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Tender

UK_250 - Event Registration and Management Platform

British Council

F02: Contract notice

Notice identifier: 2025/S 000-004140

Procurement identifier (OCID): ocds-h6vhtk-04dcae

Published 7 February 2025, 11:42am

Section I: Contracting authority

I.1) Name and addresses

British Council

58 Whitworth Street

Manchester

M1 6BB

Contact

Aung Thein

Email

aung.thein@britishcouncil.org

Country

United Kingdom

Region code

UK - United Kingdom

Charity Commission (England and Wales)

209131

Internet address(es)

Main address

<https://tap.tcsapps.com/tap2/#/bc-supplier-registration>

Buyer's address

<https://tap.tcsapps.com/tap2/#/bc-supplier-registration>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://tap.tcsapps.com/tap2/#/bc-supplier-registration>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://tap.tcsapps.com/tap2/#/bc-supplier-registration>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Registered Charity

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

UK_250 - Event Registration and Management Platform

Reference number

ITT1022733

II.1.2) Main CPV code

- 79952000 - Event services
 - JA02 - For computer software

II.1.3) Type of contract

Services

II.1.4) Short description

Event Registration and Management Platform

II.1.5) Estimated total value

Value excluding VAT: £90,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48000000 - Software package and information systems

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

British Council, 1 Redman Place, Stratford Cross, London, E20 1JQ

II.2.4) Description of the procurement

We are looking for an event registration management platform that can support the creation of multiple events online with essential features such as bespoke reporting, post-event data analysis, and the ability to offer pricing and discounts. The platform must integrate with our in-house payment system to facilitate various payment methods, including online payments and offer offline payment methods such as bank transfers, via the registration platform itself. Additionally, user management capabilities are crucial, enabling us to create custom roles and permissions, as well as event access groups, as we operate globally and deliver registration journeys for diverse events and products. Given our global reach, the ability to offer translations for all events is key.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

If you are interested in expressing an interest and/or bidding for this project, please go to <https://tap.tcsapps.com/tap2/#/bc-supplier-registration> . You may then have to register your company before you can express an interest for this project and get access the documents.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

7 March 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

11 March 2025

Local time

12:00pm

Place

British Council 58 Whitworth Street Manchester UNITED KINGDOM M1 6BB

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

The High Court

The Royal Courts of Justice, The Strand

London

WC2A 2LL

Country

United Kingdom