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Contract

## Victoria Forms

Epsom and Ewell Borough Council

UK7: Contract details notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-004196

Procurement identifier (OCID): ocids-h6vhtk-059e95 ([view related notices](#))

Published 19 January 2026, 9:59am

## Scope

### Description

Suite of forms enabling residents to apply for Housing Benefit and Council Tax Income Discount (CTID), online

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## Contract 1. Victoria Forms

### Supplier

- VICTORIA SOLUTIONS LIMITED

## **Contract value**

- £62,000 excluding VAT
- £74,400 including VAT

Below the relevant threshold

## **Date signed**

15 January 2026

## **Contract dates**

- 16 January 2026 to 9 October 2028
- Possible extension to 9 October 2030
- 4 years, 8 months, 25 days

Description of possible extension:

2 years possible

## **Main procurement category**

Services

## **CPV classifications**

- 75310000 - Benefit services

## **Contract locations**

- UKJ26 - East Surrey

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## Procedure

### Procedure type

Below threshold - without competition

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## Supplier

### VICTORIA SOLUTIONS LIMITED

- Companies House: 04624804
- Public Procurement Organisation Number: PBYB-5825-CXTN

Sentry House

Bury St. Edmunds

IP33 1HP

United Kingdom

Email: [VFSales@victoriaforms.com](mailto:VFSales@victoriaforms.com)

Website: <http://victoriaforms.com>

Region: UKH14 - Suffolk

Small or medium-sized enterprise (SME): Yes

Voluntary, community or social enterprise (VCSE): No

Contract 1

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## Contracting authority

### **Epsom and Ewell Borough Council**

- Public Procurement Organisation Number: PYXN-1576-NDDT

The Parade, Town Hall

Epsom

KT18 5BY

United Kingdom

Email: [procurement@epsom-ewell.gov.uk](mailto:procurement@epsom-ewell.gov.uk)

Region: UKJ26 - East Surrey

Organisation type: Public authority - sub-central government