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Planning

## **Provision of IT Storage and Secure Disposal**

Essex County Council

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-003847

Procurement identifier (OCID): ocids-h6vhtk-04377d

Published 6 February 2024, 11:58am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Essex County Council

County Hall, Market Road

Chelmsford

CM1 1QH

#### **Contact**

Mr Steve Bradley

#### **Email**

[steve.bradley@essex.gov.uk](mailto:steve.bradley@essex.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.essex.gov.uk/>

Buyer's address

<https://www.essex.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://forms.office.com/e/GHPhNxRsVa>

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Provision of IT Storage and Secure Disposal

Reference number

DN709851

**II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

This is a PIN as part of Market Engagement for the provision of IT Storage and Secure Disposal for Essex County Council.

ECC are searching for a supplier to provide secure NCSC and ADISA accredited redundant IT recycling and disposal services. It will also include the provision of secure storage for new or to be reused IT equipment.

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 50324000 - Support services of personal computers

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

For the provision of a Contract for Essex County Council ('ECC') Technology Services (and agreed partners) with a supplier to provide secure NCSC and ADISA accredited redundant IT recycling and disposal services. It will also include the provision of secure storage for new or to be reused IT equipment.

The supplier will provide fully auditable, secure and, where applicable, NCSC approved redundant IT recycling services for all types of IT equipment. The full end to end process will be recorded within a database and full reporting available as and when required.

Data destruction certificates or physical destruction certificates will be provided for all data bearing items that are either recycled or resold.

Only erasure software approved by the NCSC will be used for data erasure purposes.

Physical destruction of data bearing items not deemed fit for reuse or resale will take place at the supplier facility without the need for onward travel prior to destruction.

The supplier will provide a small secure storage facility/area for the short term storage of new or to be reused equipment. The facility must be located within 60 minute drive of County Hall, Chelmsford CM1 1QH. This is to ensure that authorised ECC personnel or our representatives (approved 3rd party suppliers) are able to collect and deliver equipment within an appropriate timescale.

All items for disposal will be securely and effectively recycled with a minimum percentage to landfill. The supplier must be registered with the environment agency for the handling and disposal in line with WEEE regulations.

The supplier must adhere to the ADISA Standard 8.0 for secure transport of data bearing items including GPS tracked vehicles, DBS checked staff, transport to be owned and operated by the supplier and all transport to be hard sided and secure during transit.

The supplier will agree to a shared asset value return for all equipment sold following processing. The asset value return fund can be used for purchasing of replacement parts, peripherals including but not limited to batteries, keyboards, mice, docking stations, monitors and power supplies. It can also be used for good causes as agreed by ECC and the supplier such as community computing schemes or digital inclusions projects.

Processed items will be sold to trade outlets through a remarketing partner and the value split between the supplier and ECC on an agreed percentage of ECC 75% and Supplier 25%.

To register interest in this contract, and to help shape our procurement, please click here:

<https://forms.office.com/e/GHPhNxRsVa>

### **II.3) Estimated date of publication of contract notice**

2 April 2024

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

