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Tender

ITT301 Appointment of Vendor for Space Occupancy Project

University of Northampton

F02: Contract notice

Notice identifier: 2023/S 000-003909

Procurement identifier (OCID): ocds-h6vhtk-03a400

Published 8 February 2023, 3:40pm

Section I: Contracting authority

I.1) Name and addresses

University of Northampton

University Drive

Northampton

NN1 5PH

Email

procurement@northampton.ac.uk

Country

United Kingdom

NUTS code

UKF24 - West Northamptonshire

Internet address(es)

Main address

www.northampton.ac.uk

Buyer's address

<https://in-tendhost.co.uk/universityofnorthampton/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/universityofnorthampton/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/universityofnorthampton/>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://in-tendhost.co.uk/universityofnorthampton/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

ITT301 Appointment of Vendor for Space Occupancy Project

Reference number

ITT301

II.1.2) Main CPV code

- 48900000 - Miscellaneous software package and computer systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

The University of Northampton is seeking a solution to measure its space management across its teaching estate, and to monitor and reduce energy usage as part of its carbon reduction targets. This will be for an initial period of 3 years from June 2023. The current timetabling system allocates teaching space based on initial requirements but cannot currently measure actual usage of teaching rooms. It would like to measure and report upon actual usage of our teaching rooms to a high accuracy. The solution would need to be sustainably installed and maintained and easily measurable and reportable. The University has made a commitment to Net Carbon Zero for Scope 1 and 2 emissions by 2030 and requires a solution to provide real-time adaptations to mechanical, electrical and HVAC systems based on space usage, whilst translating metrics into a measurable and reportable environment. This will involve integrating with existing systems and providing real time reporting against set thresholds.

II.1.5) Estimated total value

Value excluding VAT: £400,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKF24 - West Northamptonshire

Main site or place of performance

Northampton

II.2.4) Description of the procurement

The University of Northampton is seeking a solution to understand its space management across its teaching estate and an integrated solution to provide real-time adaptations to mechanical, electrical and HVAC systems that is also capable of monitoring and reducing energy usage as part of its carbon reduction targets. This will be for an initial period of 3 years from May 2023. The timetabling system, Scientia, allocates teaching space based on initial requirements but cannot currently measure actual usage of teaching rooms. It would like to measure and report upon actual usage of our teaching rooms to a high accuracy and when rooms are booked and not used, or not booked and used. The solution would need to be sustainably installed and maintained and easily measurable and reportable. The University moved to its Waterside Campus in 2018 and this reduced the amount of teaching spaces. With the increase in hybrid and online teaching, we would like to measure and report upon whether the University's current teaching spaces are sufficient to meet current requirements, measure and report upon whether teaching spaces are underutilised (based on number of students in each session) and measure and report upon actual room usage measured against timetabled data over agreed time periods. The solution would need to be sustainable in terms of installation and maintenance and easily measurable and reportable. The University has a range of systems that measure our different types of energy usage, but measurement and reporting is carried out in a siloed capacity. In terms of acting on energy utilisation, this has been more reactive than proactive. The University has made a bold commitment to Net Carbon Zero for Scope 1 and 2 emissions by 2030. It is also dedicated to being a socially responsible higher education institution. The University requires a solution to provide real-time adaptations to mechanical, electrical and HVAC systems based on space usage, whilst translating metrics into a measurable and reportable environment. This will involve integrating with existing systems and providing real time reporting against set thresholds. The University would like to reduce carbon dioxide emissions through energy efficiency and the use of energy generated from renewable sources, use water in an efficient and responsible manner and prevent the generation of waste and reduce its impact through resource reuse and recovery.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £400,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Possibility entirely at the University's discretion for up to two x 12 month extension.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 6

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Tender is published on <https://in-tendhost.co.uk/universityofnorthampton/>. Please register your organisation, once registration is accepted you can access the tender documents. Contract value in II.1.5 and II.2.6 is an estimate of £400000 for the initial contract length. The University envisages entering a 36 month contract with the option to extend the contract up to a further 2 x 12 months.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 March 2023

Local time

5:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

23 March 2023

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The University reserves the right to cancel or amend this procurement at any stage and to not award the contract in whole or in part, and does not bind itself to accept any tender. The University shall not be liable for any costs or expenses (of any nature) incurred by any prospective service provider (or any of its consortium members or sub-contractors) in responding to this notice or in participating in this procurement process, including (without limitation) if the University cancels or amends this procurement process or makes no contract award. The estimated contract value is 400000 GBP for the initial term.

VI.4) Procedures for review

VI.4.1) Review body

High Court

London

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The Procurement process will incorporate a standstill period at the point that notification of the proposed award of the contract is communicated to tenderers. That notification will provide information on the award decision as is required by the Public Contracts Regulations 2015.