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Tender

Client Transport Services

Midlothian Council

F02: Contract notice

Notice identifier: 2025/S 000-004014

Procurement identifier (OCID): ocids-h6vhtk-04cea4

Published 6 February 2025, 3:52pm

The closing date and time has been changed to:

25 March 2025, 12:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

Midlothian Council

Midlothian House, Buccleuch Street

Dalkeith

EH22 1DN

Contact

Barbara Foxwell

Email

Barbara.Foxwell@midlothian.gov.uk

Telephone

+44 1312707500

Country

United Kingdom

NUTS code

UKM73 - East Lothian and Midlothian

Internet address(es)

Main address

<http://www.midlothian.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00336

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Client Transport Services

Reference number

MID/24/76

II.1.2) Main CPV code

- 60112000 - Public road transport services

II.1.3) Type of contract

Services

II.1.4) Short description

Midlothian Council are inviting bids from suitably qualified, competent, capable and experienced suppliers who wish to be on a Framework Agreement to carry out Client transport services on behalf of the Council. The framework agreement is for the supply of transport services for the conveyance of:

Children and young people to mainstream schools and schools for children and young people with Additional Support Needs (ASN) and other educational establishments.

Adult Social Care clients to various establishments.

Children and young people Social Care services clients to various establishments.

II.1.5) Estimated total value

Value excluding VAT: £15,653,870

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Taxi and PHC Services

Lot No

1

II.2.2) Additional CPV code(s)

- 60120000 - Taxi services
- 60000000 - Transport services (excl. Waste transport)
- 60170000 - Hire of passenger transport vehicles with driver
- 60130000 - Special-purpose road passenger-transport services

II.2.3) Place of performance

NUTS codes

- UKM73 - East Lothian and Midlothian

Main site or place of performance

Midlothian

II.2.4) Description of the procurement

Midlothian Council is inviting bids from suitably qualified, competent, capable and experienced suppliers who wish to be on a Framework Agreement to carry out client transport services for Lot 1: Taxi and PHC services.

This Lot is for the supply of transport services for the conveyance of:

Children and young people to mainstream schools and schools for children with Additional Support Needs (ASN) and other educational establishments.

Adult Social Care clients to various services.

Children Social Care clients to various services.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 30%

Price - Weighting: 70%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

6 August 2025

End date

5 August 2027

This contract is subject to renewal

Yes

Description of renewals

The option to extend for a further 2 x 12 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union

funds: No

II.2) Description

II.2.1) Title

Coach and Minibus Services

Lot No

2

II.2.2) Additional CPV code(s)

- 60172000 - Hire of buses and coaches with driver
- 60000000 - Transport services (excl. Waste transport)
- 60170000 - Hire of passenger transport vehicles with driver
- 60130000 - Special-purpose road passenger-transport services

II.2.3) Place of performance

NUTS codes

- UKM73 - East Lothian and Midlothian

Main site or place of performance

Midlothian

II.2.4) Description of the procurement

Midlothian Council is inviting bids from suitably qualified, competent, capable and experienced operators who wish to be on a Framework Agreement to carry out client transport services for Lot 2: Coach and Minibus Services.

This Lot may include but not restricted to the supply of transport for the conveyance of:

Children and young people to mainstream schools and schools for children with Additional Support Needs (ASN) and other educational establishments.

Adults Social Care clients to various locations.

Children Social Care clients to various locations.

Day Trips

Excursions

School to Hillend Snowsports Centre during and after school hours.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 30%

Price - Weighting: 70%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

6 August 2025

End date

5 August 2027

This contract is subject to renewal

Yes

Description of renewals

Option to extend for a further 2 x 12 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Emergency / Ad Hoc Taxi and PHC Services

Lot No

3

II.2.2) Additional CPV code(s)

- 60120000 - Taxi services
- 60000000 - Transport services (excl. Waste transport)
- 60112000 - Public road transport services
- 60170000 - Hire of passenger transport vehicles with driver
- 60130000 - Special-purpose road passenger-transport services

II.2.3) Place of performance

NUTS codes

- UKM73 - East Lothian and Midlothian

Main site or place of performance

Midlothian

II.2.4) Description of the procurement

Midlothian Council is inviting bids from suitably qualified, competent, capable and experienced operators who wish to be on a Framework to carry out client transport services for Lot 3: Emergency / Ad Hoc Taxi and PHC Services.

This may include but not restricted to the supply of transport services for the conveyance of:

Adult Social Care clients to various services.

Children Social Care services clients to various services.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 20%

Price - Weighting: 80%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

6 August 2025

End date

5 August 2027

This contract is subject to renewal

Yes

Description of renewals

The option to extend for a further 2 x 12 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Relevant selection criteria are included in the SPD module. Of particular note are questions 4A2A and 4A2b.

The tenderer must hold one of the licenses specified in 4A2b to be awarded a place on the framework.

The Bidder must be any of the following:

1. The holder of a current Public Service Vehicle (PSV) Operator's Licence or
2. A Taxi or Private Hire Care (PHC) operator licensed under the Civic Government (Scotland) Act 1982.

Please state and evidence the licence(s) held.

All licences must be available for inspection from an authorised officer of the Council on request.

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

As stated in the procurement documents.

III.2.2) Contract performance conditions

Please refer to Schedule 21 - Midlothian Council Transport Code of Conduct for Suppliers.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2025/S 000-000684](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

11 March 2025

Local time

12:00pm

Changed to:

Date

25 March 2025

Local time

12:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

11 March 2025

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: It is anticipated there will be ongoing requirements for these services. Any future tender opportunity is likely to be published approximately 6 months before the end of the Framework period.

VI.3) Additional information

You must not contact anyone at the Authority directly in relation to this tender exercise, doing so may result in your exclusion from any further part in the procurement process.

All questions must be raised using the provided Question and Answer facility within this notice.

There is a requirement for Bidders to sign and return a Declaration of Non-Involvement in Serious Organised Crime. Also, to submit information so a Serious Organised Crime (SOC) procurement check can be conducted with Police Scotland.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=789939.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

All Bidders must sign and return Schedule 20 - Community Benefits to identify and deliver

community benefits, relative to the value of the awarded business from the framework.

The successful Bidders is required as part of their contract to provide community benefits in compliance with Midlothian Council requirements as set out in Schedule 20 - Community Benefits.

(SC Ref:789939)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=789939

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Telephone

+44 1312252525

Country

United Kingdom