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Contract

250210 Contract for Admissions Processing Services

Queen's University Belfast

UK7: Contract details notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-004001

Procurement identifier (OCID): ocds-h6vhtk-05a75c ([view related notices](#))

Published 16 January 2026, 3:18pm

Scope

Reference

250210

Description

The Admissions and Access team in Queen's University Belfast has identified the need for a Supplier to provide Admissions Processing Services for any in-scope Applicant, who submits an application via the Queen's Application Management System (AMS) or as stipulated within the Admissions Protocols, across all intake periods throughout the year.

Applications from students requiring a University Review will be returned to Queen's for action.

The requirement will mainly be focused upon international applications to the institution, but support may be required during peak periods to provide assistance in domestic applications.

Contract 1. 250210 Contract for Admissions Processing Services

Supplier

- UNI-QUEST LTD

Contract value

- £450,000 excluding VAT
- £540,000 including VAT

Above the relevant threshold

Date signed

7 January 2026

Contract dates

- 11 February 2026 to 10 February 2027
- Possible extension to 10 February 2031
- 5 years

Description of possible extension:

Option to extend the contract by up to a further 48 Months which shall be entirely at the discretion of Queen's and shall be subject to satisfactory review of performance.

Main procurement category

Services

Options

The right to additional purchases while the contract is valid.

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CPV classifications

- 79411100 - Business development consultancy services

Contract locations

- UKN - Northern Ireland

Key performance indicators

Name

Turnaround Time

Accuracy of Decisions

Processing of Applications

Other information

Applicable trade agreements

- Government Procurement Agreement (GPA)
- Comprehensive and Progressive Agreement for Trans-Pacific Partnership (CPTPP)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Supplier

UNI-QUEST LTD

- Companies House: 08640061
- Public Procurement Organisation Number: PTCQ-9772-JYZR

77 Sidney Street

Sheffield

S1 4RG

United Kingdom

Email: info@uni-quest.co.uk

Website: <https://www.uni-quest.co.uk/>

Region: UKE32 - Sheffield

Small or medium-sized enterprise (SME): Yes

Voluntary, community or social enterprise (VCSE): No

Supported employment provider: No

Public service mutual: No

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Contracting authority

Queen's University Belfast

- Charity Commission for Northern Ireland: 101788
- Public Procurement Organisation Number: PMQQ-8477-XTZM

University Rd

Belfast

BT7 1NN

United Kingdom

Email: procurement@qub.ac.uk

Region: UKN06 - Belfast

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Northern Ireland