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Tender

## **Recruitment Application Tracking System**

Paragon Asra Housing limited Housing

F02: Contract notice

Notice identifier: 2021/S 000-004000

Procurement identifier (OCID): ocids-h6vhtk-029708

Published 1 March 2021, 11:21am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Paragon Asra Housing limited Housing

Third Floor, Pentagon House, 52 - 54 Southwark Street,

London

SE1 1UN

#### **Contact**

Esther Lynch

#### **Email**

[Esther.Lynch@pahousing.co.uk](mailto:Esther.Lynch@pahousing.co.uk)

#### **Telephone**

+44 1164781270

**Country**

United Kingdom

**NUTS code**

UK - UNITED KINGDOM

**Internet address(es)**

Main address

<https://pahousing.co.uk/>

Buyer's address

<https://in-tendhost.co.uk/pahousing.aspx/Home>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/pahousing.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Recruitment Application Tracking System

Reference number

PAPP-0125

#### **II.1.2) Main CPV code**

- 48000000 - Software package and information systems

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The contract is for the delivery of a Recruitment Application Tracking System for the management of job applications, application evaluations, interview booking, feedback and reporting. PA Housing is looking to procure a forward thinking and socially aware Cloud based Supplier that has the ability to deliver an excellent solution delivering a blended approach to recruitment processes.

#### **II.1.5) Estimated total value**

Value excluding VAT: £375,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48450000 - Time accounting or human resources software package

### **II.2.3) Place of performance**

NUTS codes

- UKI - LONDON
- UKF - EAST MIDLANDS (ENGLAND)
- UKJ - SOUTH EAST (ENGLAND)
- UKG - WEST MIDLANDS (ENGLAND)

Main site or place of performance

The main site and management of the system will be from Leicester

### **II.2.4) Description of the procurement**

The contract is for the delivery of a Recruitment Application Tracking System for the management of job applications, application evaluations, interview booking, feedback and reporting. PA Housing is looking to procure a forward thinking and socially aware Cloud based Supplier that has the ability to deliver an excellent solution delivering a blended approach to recruitment processes. Tenderers are advised that during 2019/20 PA Housing advertised 169 vacancies which attracted over 2,600 applications and scheduled over 550 interviews. On average we had 15 applications per role (this figure is a bit skewed by internal vacancies that had no applications). We had over 160 new starters. This does not include those that were employed via an agency. The services required by this contract, can include but are not restricted to:

- Deliver a cloud-based platform.
- Post adverts to sites such as Facebook, Linked-in, Twitter, Instagram and In-deed.
- Deliver a streamlined, efficient and counter intuitive experience for PA staff and applicants.
- Manage the application process
- Manage the interview process
- Manage job offer process
- Host a talent & acquisition suite

Be forward thinking in utilising technology to deliver greater efficiencies in response rates, cost and deliver a blended approach to the recruitment process.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £375,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The contract commencement on 1 October 2021, and subject to annual reviews, run for a period of three years with the option to extend by one year plus one further year at A Housing's discretion. The maximum duration of the contract is therefore five years.

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

31 March 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

31 March 2021

Local time

12:00pm

Place

Via In-tend Portal

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

The Royal Courts of Justice, The Strand

London

W2 2LL

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

High Courts of England and Wales

The Royal Courts of Justice, The Strand

London

W2 2LL

Country

United Kingdom

#### **VI.4.4) Service from which information about the review procedure may be obtained**

Cabinet Office

70 Whitehall



London

SW1A 2AS

Country

United Kingdom