

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/004110-2024>

Tender

## **GSV2584 - Security Apprenticeships Scheme**

The Corporate Officer of the House of Commons

F02: Contract notice

Notice identifier: 2024/S 000-004110

Procurement identifier (OCID): ocds-h6vhtk-04380c

Published 7 February 2024, 4:07pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Corporate Officer of the House of Commons

SW1A 0AA

London

#### **Email**

[pcd@parliament.uk](mailto:pcd@parliament.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKI32 - Westminster

#### **Internet address(es)**

Main address

<https://in-tendhost.co.uk/parliamentuk.aspx/Home>

Buyer's address

<https://in-tendhost.co.uk/parliamentuk.aspx/Home>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/parliamentuk.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/parliamentuk.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

### **I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

GSV2584 - Security Apprenticeships Scheme

Reference number

GSV2584

#### **II.1.2) Main CPV code**

- 80500000 - Training services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

The House of Commons requires an authorised and registered ESFA apprenticeship training provider to train apprentices to the "Professional Security Operatives (Level 2)". The House of Commons aim to commence apprenticeship cohorts from May 2024 onwards and we expect the training provider to be able to support in this aim with dedicated staff and forward planning to scope the future cohorts. This procurement falls within Schedule 3 of the Public Contract Regulations 2015 ("PCR 2015") meaning that the procurement process is conducted under the "light touch regime" (as more specifically set out at regulations 74 to 76 PCR 2015).

**II.1.5) Estimated total value**

Value excluding VAT: £1,500,000

**II.1.6) Information about lots**

This contract is divided into lots: No

**II.2) Description****II.2.2) Additional CPV code(s)**

- 80500000 - Training services

**II.2.3) Place of performance**

NUTS codes

- UKI32 - Westminster

**II.2.4) Description of the procurement**

The House of Commons requires an authorised and registered ESFA apprenticeship training provider to train apprentices to the "Professional Security Operatives (Level 2)" standard as per the Institute for Apprenticeships' apprenticeship standard.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £1,500,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

8 April 2024

End date

7 April 2027

This contract is subject to renewal

Yes

Description of renewals

1 additional year extension

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## Section III. Legal, economic, financial and technical information

### III.1) Conditions for participation

#### III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

The SQ/ITT documents are accessible via UK Parliament's e-procurement portal: <http://in-tendhost.co.uk/parliamentuk>. Tender submissions must be uploaded to the e-procurement portal; electronic responses submitted via e-mail are not acceptable. To access these documents select the tender reference GSV2584 in the 'current tenders' list, click on the 'view tender details' and express interest by clicking on the button provided. You will need to register your company details, thereafter you will be issued with a username and password. If you have previously registered with In-Tend, please follow the link shown which will redirect you to the home page where you can log on using your existing username and password to collect the tender documents. If you have registered and forgotten your username and password, click on the 'forgotten password' link on the In-Tend homepage. Please keep this username and password secure and do not pass it to any third parties. If you are experiencing problems, please contact the PCD Business Support team via email: [PCD@parliament.uk](mailto:PCD@parliament.uk) for further assistance. You are advised to allow sufficient time when responding to this ITT, and for the full uploading of documents, prior to the closing date of 12.00 (noon - UK time) on 01/03/24. Late tenders will not be accepted. If you are uploading multiple documents you will have to individually load one document at a time or you can opt to zip all the documents in an application such as WinZip or WinRAR.

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

1 March 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

1 March 2024

Local time

12:00pm

Place

Online

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

This procurement falls within Schedule 3 of the Public Contract Regulations 2015 ("PCR 2015") meaning that the procurement process is conducted under the "light touch regime" (as more specifically set out at regulations 74 to 76 PCR 2015).

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court of Justice

London

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

NA