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Tender

Legal Case Management System with Court Bundling Capability January 2022

Gloucestershire County Council

F02: Contract notice

Notice identifier: 2022/S 000-003877

Procurement identifier (OCID): ocids-h6vhtk-0315c0

Published 10 February 2022, 3:18pm

Section I: Contracting authority

I.1) Name and addresses

Gloucestershire County Council

Shire Hall

Gloucester

GL1 2TH

Contact

Mr Noel Green

Email

noel.green@gloucestershire.gov.uk

Telephone

+44 7973850932

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://www.gloucestershire.gov.uk>

Buyer's address

<https://www.gloucestershire.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.supplyingthesouthwest.org.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.supplyingthesouthwest.org.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Legal Case Management System with Court Bundling Capability January 2022

Reference number

DN593267

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

Gloucestershire County Council invites applications from suitably experienced organisations who wish to tender for the provision of a fully developed, off the shelf, cloud-based Legal Case Management System with Court Bundling Capability.

The system must be a Commercial Off the Shelf (COTS) system needing no, or very little development and any required configuration being able to be completed by authorised council users.

There will be a requirement to transfer the records and documents (case, emails, documents, time and cost information) from the incumbent system to the winning bidder's cloud-based system.

The Council's Legal Services is an in-house team of lawyers and support staff which provides advice to all departments of the county council, and to some external clients such as schools/academies and parish councils.

II.1.5) Estimated total value

Value excluding VAT: £369,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48331000 - Project management software package
- 48311000 - Document management software package

II.2.3) Place of performance

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

II.2.4) Description of the procurement

Gloucestershire County Council invites applications from suitably experienced organisations who wish to tender for the provision of a fully developed, off the shelf, cloud-based Legal Case Management System with Court Bundling Capability.

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There will be a requirement to transfer the records and documents (case, emails, documents, time and cost information) from the incumbent system to the winning bidder's cloud-based system.

The Council's Legal Services is an in-house team of lawyers and support staff which provides advice to all departments of the county council, and to some external clients such as schools/academies and parish councils.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

25 March 2022

Local time

11:30am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

25 March 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Gloucestershire County Council - Shire Hall

Gloucester

Country

United Kingdom