 April 2025

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

2 April 2025

Local time

2:02pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

The High Court

London

Country

United Kingdom