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Tender

## **VCFSE Infrastructure Services**

Suffolk County Council

F02: Contract notice

Notice identifier: 2025/S 000-003946

Procurement identifier (OCID): ocds-h6vhtk-04dc2a

Published 6 February 2025, 12:10pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Suffolk County Council

Endeavour House, Russell Road

IPSWICH

IP1 2BX

#### **Contact**

Michelle Youngs

#### **Email**

[michelle.youngs@suffolk.gov.uk](mailto:michelle.youngs@suffolk.gov.uk)

#### **Telephone**

+44 1473265789

#### **Country**

United Kingdom

**NUTS code**

UKH14 - Suffolk

**Internet address(es)**

Main address

[www.suffolksourcing.uk](http://www.suffolksourcing.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.suffolksourcing.uk](http://www.suffolksourcing.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

VCFSE Infrastructure Services

Reference number

CD1441

**II.1.2) Main CPV code**

- 98133100 - Civic betterment and community facility support services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

Suffolk County Council is committed to supporting a thriving Voluntary, Community, Faith and Social Enterprise (VCFSE) sector in the county to enable it to continue providing key services for the people of Suffolk. The Council intends to procure an infrastructure support service for the VCFSE sector starting on 1st October 2025. The contract period will be for 3 years (1st October 2025 – 30th September 2028) with the option to extend for up to a further 3 years. The maximum total contract value (including the extension period) is £1,848,000 excluding VAT. The submission deadline is 10th March 2025 at 12noon. Please note this procurement and the subsequent contract will fall under the Public Contracts Regulations 2015.

**II.1.5) Estimated total value**

Value excluding VAT: £1,848,000

**II.1.6) Information about lots**

This contract is divided into lots: No

**II.2) Description****II.2.3) Place of performance**

NUTS codes

- UKH - East of England

**II.2.4) Description of the procurement**

Suffolk County Council is committed to supporting a thriving Voluntary, Community, Faith and Social Enterprise (VCFSE) sector in the county to enable it to continue providing key services for the people of Suffolk. The Council intends to procure an infrastructure support service for the VCFSE sector starting on 1st October 2025. The contract period will be for 3 years (1st October 2025 – 30th September 2028) with the option to extend for up to a further 3 years. The maximum total contract value (including the extension period) is £1,848,000 excluding VAT. The service will cover:- Advice, support and training: Prioritising programmes addressing specific needs such as funding, business governance

and safeguarding- Digital adoption: Supporting organisations with tools for fundraising, marketing and AI integration.- Volunteer management: Promotion and support through 'Volunteer Suffolk'.- Resource and funding: Sector-wide audits and alignment with health outcomes- Joint training and workshops: Collaborative learning opportunities between VCSFE and commissioners, with an emphasis on coproduction- Monitoring and evaluation: Support to improve the sector's impact and service delivery.- Annual State of the sector survey and reportThe submission deadline is 10th March 2025 at 12noon.Please note this procurement and the subsequent contract will fall under the Public Contracts Regulations 2015.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £1,848,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2025

End date

30 September 2031

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

10 March 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 1 October 2025

#### **IV.2.7) Conditions for opening of tenders**

Date

10 March 2025

Local time

12:01pm

Place

[www.suffolksourcing.uk](http://www.suffolksourcing.uk)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

If the Contracting Authority identifies that the scope of this procurement falls within a business sector which may be attractive to infiltration by organised crime groups, the Contracting Authority reserves the right to include enhanced probity checks/requirements at the award stages of the procurement.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Suffolk County Council

Endeavour House, 8 Russell Road

Ipswich

IP1 2BX

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Suffolk County Council incorporates a minimum 10 calendar day standstill period from the point at which information on the award of contract is communicated to tenderers. This

period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. If an appeal regarding the award of contract has not been successfully resolved: The Public Contracts Regulations 2015 as amended provide for aggrieved parties who have been harmed or at risk of harm by a breach of the rules, to take action in the High Court (England, Wales and Northern Ireland) Any such action must be brought promptly.)