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Tender

University Schools Trust ~ Catering Tender

University Schools Trust
Cyril Jackson Primary School
St Pauls Way
Sir William Burrough School
Royal Greenwich Trust School

F02: Contract notice

Notice identifier: 2025/S 000-003943

Procurement identifier (OCID): ocids-h6vhtk-04dc27

Published 6 February 2025, 12:05pm

Section I: Contracting authority

I.1) Name and addresses

University Schools Trust

UST House, Limehouse Causeway

London

E14 8AQ

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

<https://www.ust.london/>

I.1) Name and addresses

Cyril Jackson Primary School

51 Three Colt Street, Limehouse

London

E14 8HH

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

<https://www.cyriljackson.towerhamlets.sch.uk/>

I.1) Name and addresses

St Pauls Way

125 St Paul's Way, Bow

London

E3 4FT

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

<https://www.spwt.net/>

I.1) Name and addresses

Sir William Burrough School

Salmon Lane

London

E14 7PQ

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

<https://sirwilliamburrough.info/>

I.1) Name and addresses

Royal Greenwich Trust School

765 Woolwich Road

London

SE7 8LJ

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

<https://www.rgtrustschool.net/>

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/U36H552F32>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

University Schools Trust ~ Catering Tender

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

University Schools Trust (UST) seeks to appoint a Contractor whose skills, experience and attributes align with the Trusts Vision and Values. As a small Trust of 4 Schools, the Trust is actively looking to grow and are engaged in discussions with a range of schools'. Community is at the heart of our culture and ensuring our pupils have access to good, well prepared, nutritious food. As UST has grown we are moving towards a more centralised Procurement Model, appointing the services of a single catering contractor is a vital part of achieving this goal. Whilst the Trust currently benefits from localised contract arrangements, we would wish the successful contractor to review the current range of services offered and make recommendations accordingly.

II.1.5) Estimated total value

Value excluding VAT: £5,989,955

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI - London

Main site or place of performance

LONDON

II.2.4) Description of the procurement

University Schools Trust (UST) seeks to appoint a Contractor whose skills, experience and attributes align with the Trusts Vision and Values. As a small Trust of 4 Schools, the Trust is actively looking to grow and are engaged in discussions with a range of schools'. Community is at the heart of our culture and ensuring our pupils have access to good, well prepared, nutritious food. As UST has grown we are moving towards a more centralised Procurement Model, appointing the services of a single catering contractor is a vital part of achieving this goal. Whilst the Trust currently benefits from localised contract arrangements, we would wish the successful contractor to review the current range of services offered and make recommendations accordingly.

The contract being tendered is for three years in duration from 1st August 2025 to 31st July 2028 and will operate as a Guaranteed Performance Contract, with the successful Contractor offering the school a guaranteed return / cost per annum for the provision of catering services. Sovereignty of the cash tariff is to remain with University Schools Trust for the duration of this contract. The intention is the contract will be let on a 3 + 2 years basis.

The School year is based on a calendar of 195 days. Five days are to be used for staff professional development which means that School will be open to receive students for the legal minimum of 190 days.

The contract offered covers the scope for the provision of all catering services within the School, which currently includes morning break, lunch, all hospitality and free issue requirements. Free School meals and hospitality will be charged based on consumption and at net food cost.

Whilst the School prioritises value for money as a key objective of the Competitive Tender Process, the Governing body is not obliged to accept the lowest price.

As an organisation we encourage our specialist partners to challenge our approach to innovation and investment whilst also considering decarbonisation. The Trust would therefore welcome consideration of inward capital investment as part of the Contractor's tender submission, where some elements of equipment or due to reach end of lifecycle.

Vision and Values

Our overriding purpose as a Multi-Academy Trust is driven by our vision and values.

Vision: Where collaboration breeds transformation

Guided by and working with our Trust Partners.

The Trust is a family of inclusive schools where collaborative partnerships deliver a transformational education which empowers our pupils and the communities, they come from to realise their full potential. A culture of high expectations nurtures a drive to achieve excellence and to take ownership of future academic and vocational learning paths in order to equip our pupils as global citizens and inspire their communities.

Values: The UST Guarantee

Achieving Excellence through Transformational Education that Empowers Communities.

Achieving Excellence

The Trust inspires each member of our learning community to be ambitious, to realise their potential and to succeed academically and vocationally.

Transformational Education

The Trust ensures that the dynamic curricula and pastoral offers of our schools are enriched by the civic leadership and research from our university, public and private Trust partners.

See SQ Document for more information.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £5,989,955

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2025

End date

31 July 2030

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

14 March 2025

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

7 April 2025

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-London:-School-catering-services./U36H552F32>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/U36H552F32>

GO Reference: GO-202526-PRO-29329041

VI.4) Procedures for review

VI.4.1) Review body

University Schools Trust

UST House, Limehouse Causeway

London

E14 8AQ

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom