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Contract

## **Third Party Archive and Storage of Acute Medical Records**

NHS Wales Shared Services Partnership-Procurement Services

F03: Contract award notice

Notice identifier: 2024/S 000-004190

Procurement identifier (OCID): ocids-h6vhtk-03e104

Published 8 February 2024, 11:55am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NHS Wales Shared Services Partnership-Procurement Services

2nd Floor Woodland House, Maes-Y-Coed Road

Cardiff

CF14 4HH

#### **Contact**

Nadine Stokes

#### **Email**

[nadine.stokes@wales.nhs.uk](mailto:nadine.stokes@wales.nhs.uk)

#### **Telephone**

+44 2921508276

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://nwssp.nhs.wales/ourservices/procurement-services/>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0221](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0221)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Third Party Archive and Storage of Acute Medical Records

Reference number

CAV-STA (23-24) 51

**II.1.2) Main CPV code**

- 79996100 - Records management

**II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Third party archive storage of acute medical records to alleviate significant H&S risks and issues identified through workplace inspections of the Health Records department

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £148,120

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

Main site or place of performance

Cardiff

#### **II.2.4) Description of the procurement**

Third party archive storage of acute medical records to alleviate significant H&S risks and issues identified through workplace inspections of the Health Records department

Including flexible collection, delivery, transfer and destruction of large volumes of medical records

#### **II.2.5) Award criteria**

Price

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

Cardiff & Vale University Health Board wish to establish a temporary 9 month arrangement with the existing provider for the provision of flexible collection, delivery, transfer and destruction of large volumes of medical records.

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

### IV.2) Administrative information

#### IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-019912](#)

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## Section V. Award of contract

### Contract No

CAV-STA (23-24) 51

A contract/lot is awarded: Yes

### V.2) Award of contract

#### V.2.1) Date of conclusion of the contract

12 July 2023

#### V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 0

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Logic Document Archiving Ltd

6 The Arcade

Llanelli

SA153TW

Telephone

+44 7929370776

Country

United Kingdom

NUTS code

- UKL14 - South West Wales

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £148,120

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## **Section VI. Complementary information**

### **VI.3) Additional information**

(WA Ref:138871)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Authority will allow a 10 calendar day standstill period prior to entering into this formal agreement.