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Tender

Freedom to Speak up Services (FTSU)- Staff Liaison Guardians

MSE Group

F02: Contract notice

Notice identifier: 2021/S 000-004047

Procurement identifier (OCID): ocds-h6vhtk-029737

Published 1 March 2021, 3:44pm

Section I: Contracting authority

I.1) Name and addresses

MSE Group

Britannia House, Unit 12-14, Britannia Business Park

Southend

SS2 6GE

Email

Nicola.Kruger@southend.nhs.uk

Telephone

+44 1702385612

Country

United Kingdom

NUTS code

UKH3 - Essex

Internet address(es)

Main address

<http://www.successregimeessex.co.uk/>

Buyer's address

<http://www.successregimeessex.co.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://suppliers.multiquote.com>

Additional information can be obtained from another address:

MSE Group

Britannia House, Unit 12-14, Britannia Business Park

Southend

SS2 6GE

Email

Nicola.Kruger@southend.nhs.uk

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+44 1702385612

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Main address

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Buyer's address

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Tenders or requests to participate must be submitted electronically via

<https://suppliers.multiquote.com>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Freedom to Speak up Services (FTSU)- Staff Liaison Guardians

Reference number

CA8416 - MSE-C-88b

II.1.2) Main CPV code

- 85110000 - Hospital and related services

II.1.3) Type of contract

Services

II.1.4) Short description

Provision of confidential staff liaison service to support staff members who wish to speak up in relation to concerns associated with provision of safe and secure hospital services.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH3 - Essex

Main site or place of performance

Essex

II.2.4) Description of the procurement

The Authority seeks to award a 3 year contract with option to extend by up to 12 months to suitably qualified providers in line with the declared specification of requirements. The Service provider is required to provide two dedicated staff to perform the service across

the various Authority sites, and to offer services 24 hours a day, 7 days a week including public holidays so that matters can be escalated to the Authority in accordance with the RAG rating and escalation policy.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

48 month(s) from the commencement date, with 36 initial month(s) and option to extend 1x12 month(s)

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

List and brief description of selection criteria

40% Pricing - Most economically advantageous tender. Financial Standing will also be assess in line with details within ITT

Minimum level(s) of standards possibly required

See ITT

III.1.3) Technical and professional ability

List and brief description of selection criteria

60% weighting split between the defined quality of service award criteria (relative weighing details provided within ITT). Any questions scored zero or 1 would mean rejection from the process.

Minimum level(s) of standards possibly required

See ITT

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 April 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

8 April 2021

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The Bidder may be required to provide a presentation via cloud based conferencing facility (ie Starleaf or the like) should the Authority wish to clarify the bidders responses to the award criteria. There are also mandatory questions on a pass fail basis that apply to the evaluation of the bids in addition to the scored award questions. Please see ITT documentation.

VI.4) Procedures for review

VI.4.1) Review body

Southend University Hospital NHS Foundation Trust

Britannia House, Unit 11-13, Britannia Business Park, Comet Way

Southend

SS2 6GE

Email

contracts.purchasing@southend.nhs.uk

Telephone

+44 1702435555

Country

United Kingdom

Internet address

<http://www.southend.nhs.uk>

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

As per procurement documents