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Tender

NEEB Business Support Delivery

Braintree District Council

F02: Contract notice

Notice identifier: 2023/S 000-003880

Procurement identifier (OCID): ocds-h6vhtk-03a3ee

Published 8 February 2023, 2:05pm

Section I: Contracting authority

I.1) Name and addresses

Braintree District Council

Causeway House, Bocking End

Braintree

CM7 9HB

Contact

Katrine Sallows

Email

katrine.sallows@braintree.gov.uk

Telephone

+44 7874887128

Country

United Kingdom

Region code

UKH3 - Essex

Internet address(es)

Main address

<https://www.braintree.gov.uk>

Buyer's address

<https://www.ephframeworks.org>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Braintree:-Miscellaneous-business-related-services./T572FX54EJ>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/tenders/UK-title/T572FX54EJ>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

NEEB Business Support Delivery

Reference number

PROC22-0165

II.1.2) Main CPV code

- 79990000 - Miscellaneous business-related services

II.1.3) Type of contract

Services

II.1.4) Short description

Braintree District Council (BDC), on behalf of the North Essex Economic Board (NEEB), are looking to procure a business support provider to deliver services across two years – 2023/24 & 2024/25 for North Essex businesses and residents (Braintree, Chelmsford, Colchester, Maldon and Tendring Local Authority Areas). The maximum budget available for this service is Year 1 (2023/24) £138,269.31 and Year 2 (2024/25) £287,835.36. Tenders that exceed the maximum annual budgets will be considered non-compliant and be rejected as such.

There is potential for Epping and Harlow Local Authority Areas to join this arrangement prior to contract commencement.

II.1.5) Estimated total value

Value excluding VAT: £626,105

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH3 - Essex

Main site or place of performance

Essex

II.2.4) Description of the procurement

Funded by UK Shared Prosperity Funding, this is a one-off project estimated to last two years subject to satisfactory performance and continuing receipt of such funding.

Braintree District Council on behalf of NEEB are seeking the provision of a specialist organisation to deliver free business support for the purpose of increasing the number of businesses accessing support services from within the NEEB area. This will include a series of targeted interventions to raise the profile of the NEEB support, such as (as a minimum) workshops, webinars, targeted marketing campaigns and drop-in sessions under the main themes of general business support, digital skills and financial and debt management support.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 100

Cost criterion - Name: Price / Weighting: 0

II.2.6) Estimated value

Value excluding VAT: £626,105

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

27 April 2023

End date

31 March 2025

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here:

<https://www.paessex.gov.uk/respond/T572FX54EJ>

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

13 March 2023

Local time

11:30am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 5 June 2023

IV.2.7) Conditions for opening of tenders

Date

13 March 2023

Local time

11:30am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.paessex.gov.uk/tenders/UK-UK-Braintree:-Miscellaneous-business-related-services./T572FX54EJ>

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GO Reference: GO-202328-PRO-22080867

VI.4) Procedures for review

VI.4.1) Review body

Braintree District Council

Braintree

Country

United Kingdom