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Planning

## **Provision of Packed Lunches 2025-2029**

Avon Fire and Rescue Service

F01: Prior information notice

Prior information only

Notice identifier: 2025/S 000-003829

Procurement identifier (OCID): ocids-h6vhtk-04dbe4

Published 5 February 2025, 2:21pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Avon Fire and Rescue Service

BS20 8QJ

Portishead

BS20 8QJ

#### **Contact**

Harrison Rex

#### **Email**

[Harrison.Rex@avonfire.gov.uk](mailto:Harrison.Rex@avonfire.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

**Internet address(es)**

Main address

[www.avonfire.gov.uk](http://www.avonfire.gov.uk)

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Public order and safety

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Packed Lunches 2025-2029

Reference number

AFRS02-2025-02

#### **II.1.2) Main CPV code**

- 55500000 - Canteen and catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Avon Fire & Rescue Service (AF&RS) is an Emergency Service that covers Bath and Northeast Somerset, Bristol, South Gloucestershire and North Somerset. Our Headquarters is currently situated in the Police & Fire Headquarters, Portishead. AF&RS have a total of 21 Fire Stations of which 7 are Wholetime stations, 3 are Wholetime and On-Call; and the remaining 11 are On-Call stations. In addition, AF&RS have a separate Fire Control, Training Centre and Technical Services Centre. Throughout the Service area, other administrative offices are located at Avonmouth, Bath, Yate and Weston-super-Mare. AF&RS are looking to procure a provision for packed lunches and/or buffet lunches that delivers to all AF&RS' sites and some external training sites (mostly within the Avon area) on both weekdays and weekends. AFRS are looking to conduct an OPEN Procedure for this contract and want to gain interest from the market to ensure that there is a good amount of competition.

#### **II.1.5) Estimated total value**

Value excluding VAT: £160,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

**II.2.2) Additional CPV code(s)**

- 55500000 - Canteen and catering services

**II.2.3) Place of performance**

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

**II.2.4) Description of the procurement**

Avon Fire & Rescue Service (AF&RS) is an Emergency Service that covers Bath and Northeast Somerset, Bristol, South Gloucestershire and North Somerset. Our Headquarters is currently situated in the Police & Fire Headquarters, Portishead. AF&RS have a total of 21 Fire Stations of which 7 are Wholetime stations, 3 are Wholetime and On-Call; and the remaining 11 are On-Call stations. In addition, AF&RS have a separate Fire Control, Training Centre and Technical Services Centre. Throughout the Service area, other administrative offices are located at Avonmouth, Bath, Yate and Weston-super-Mare. AF&RS are looking to procure a provision for packed lunches and/or buffet lunches that delivers to all AF&RS' sites and some external training sites (mostly within the Avon area) on both weekdays and weekends. AF&RS are looking to conduct an OPEN Procedure for this contract and want to gain interest from the market to ensure that there is a good amount of competition. Key Criteria and Requirements The Supplier must be able to provide a substantial packed lunch and it include the following items in each pack lunch as a minimum: Standard Lunch • Roll or Sandwich (one filling and choice of bread) • Variety of fruit • Chocolate Bar or alternative sweet snack • Packet of Crisps or Savoury alternative Or Healthy Option • Salad Box • Salad to include a choice of protein • Selection of healthy snacks e.g. veg sticks, selection of nuts, seeds, boiled egg, • Variety of fruit The Supplier must be able to cater for all dietary requirements such as vegan or vegetarian. The Supplier must be able to cater for up to 30 people at any given time. The Supplier must also demonstrate flexibility in their approach to providing the service. On occasion dietary requirements and a change to required quantities can occur at short notice, such as the morning of the delivery day. The Supplier should be flexible in their approach to accepting orders and be able to on occasion, accept orders within 24 hours' notice.

**II.3) Estimated date of publication of contract notice**

5 February 2025

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No