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Tender

Fuel Card Services

The Riverside Group Ltd

F02: Contract notice

Notice identifier: 2025/S 000-004177

Procurement identifier (OCID): ocds-h6vhtk-04dcc9

Published 7 February 2025, 1:42pm

Section I: Contracting authority

I.1) Name and addresses

The Riverside Group Ltd

2 Estuary Boulevard

Liverpool

L24 8RF

Email

procurement@riverside.org.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://www.riverside.org.uk/>

Buyer's address

<https://in-tendhost.co.uk/theriversidegroup>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/theriversidegroup>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/theriversidegroup>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Fuel Card Services

Reference number

TRG/0109

II.1.2) Main CPV code

- 30163100 - Agency fuel cards

II.1.3) Type of contract

Supplies

II.1.4) Short description

The Riverside Group (TRG) are tendering for Fuel Card Services. TRG currently has around 730 Fuel Cards in operation. It has been identified that there will be a future requirement of 870 cards. The cards will cover Fuel and fluids, including oil and ad-blu. Tolls and congestion charging should also be able to be charged to the card.. Vehicle washes will be permitted on the cards, and suppliers will be requested for a list of locations of these as part of their response. As there is a growing electric fleet in TRG, suppliers will be asked to provide detail of the ability for EV charging on the cards.

II.1.5) Estimated total value

Value excluding VAT: £3,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 30163100 - Agency fuel cards

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The Riverside Group (TRG) are tendering for Fuel Card Services. TRG currently has around 730 Fuel Cards in operation. It has been identified that there will be a future requirement of 870 cards. The cards will cover Fuel and fluids, including oil and ad-blu. Tolls and congestion charging should also be able to be charged to the card.. Vehicle washes will be permitted on the cards, and suppliers will be requested for a list of locations of these as part of their response. As there is a growing electric fleet in TRG, suppliers will be asked to provide detail of the ability for EV charging on the cards.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £3,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

This contract may be extended at the sole discretion of TRG for one year plus one year

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

10 March 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

10 March 2025

Local time

12:00pm

Place

The Riverside Group

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Tender Documents must be accessed via the In-Tend Tender Portal

Only <https://in-tendhost.co.uk/theriversidegroup.aspx/Home> This tender process will incorporate a minimum 10 calendar day standstill period at the point information on award is communicated to tenderers. Appeals can be directly raised via the contact points detailed in section VI.4.1) of this contract notice. TRG and all subsidiary undertakings of TRG both current and future. All parts of any current or future group structure of which TRG is or may become, a part additional details of the required service can be found within the tender documents included on the In-Tend Tender Portal

VI.4) Procedures for review

VI.4.1) Review body

The Royal Courts of Justice

The Strand,

London

WC2A 2LL

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

This tender process will incorporate a minimum 10 calendar day standstill period at the point information on the award is communicated to tenderers. Appeals can be directly raised via the contact points detailed in section VI.4.1) of this contract notice.