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Tender

North Warwickshire and South Leicestershire College - HR & Payroll System

North Warwickshire & Hinckley Collaborative

F02: Contract notice

Notice identifier: 2021/S 000-004181

Procurement identifier (OCID): ocids-h6vhtk-0297b9

Published 2 March 2021, 4:45pm

Section I: Contracting authority

I.1) Name and addresses

North Warwickshire & Hinckley Collaborative

Nuneaton Campus, Hinckley Road

Nuneaton

CV11 6BH

Email

eve.ramsay@tenetservices.com

Telephone

+44 1376511411

Country

United Kingdom

NUTS code

UKG1 - Herefordshire, Worcestershire and Warwickshire

Internet address(es)

Main address

<http://www.nwhc.ac.uk/>

Buyer's address

<http://www.nwhc.ac.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://suppliers.multiquote.com>

Additional information can be obtained from another address:

North Warwickshire & Hinckley Collaborative

Nuneaton Campus, Hinckley Road

Nuneaton

CV11 6BH

Email

eve.ramsay@tenetservices.com

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+44 1376511411

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Tenders or requests to participate must be submitted electronically via

<https://suppliers.multiquote.com>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object**II.1) Scope of the procurement****II.1.1) Title**

North Warwickshire and South Leicestershire College - HR & Payroll System

Reference number

CA8420 -

II.1.2) Main CPV code

- 48450000 - Time accounting or human resources software package

II.1.3) Type of contract

Supplies

II.1.4) Short description

North Warwickshire and South Leicestershire College requires one Supplier for the supply, implementation and maintenance of a HR & Payroll System

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79631000 - Personnel and payroll services

II.2.3) Place of performance

NUTS codes

- UKG13 - Warwickshire

Main site or place of performance

Herefordshire, Worcestershire and Warwickshire

II.2.4) Description of the procurement

The enclosed Invitation to Tender provides information for consideration with respect to North Warwickshire and South Leicestershire College's Contract for the supply, implementation and maintenance of a HR & Payroll System.

The Contract is 5 years with the possibility of 5x 1-year extensions (5+1+1+1+1+1).

The Contract commencement date is 1st August 2021.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

120

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 6

Maximum number: 6

Objective criteria for choosing the limited number of candidates:

It is known or anticipated that there are a large number of providers in the market, the Contracting Authority has limited resource to evaluate tenders. The Selection Criteria to be used to restrict the number of tenders can be found in the SQ documentation.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

120 month(s) from the commencement date, with 60 initial month(s) and option to extend 5x12 month(s)

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to

enrolment on professional or trade registers

List and brief description of conditions

In the first instance, candidates should register with multiquote.com and express an interest in the contract. Contract details can be found under the 'Opportunities' section of the multiquote.com homepage. A Selection Questionnaire (SQ) must be completed and returned (via multiquote.com) as part of the request to participate process. Candidates will need to provide as part of the request to participate process evidence of business quality standards, accreditations, and relevant experience. Any candidate found to be guilty of serious misrepresentation in providing false or inaccurate information may be declared ineligible and not selected to continue with the process.

III.1.2) Economic and financial standing

List and brief description of selection criteria

In the first instance, candidates should register with multiquote.com and express an interest in the contract. Contract details can be found under the 'Opportunities' section of the multiquote.com homepage. A Selection Questionnaire (SQ) must be completed and returned (via multiquote.com) as part of the request to participate process. Candidates will need to provide as part of the request to participate process evidence of business quality standards, accreditations, and relevant experience. Any candidate found to be guilty of serious misrepresentation in providing false or inaccurate information may be declared ineligible and not selected to continue with the process.

Minimum level(s) of standards possibly required

Current Assets are equal to or greater than Current Liabilities.

III.1.3) Technical and professional ability

List and brief description of selection criteria

In the first instance, candidates should register with multiquote.com and express an interest in the contract. Contract details can be found under the 'Opportunities' section of the multiquote.com homepage. A Selection Questionnaire (SQ) must be completed and returned (via multiquote.com) as part of the request to participate process. Candidates will need to provide as part of the request to participate process evidence of business quality standards, accreditations, and relevant experience. Any candidate found to be guilty of serious misrepresentation in providing false or inaccurate information may be declared ineligible and not selected to continue with the process.

Minimum level(s) of standards possibly required

No pass/fail elements for technical and professional ability section.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

1 April 2021

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

Section II.3) – dates refer to the initial contract period and do not include the options of any extensions.

VI.4) Procedures for review

VI.4.1) Review body

North Warwickshire & South Leicestershire College

Hinckley Road

Nuneaton

CV11 6BH

Email

marie.caves@nwhc.ac.uk

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

North Warwickshire & South Leicestershire College

Hinckley Road

Nuneaton

CV11 6BH

Email

marie.caves@nwhc.ac.uk

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The authority will incorporate a minimum 10 calendar day standstill period at the point that information on the award of the contract is communicated to tenderers. If an appeal regarding the award of contract has not been successfully resolved then the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take action in the High Court. Any such action must be brought promptly (generally within 3 months).

VI.4.4) Service from which information about the review procedure may be obtained

North Warwickshire & South Leicestershire College

Hinckley Road

Nuneaton

CV11 6BH

Email

marie.caves@nwhc.ac.uk

Country

United Kingdom