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Tender

## **DBS PROCESSING SYSTEM**

COVENTRY UNIVERSITY HIGHER EDUCATION CORPORATION GROUP (CUHECG)

F02: Contract notice

Notice identifier: 2024/S 000-004114

Procurement identifier (OCID): ocds-h6vhtk-04380f

Published 7 February 2024, 4:22pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

COVENTRY UNIVERSITY HIGHER EDUCATION CORPORATION GROUP (CUHECG)

Priory Street

COVENTRY

CV15FB

#### **Contact**

Thomas Hasson

#### **Email**

[ad7747@coventry.ac.uk](mailto:ad7747@coventry.ac.uk)

#### **Country**

United Kingdom

#### **Region code**

UKG33 - Coventry

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.coventry.ac.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/coventryuniversity.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

DBS PROCESSING SYSTEM

Reference number

FRAM-1125-23-TH

#### **II.1.2) Main CPV code**

- 72320000 - Database services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Electronic system to manage DBS checking process for students on specific courses and for staff who require DBS checks as part of their contract of employment. System must be able to manage bulk uploads. Approx. 1600 processed per year.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKG3 - West Midlands

#### **II.2.4) Description of the procurement**

Electronic system to manage DBS checking process for students on specific courses and for staff who require DBS checks as part of their contract of employment. System must be able to manage bulk uploads. Approx. 1600 processed per year.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

One plus year at the discretion of Coventry University. Total contract terms is 2+1+1 years.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

7 March 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 7 March 2026

#### **IV.2.7) Conditions for opening of tenders**

Date

7 March 2024

Local time

12:01pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

COVENTRY UNIVERSITY HIGHER EDUCATION CORPORATION GROUP (CUHECG)

Coventry

Country

United Kingdom