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Tender

## **Employee Counselling Service**

Nottinghamshire County Council

F02: Contract notice

Notice identifier: 2023/S 000-003873

Procurement identifier (OCID): ocds-h6vhtk-03a3e8

Published 8 February 2023, 1:46pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Nottinghamshire County Council

County Hall, Loughborough Road Westbridgford

Nottinghamshire

NG2 7QP

#### **Contact**

Mr Mabs Karim

#### **Email**

[mabs.karim@nottscc.gov.uk](mailto:mabs.karim@nottscc.gov.uk)

#### **Telephone**

+44 1159772721

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.nottinghamshire.gov.uk>

Buyer's address

<http://www.nottinghamshire.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=06a23930-9ba3-ed11-811f-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=06a23930-9ba3-ed11-811f-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Employee Counselling Service

Reference number

DN654599

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Nottinghamshire County Council (the “Council”) wishes to appoint a contractor for the provision of Employee Counselling Services as they are committed to the health and wellbeing of its employees.

Tenderers will provide face-to-face and / or telephone (including Teams) counselling services for NCC direct employees and external clients of the Nottinghamshire County Council’s Occupational Health Service, which would include schools and academies. Additionally, Tenderers are also required to provide a 24-hour confidential Telephone Counselling, Information and Advice Services for employees.

The service provider must supply appropriate and suitable local accommodation for the delivery of this service which will normally be within the boundaries of the county of Nottinghamshire.

Referrals will be made either by an employee’s line manager or by an employee ‘self-referring’

All staff providing counselling services as part of this contract must hold relevant qualifications and recognised BACP accredited qualification.

#### **II.1.5) Estimated total value**

Value excluding VAT: £6,800,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Nottinghamshire County Council (the “Council”) wishes to appoint a contractor for the provision of Employee Counselling Services as they are committed to the health and wellbeing of its employees.

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The service provider must supply appropriate and suitable local accommodation for the delivery of this service which will normally be within the boundaries of the county of Nottinghamshire.

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All staff providing counselling services as part of this contract must hold relevant qualifications and recognised BACP accredited qualification.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2023

End date

31 March 2025

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 March 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

9 March 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Court of Justice

Royal Court of Justice

London

WC2A 2LL

Country

United Kingdom