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Contract

## **Provision of a Student Income and Expenditure Survey (SIES) 2023/24**

Scottish Government

F03: Contract award notice

Notice identifier: 2023/S 000-004041

Procurement identifier (OCID): ocds-h6vhtk-03739a

Published 9 February 2023, 2:16pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scottish Government

4 Atlantic Quay, 70 York St

Glasgow

G2 8EA

#### **Email**

[Geri.Bradley@gov.scot](mailto:Geri.Bradley@gov.scot)

#### **Telephone**

+44 7917497741

#### **Country**

United Kingdom

#### **NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.scotland.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10482](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10482)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of a Student Income and Expenditure Survey (SIES) 2023/24

Reference number

567857

#### **II.1.2) Main CPV code**

- 73110000 - Research services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Scottish Government Ministers are committed to delivering a Student Income and Expenditure Survey (SIES) for Scotland with an external service provider

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £158,379

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

Main site or place of performance

Scotland

#### **II.2.4) Description of the procurement**

The Scottish Government Ministers are committed to delivering a Student Income and Expenditure Survey (SIES) for Scotland with an external service provider

The Purpose of this procurement is to fill this evidence gap in the short to medium term and deliver the PfG commitment made in 2020/21 by commissioning a high-level SIES for Further Education and Higher Education Students in Scotland for academic year 2023/24.

The main aims of the Scottish SIES are to provide:

A high level picture of, and evidence on, student income, expenditure and debt for FE and HE students in Scotland in AY 2023/24 - the last SIES for Scotland were in 2004/05 and 2007/08.

An insight into student's experiences of finance and financial support, and their experiences of current financial support policies available to them.

Evidence on the financial experiences of particular student populations when studying for an FE or HE course in Scotland to inform the delivery and development of policy.

Evidence on the impact of finance on student's experiences of FE and HE in Scotland.

Cyber security Please note there are minimum requirements concerning Cyber Security for this contract. Tenderers

will be required to complete an online Supplier Assurance Questionnaire (SAQ) using the Cyber Security Procurement Support Tool (CSPST). A link to CSPST can be found here: <https://cyberassessment.gov.scot/>

The questionnaire will be aligned to a Cyber Risk Profile that has been established for the contract, based on the Contracting Authority's assessment of cyber risk. The unique identifier for this purpose is: RAR-8N9B8AA8. Further details are set out in the procurement documents. A contract condition for this procurement requires the Tenderer to comply with the minimum security requirements. NOTE that we are asking for Cyber Essentials as a minimum standard in the SAQ or equivalent. Please include a copy of your certification. Tenderers should append a copy of the outcome of their SAQ to their tender submission.

## **II.2.5) Award criteria**

Quality criterion - Name: Understanding of the Requirement / Weighting: 10

Quality criterion - Name: Research Design and Methodology / Weighting: 20

Quality criterion - Name: Analysis and Outputs / Weighting: 15

Quality criterion - Name: Ethical Sensitivities / Weighting: 10

Quality criterion - Name: Staff Skills and Task Allocation / Weighting: 15

Quality criterion - Name: Project Management and Risk Assessment / Weighting: 10

Quality criterion - Name: Cyber Information Management / Weighting: 10

Quality criterion - Name: Fair Work Practices / Weighting: 5

Quality criterion - Name: Community Benefits / Weighting: 5

Price - Weighting: 30

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-028147](#)

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## **Section V. Award of contract**

### **Contract No**

567857

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

8 February 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 2

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

National Centre for Social Research

35 Northampton Square

London

EC1V 0AX

Telephone

+44 2075499584

Fax

+44 2072501524

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £158,379

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Question Scoring Methodology for Award Criteria outlined in invitation to tender

0 Unacceptable. Nil or inadequate response. Fails to demonstrate an ability to meet the requirement.

1 Poor. Response is partially relevant but generally poor. The response addresses some elements of the

requirement but contains insufficient/limited detail or explanation to demonstrate how the requirement will be

fulfilled.

2 Acceptable. Response is relevant and acceptable. The response addresses a broad understanding of the

requirement but may lack details on how the requirement will be fulfilled in certain areas.

3 Good. Response is relevant and good. The response is sufficiently detailed to demonstrate a good

understanding and provides details on how the requirements will be fulfilled.

4 Excellent. Response is completely relevant and excellent overall.

Tenderers are also asked to confirm that they will pay staff that are involved in the delivery of services under the contract, at least the real Living Wage.

Tenderers who do not pass these questions will not be subject to Commercial Analysis. As a result the tender will not be considered further.

Bidders must complete the SPD (Scotland) to demonstrate adherence to the Exclusion and Selection Criteria for this procurement.

If there are named subcontractors/technicians upon which the bidder will rely to meet the selection criteria, these named parties must

complete and reattach the SPD Supplier Response Form attached to SPD

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 22243. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

Community benefits are included in this requirement. For more information see: <https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

(SC Ref:722188)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Edinburgh Sheriff Court and Justice of the Peace Court

27 Chalmers Street

Edinburgh

EH1 1LB

Country

United Kingdom

