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Tender

VCFSE Infrastructure Services

Suffolk County Council

F02: Contract notice

Notice identifier: 2025/S 000-003946

Procurement identifier (OCID): ocds-h6vhtk-04dc2a

Published 6 February 2025, 12:10pm

Section I: Contracting authority

I.1) Name and addresses

Suffolk County Council

Endeavour House, Russell Road

IPSWICH

IP1 2BX

Contact

Michelle Youngs

Email

michelle.youngs@suffolk.gov.uk

Telephone

+44 1473265789

Country

United Kingdom

NUTS code

UKH14 - Suffolk

Internet address(es)

Main address

www.suffolksourcing.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.suffolksourcing.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

VCFSE Infrastructure Services

Reference number

CD1441

II.1.2) Main CPV code

- 98133100 - Civic betterment and community facility support services

II.1.3) Type of contract

Services

II.1.4) Short description

Suffolk County Council is committed to supporting a thriving Voluntary, Community, Faith and Social Enterprise (VCFSE) sector in the county to enable it to continue providing key services for the people of Suffolk. The Council intends to procure an infrastructure support service for the VCFSE sector starting on 1st October 2025. The contract period will be for 3 years (1st October 2025 – 30th September 2028) with the option to extend for up to a further 3 years. The maximum total contract value (including the extension period) is £1,848,000 excluding VAT. The submission deadline is 10th March 2025 at 12noon. Please note this procurement and the subsequent contract will fall under the Public Contracts Regulations 2015.

II.1.5) Estimated total value

Value excluding VAT: £1,848,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH - East of England

II.2.4) Description of the procurement

Suffolk County Council is committed to supporting a thriving Voluntary, Community, Faith and Social Enterprise (VCFSE) sector in the county to enable it to continue providing key services for the people of Suffolk. The Council intends to procure an infrastructure support service for the VCFSE sector starting on 1st October 2025. The contract period will be for 3 years (1st October 2025 – 30th September 2028) with the option to extend for up to a further 3 years. The maximum total contract value (including the extension period) is £1,848,000 excluding VAT. The service will cover:- Advice, support and training: Prioritising programmes addressing specific needs such as funding, business governance and safeguarding- Digital adoption: Supporting organisations with tools for fundraising, marketing and AI integration.- Volunteer management: Promotion and support through 'Volunteer Suffolk'.- Resource and funding: Sector-wide audits and alignment with health outcomes- Joint training and workshops: Collaborative learning opportunities between VCSFE and commissioners, with an emphasis on coproduction- Monitoring and evaluation: Support to improve the sector's impact and service delivery.- Annual State of the sector survey and reportThe submission deadline is 10th March 2025 at 12noon.Please note this procurement and the subsequent contract will fall under the Public Contracts Regulations 2015.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,848,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 October 2025

End date

30 September 2031

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

10 March 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 1 October 2025

IV.2.7) Conditions for opening of tenders

Date

10 March 2025

Local time

12:01pm

Place

www.suffolksourcing.uk

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

If the Contracting Authority identifies that the scope of this procurement falls within a business sector which may be attractive to infiltration by organised crime groups, the Contracting Authority reserves the right to include enhanced probity checks/requirements at the award stages of the procurement.

VI.4) Procedures for review

VI.4.1) Review body

Suffolk County Council

Endeavour House, 8 Russell Road

Ipswich

IP1 2BX

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Suffolk County Council incorporates a minimum 10 calendar day standstill period from the point at which information on the award of contract is communicated to tenderers. This

period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. If an appeal regarding the award of contract has not been successfully resolved: The Public Contracts Regulations 2015 as amended provide for aggrieved parties who have been harmed or at risk of harm by a breach of the rules, to take action in the High Court (England, Wales and Northern Ireland) Any such action must be brought promptly.)