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Tender

Holy Cross Catholic Multi Academy Company - MFD Services Tender

Holy Cross Catholic Multi Academy Company

F02: Contract notice

Notice identifier: 2025/S 000-003826

Procurement identifier (OCID): ocds-h6vhtk-04dbe2

Published 5 February 2025, 2:05pm

Section I: Contracting authority

I.1) Name and addresses

Holy Cross Catholic Multi Academy Company

c/o St Augustine Catholic Primary School, Heathcote Street, Radford

Coventry

CV6 3BL

Email

operations@invictuspartnership.com

Telephone

+44 2081332224

Country

United Kingdom

Region code

UKG33 - Coventry

Internet address(es)

Main address

<https://www.hccmac.co.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://invictus-inport.com/tenders/UK-UK-Coventry:-Reprographic-services./8BK288EBRP>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Holy Cross Catholic Multi Academy Company - MFD Services Tender

II.1.2) Main CPV code

- 79520000 - Reprographic services

II.1.3) Type of contract

Services

II.1.4) Short description

The MAC are seeking a Supplier that is committed to providing a comprehensive system of Multi-Functional and Reprographic Devices, that leverages cloud technology, to comply with the MAC's Digital Strategy. The chosen Supplier will also be responsible for providing robust aftersales support to the MAC.

II.1.5) Estimated total value

Value excluding VAT: £757,295

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79800000 - Printing and related services
- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages
- 79810000 - Printing services

- 500000000 - Repair and maintenance services

II.2.3) Place of performance

NUTS codes

- UKG33 - Coventry

Main site or place of performance

Coventry

II.2.4) Description of the procurement

Holy Cross Catholic MAC was formed in September 2019, when 5 catholic primary and 2 catholic secondary Schools in Coventry joined together. The Holy Cross Catholic MAC has over 4,000 pupils and employs over 450 staff across their seven Schools – all of which are very popular and highly successful.

The MAC are seeking a Supplier that is committed to providing a comprehensive system of Multi-Functional and Reprographic Devices, that leverages cloud technology, to comply with the MAC's Digital Strategy. The chosen Supplier will also be responsible for providing robust aftersales support to the MAC.

The contract will be for three years in duration, with the option to extend for a further one period of up to two years and with a commencement date of 01 January 2026.

TUPE regulations do not apply to this contract.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £757,295

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 January 2026

End date

31 December 2030

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 March 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://invictus-inport.com/tenders/UK-UK-Coventry:-Reprographic-services./8BK288EBRP>

To respond to this opportunity, please click here:

<https://invictus-inport.com/respond/8BK288EBRP>

GO Reference: GO-202525-PRO-29315068

VI.4) Procedures for review

VI.4.1) Review body

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Coventry

CV6 3BL

Country

United Kingdom