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Tender

Recruitment Application Tracking System

Paragon Asra Housing limited Housing

F02: Contract notice

Notice identifier: 2021/S 000-004000

Procurement identifier (OCID): ocds-h6vhtk-029708

Published 1 March 2021, 11:21am

Section I: Contracting authority

I.1) Name and addresses

Paragon Asra Housing limited Housing

Third Floor, Pentagon House, 52 - 54 Southwark Street,

London

SE1 1UN

Contact

Esther Lynch

Email

Esther.Lynch@pahousing.co.uk

Telephone

+44 1164781270

Country

United Kingdom

NUTS code

UK - UNITED KINGDOM

Internet address(es)

Main address

<https://pahousing.co.uk/>

Buyer's address

<https://in-tendhost.co.uk/pahousing.aspx/Home>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/pahousing.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Recruitment Application Tracking System

Reference number

PAPP-0125

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

The contract is for the delivery of a Recruitment Application Tracking System for the management of job applications, application evaluations, interview booking, feedback and reporting. PA Housing is looking to procure a forward thinking and socially aware Cloud based Supplier that has the ability to deliver an excellent solution delivering a blended approach to recruitment processes.

II.1.5) Estimated total value

Value excluding VAT: £375,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48450000 - Time accounting or human resources software package

II.2.3) Place of performance

NUTS codes

- UKI - LONDON
- UKF - EAST MIDLANDS (ENGLAND)
- UKJ - SOUTH EAST (ENGLAND)
- UKG - WEST MIDLANDS (ENGLAND)

Main site or place of performance

The main site and management of the system will be from Leicester

II.2.4) Description of the procurement

The contract is for the delivery of a Recruitment Application Tracking System for the management of job applications, application evaluations, interview booking, feedback and reporting. PA Housing is looking to procure a forward thinking and socially aware Cloud based Supplier that has the ability to deliver an excellent solution delivering a blended approach to recruitment processes. Tenderers are advised that during 2019/20 PA Housing advertised 169 vacancies which attracted over 2,600 applications and scheduled over 550 interviews. On average we had 15 applications per role (this figure is a bit skewed by internal vacancies that had no applications). We had over 160 new starters. This does not include those that were employed via an agency. The services required by this contract, can include but are not restricted to:

- Deliver a cloud-based platform.
- Post adverts to sites such as Facebook, Linked-in, Twitter, Instagram and In-deed.
- Deliver a streamlined, efficient and counter intuitive experience for PA staff and applicants.
- Manage the application process
- Manage the interview process
- Manage job offer process
- Host a talent & acquisition suite
- Be forward thinking in utilising technology to deliver greater efficiencies in response rates, cost and deliver a blended approach to the recruitment process.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £375,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The contract commencement on 1 October 2021, and subject to annual reviews, run for a period of three years with the option to extend by one year plus one further year at A Housing's discretion. The maximum duration of the contract is therefore five years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

31 March 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

31 March 2021

Local time

12:00pm

Place

Via In-tend Portal

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

The Royal Courts of Justice, The Strand

London

W2 2LL

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

High Courts of England and Wales

The Royal Courts of Justice, The Strand

London

W2 2LL

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

Cabinet Office

70 Whitehall

London

SW1A 2AS

Country

United Kingdom