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Tender

## **Legal Case Management System with Court Bundling Capability January 2022**

Gloucestershire County Council

F02: Contract notice

Notice identifier: 2022/S 000-003877

Procurement identifier (OCID): ocds-h6vhtk-0315c0

Published 10 February 2022, 3:18pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Gloucestershire County Council

Shire Hall

Gloucester

GL1 2TH

#### **Contact**

Mr Noel Green

#### **Email**

[noel.green@gloucestershire.gov.uk](mailto:noel.green@gloucestershire.gov.uk)

#### **Telephone**

+44 7973850932

## **Country**

United Kingdom

## **NUTS code**

UK - United Kingdom

## **Internet address(es)**

Main address

<https://www.gloucestershire.gov.uk>

Buyer's address

<https://www.gloucestershire.gov.uk>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.supplyingthesouthwest.org.uk](http://www.supplyingthesouthwest.org.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.supplyingthesouthwest.org.uk](http://www.supplyingthesouthwest.org.uk)

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Legal Case Management System with Court Bundling Capability January 2022

Reference number

DN593267

#### **II.1.2) Main CPV code**

- 48000000 - Software package and information systems

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Gloucestershire County Council invites applications from suitably experienced organisations who wish to tender for the provision of a fully developed, off the shelf, cloud-based Legal Case Management System with Court Bundling Capability.

The system must be a Commercial Off the Shelf (COTS) system needing no, or very little development and any required configuration being able to be completed by authorised council users.

There will be a requirement to transfer the records and documents (case, emails, documents, time and cost information) from the incumbent system to the winning bidder's cloud-based system.

The Council's Legal Services is an in-house team of lawyers and support staff which provides advice to all departments of the county council, and to some external clients such as schools/academies and parish councils.

#### **II.1.5) Estimated total value**

Value excluding VAT: £369,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 48331000 - Project management software package
- 48311000 - Document management software package

### **II.2.3) Place of performance**

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

### **II.2.4) Description of the procurement**

Gloucestershire County Council invites applications from suitably experienced organisations who wish to tender for the provision of a fully developed, off the shelf, cloud-based Legal Case Management System with Court Bundling Capability.

The system must be a Commercial Off the Shelf (COTS) system needing no, or very little development and any required configuration being able to be completed by authorised council users.

There will be a requirement to transfer the records and documents (case, emails, documents, time and cost information) from the incumbent system to the winning bidder's cloud-based system.

The Council's Legal Services is an in-house team of lawyers and support staff which provides advice to all departments of the county council, and to some external clients such as schools/academies and parish councils.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

25 March 2022

Local time

11:30am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

25 March 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Gloucestershire County Council - Shire Hall

Gloucester

Country

United Kingdom