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Planning

Adoption Support

Norfolk County Council

F01: Prior information notice

Prior information only

Notice identifier: 2025/S 000-004109

Procurement identifier (OCID): ocds-h6vhtk-04dc9c

Published 7 February 2025, 10:17am

Section I: Contracting authority

I.1) Name and addresses

Norfolk County Council

County Hall, Martineau Lane

Norwich

NR1 2DH

Email

sourcingteam@norfolk.gov.uk

Country

United Kingdom

NUTS code

UKH15 - Norwich and East Norfolk

Internet address(es)

Main address

www.norfolk.gov.uk

Buyer's address

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Adoption Support

Reference number

NCCT43114

II.1.2) Main CPV code

- 85000000 - Health and social work services

II.1.3) Type of contract

Services

II.1.4) Short description

The Adoption Agencies Regulations 2005 require Norfolk County Council to have in place a counselling and information service for those who are adopted, are adoptive parents or are birth family members. The council is scoping for this service to commence on 1st June 2025.

II.1.5) Estimated total value

Value excluding VAT: £37,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 85000000 - Health and social work services
- 85312300 - Guidance and counselling services

- 85312320 - Counselling services
- 85300000 - Social work and related services

II.2.3) Place of performance

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

Main site or place of performance

Across Norfolk (Breckland, Broadland, Great Yarmouth, King's Lynn and West Norfolk, North Norfolk, Norwich, South Norfolk). Some out of county provision could be required.

II.2.4) Description of the procurement

Norfolk County Council (NCC) is seeking a supplier to provide a therapeutic counselling service to those who are adopted, are adoptive parents or are birth family members. In addition, the service will need to provide information and support around understanding the processes for adoption including signposting to other services. The successful provider must ensure that safely recruited and appropriately trained staff can recognise and adapt to the needs of the different service users. They must also provide an appropriate referral mechanism, working with the local authority to confirm eligibility and provide suitable materials to ensure potential users are aware of the service.

II.2.14) Additional information

The market engagement event will take place on Friday 21st February on MS Teams (this date may be subject to change). Interested parties will need to register their interest on In-Tend and a separate invite will be sent.

II.3) Estimated date of publication of contract notice

7 March 2025

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

The market engagement event will take place on Friday 21st February on MS Teams (this date may be subject to change). Interested parties will need to register their interest on In-Tend and a separate invite will be sent. This procurement will be managed electronically via the Council's e-procurement system. To participate in this procurement, applicants must first be registered on <https://in-tendhost.co.uk/norfolkcc> (<https://in-tendhost.co.uk/norfolkcc>) Full instructions for registration and use of the system can be found at <https://in-tendhost.co.uk/norfolkcc/asp/BUYERPROFILES> (<https://in-tendhost.co.uk/norfolkcc/asp/BUYERPROFILE>). Once registered you will be able to see the procurement project under 'tenders' section and 'express an interest' to view the documentation. If you encounter any difficulties whilst using the system you can contact the In-tend support team by phoning +448442728810 or emailing support@in-tend.co.uk