

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/004011-2024>

Contract

## **Provision of Secure Transport for Children and Young People**

The City of Edinburgh Council

F21: Social and other specific services – public contracts

Contract award notice

Notice identifier: 2024/S 000-004011

Procurement identifier (OCID): ocds-h6vhtk-03645f

Published 7 February 2024, 11:00am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The City of Edinburgh Council

Waverley Court, 4 East Market Street

Edinburgh

EH8 8BG

#### **Contact**

Lauren Kinnear

#### **Email**

[lauren.kinnear@edinburgh.gov.uk](mailto:lauren.kinnear@edinburgh.gov.uk)

#### **Telephone**

+44 1315296254

**Country**

United Kingdom

**NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://www.edinburgh.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00290](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00290)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

**Section II: Object****II.1) Scope of the procurement****II.1.1) Title**

Provision of Secure Transport for Children and Young People

Reference number

CT0855

**II.1.2) Main CPV code**

- 85300000 - Social work and related services

**II.1.3) Type of contract**

## Services

### **II.1.4) Short description**

The City of Edinburgh Council requires a Provider to deliver a Secure Transport Service for Children and Young People. This Service may be used to transport children and young people who are remanded to secure care through the Courts or for those who are considered to be in need of secure care for their own protection through the Children's Hearings System.

Tenderers are required to ensure that all staff members associated with this Service hold Protection of Vulnerable Groups (PVG) membership which is managed and delivered by Disclosure Scotland. In addition, staff will be required to have an Enhanced Disclosure. Further details of Disclosure Scotland can be found at <https://www.mygov.scot/disclosure-types/>. It will be the ongoing responsibility of the Provider to ensure Disclosure Scotland certification is up to date.

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 85311300 - Welfare services for children and young people

### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

### **II.2.4) Description of the procurement**

The City of Edinburgh Council requires a Provider who can provide the support that meets the requirement for the Provision of Secure Transport for Children and Young People.

This Service does not include the secure transportation of children or young people who have been sentenced via 208 or 205(2) of the Criminal Procedure Scotland Act 1995 as those children or young people are the responsibility of Scottish Ministers and a separate Contract is in place for this.

The Provider shall be responsible for the supervision and secure transfer of children and young people who are the responsibility of the Council and who have been identified as in

need of secure transport to keep them or others safe. The provision of the supervision, driver, vehicle and the secure transfer constitute the; 'Secure Transport Service'. The Service will be required between specified locations.

The Service will encompass the following elements:

Supervision and secure transport from Court or Children's Hearing to a secure establishment;

Supervision and secure transport to a Court (where the child or young person is in secure care and is appearing due to charges or as a witness);

Supervision and secure transport from Relevant Premises, on Court or Police Scotland business such as an identification parade or Police interviews;

Supervision and secure transport from Relevant Premises for other proceedings, such as Children's Hearings, as directed by the lead professional;

Supervision and secure transport return to Relevant Premises of children and young people who have absconded and the Police Scotland are not able to return the child or young person; and

Secure supervision and transport between other Relevant Premises either routinely or as a result of an emergency situation

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Please see attached Tender Documents.

Where compulsory professional registration applies to staff associated with this Service, the Provider must ensure that staff are registered in the appropriate part of the Scottish Social Services Council (SSSC) register as required.

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-003922](#)

---

## **Section V. Award of contract**

A contract/lot is awarded: No

### **V.1) Information on non-award**

The contract/lot is not awarded

Other reasons (discontinuation of procedure)

---

## **Section VI. Complementary information**

### **VI.3) Additional information**

Part III: Section A, B, C & D - Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of The Public Contracts (Scotland) Regulations 2015 [for above threshold]/8 and 9 of the Procurement (Scotland) Regulations 2016 (below threshold).

Part IV: Selection criteria - B: Economic and financial standing – Question 4B.1 - Tenderers are required to have a minimum “general” annual turnover of 100,000 GBP for the last two financial years. Where a Tenderer does not have an annual turnover of this value, the Council may exclude the Tenderer from the competition or may apply discretion seeking supporting evidence to determine the Tenderer’s suitability to proceed in the competition.

Part IV: Selection criteria - B: Economic and financial standing – Question 4B.4 - Tenderers will be required provide the following information in response to 4B.4:

Current ratio for Current Year: 1.10

Current ratio for Prior Year: 1.10

The formula for calculating a Tenderer's current ratio is current assets divided by current liabilities. The acceptable range for each financial ratio is greater than the requested current ratio. Where a Tenderer's current ratio is less than the acceptable value, the Council may exclude the Tenderer from the competition or may apply discretion seeking supporting evidence to determine the Tenderer's suitability to proceed in the competition.

Part IV: Selection criteria - B: Economic and financial standing – Question 4B.5 - Tenderers are required to hold, or commit to obtaining prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated below:

- a. Employers Liability Insurance - 5 million GBP
- b. Public and Product Liability Insurance - 10 million GBP
- c. Professional Liability Insurance - 2 million GBP
- d. Motor Insurance - 5 million GBP

Where a Tenderer does not hold or commit to obtaining the types and levels of insurance indicated, the Council will exclude the Tenderer from the competition.

## CONTRACT SPECIFIC MANDATORY CRITERIA

Part IV: Selection criteria - D: Quality Assurance Schemes & Environmental Management – Question 4D.1 - It is a mandatory requirement that Tendering Organisations with more than 5 employees have in place a Health & Safety Policy which is approved at a senior level within the Organisation and is reviewed regularly. Bidders should confirm that this condition has been met within the response to this question. Where a Bidder does not have a Health & Safety Policy and is required to do so, the Council may exclude the Bidder from the competition.

(SC Ref:757524)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Sheriff Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

A tenderer that suffers loss as a result of a breach of duty under the Public Contracts (Scotland) Regulations 2015 may bring proceedings in the Sheriff Court or the Court of Session. The City of Edinburgh Council (the Council) will have a minimum standstill period of 10 days before awarding the contract. The communication of the award decision notice will be sent by fax or e-mail to all tenderers with the standstill period commencing on the next day. If proceedings are started in the Sheriff Court or the Court of Session against the Council in respect of the decision to award the contract within the standstill period then the Council is prevented from awarding the contract. Post contract award the Sheriff Court or the Court of Session may (1) award damages provided proceedings are brought within 3 months from the date when the grounds for the bringing of the proceedings first arose (2) be entitled to issue an ineffectiveness order or impose a financial penalty on the Council. A claim for an ineffectiveness order must be made within 30 days of the Contract Award Notice being published in the FTS or within 30 days of the date those who expressed an interest in or otherwise bid for the contract were informed of the conclusion of the contract or in any other case within 6 months from the date on which the contract was entered into.