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Tender

## **Garden & Business Waste and Additional Bin Permit Subscription Service**

Rotherham Metropolitan Borough Council

F02: Contract notice

Notice identifier: 2024/S 000-004113

Procurement identifier (OCID): ocids-h6vhtk-04380e

Published 7 February 2024, 4:19pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Rotherham Metropolitan Borough Council

Riverside House, Main Street

Rotherham

S60 1AE

#### **Contact**

Laura Wilkinson

#### **Email**

[laura.wilkinson@rotherham.gov.uk](mailto:laura.wilkinson@rotherham.gov.uk)

#### **Telephone**

+44 1709334174

#### **Country**

United Kingdom

**Region code**

UKE31 - Barnsley, Doncaster and Rotherham

**National registration number**

GB173552264

**Internet address(es)**

Main address

<https://www.rotherham.gov.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104118>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=76207&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=76207&B=UK)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=76207&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=76207&B=UK)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Garden & Business Waste and Additional Bin Permit Subscription Service

Reference number

22-280

#### **II.1.2) Main CPV code**

- 79980000 - Subscription services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Rotherham Council offers Garden Waste collections to residents who subscribe to the service. As the subscriptions run annually the Council requires a way to identify which properties have garden waste bins that need emptying, whilst ensuring that expired subscriptions are not continued to be collected. This is achieved by making changes to the colour and design of the bin permit stickers and managing subscriptions through a customer management database/portal which allows both collection crews and office staff to clearly identify service subscribers.

#### **II.1.5) Estimated total value**

Value excluding VAT: £330,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48900000 - Miscellaneous software package and computer systems
- 79980000 - Subscription services

### **II.2.3) Place of performance**

NUTS codes

- UKE31 - Barnsley, Doncaster and Rotherham

### **II.2.4) Description of the procurement**

Rotherham Council offers Garden Waste collections to residents who subscribe to the service. As the subscriptions run annually the Council requires a way to identify which properties have garden waste bins that need emptying, whilst ensuring that expired subscriptions are not continued to be collected. This is achieved by making changes to the colour and design of the bin permit stickers and managing subscriptions through a customer management database/portal which allows both collection crews and office staff to clearly identify service subscribers.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £330,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

End date

31 March 2029

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 March 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

8 March 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

The Royal Courts of Justice, The Strand,

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for lodging appeals: The Contracting Authority will incorporate a minimum 10 calendar day standstill period at the point information on the award of the Contract is communicated to tenderers. Applicants who are unsuccessful shall be informed by the Contracting Authority as soon as possible after the decision has been made as to the reasons why the applicant was unsuccessful. If an appeal regarding the award of the contract has not been successfully resolved, the Public Contracts Regulations 2015 (as amended) provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take legal action. Any such action must be brought within the applicable limitation period. Where a contract has not been entered into, the Court may order the setting aside of the award decision or order the Contracting Authority to amend any document and may award damages. If the Contract has been entered into, the Court may, depending on the circumstances, award damages, make a declaration of ineffectiveness, order the Contracting Authority to pay a fine, and/or order that the duration of the Contract be shortened. The purpose of the standstill period referred to above is to allow the parties to apply to the Courts to set aside the award decision before the contract is entered into.

### **VI.4.4) Service from which information about the review procedure may be obtained**

High Court

The Royal Courts of Justice, The Strand,

London

WC2A 2LL

Country

United Kingdom