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Tender

Employee Counselling Service

Nottinghamshire County Council

F02: Contract notice

Notice identifier: 2023/S 000-003873

Procurement identifier (OCID): ocds-h6vhtk-03a3e8

Published 8 February 2023, 1:46pm

Section I: Contracting authority

I.1) Name and addresses

Nottinghamshire County Council

County Hall, Loughborough Road Westbridgford

Nottinghamshire

NG2 7QP

Contact

Mr Mabs Karim

Email

mabs.karim@nottscc.gov.uk

Telephone

+44 1159772721

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<http://www.nottinghamshire.gov.uk>

Buyer's address

<http://www.nottinghamshire.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=06a23930-9ba3-ed11-811f-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=06a23930-9ba3-ed11-811f-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Employee Counselling Service

Reference number

DN654599

II.1.2) Main CPV code

- 85000000 - Health and social work services

II.1.3) Type of contract

Services

II.1.4) Short description

Nottinghamshire County Council (the “Council”) wishes to appoint a contractor for the provision of Employee Counselling Services as they are committed to the health and wellbeing of its employees.

Tenderers will provide face-to-face and / or telephone (including Teams) counselling services for NCC direct employees and external clients of the Nottinghamshire County Council’s Occupational Health Service, which would include schools and academies. Additionally, Tenderers are also required to provide a 24-hour confidential Telephone Counselling, Information and Advice Services for employees.

The service provider must supply appropriate and suitable local accommodation for the delivery of this service which will normally be within the boundaries of the county of Nottinghamshire.

Referrals will be made either by an employee’s line manager or by an employee ‘self-referring’

All staff providing counselling services as part of this contract must hold relevant qualifications and recognised BACP accredited qualification.

II.1.5) Estimated total value

Value excluding VAT: £6,800,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2023

End date

31 March 2025

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

9 March 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

9 March 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Royal Court of Justice

Royal Court of Justice

London

WC2A 2LL

Country

United Kingdom