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Tender

## **FIREFIGHTER PENSIONS ADMINISTRATION SYSTEM**

West Midlands Fire and Rescue Authority

F02: Contract notice

Notice identifier: 2021/S 000-003805

Procurement identifier (OCID): ocds-h6vhtk-029645

Published 25 February 2021, 2:35pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

West Midlands Fire and Rescue Authority

99 Vauxhall Road, Nechells

Birmingham

B7 4HW

#### **Contact**

Jacky Perkins

#### **Email**

[Jackie.perkins@wmfs.net](mailto:Jackie.perkins@wmfs.net)

#### **Telephone**

+44 1213806176

**Country**

United Kingdom

**NUTS code**

UKG3 - West Midlands

**National registration number**

VAT No. 281 2856 47

**Internet address(es)**

Main address

<http://www.wmfs.net>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/34952>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlentrance\\_s.asp?PID=36839&B=BLUELIGHT](https://uk.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=36839&B=BLUELIGHT)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlentrance\\_s.asp?PID=36839&B=BLUELIGHT](https://uk.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=36839&B=BLUELIGHT)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local Agency/Office

**I.5) Main activity**

Public order and safety

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

FIREFIGHTER PENSIONS ADMINISTRATION SYSTEM

Reference number

C003112

#### **II.1.2) Main CPV code**

- 48400000 - Business transaction and personal business software package

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

This tender is for licences and support of a Firefighter Pensions Administration System for a period of 5 years with options to extend for a further 5 periods of 12 months. The new system must be available for use by the staff of the Pension section from no later than 5 November 2021.

Bidders must be able to provide a standard off the shelf Firefighter Pensions Administration System to enable them to tender for this procurement.

#### **II.1.5) Estimated total value**

Value excluding VAT: £920,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

## **II.2.2) Additional CPV code(s)**

- 72261000 - Software support services

## **II.2.3) Place of performance**

NUTS codes

- UKG31 - Birmingham

Main site or place of performance

Birmingham

## **II.2.4) Description of the procurement**

West Midlands Fire Service provides Firefighter Pension administration services in house through a dedicated team of three full time staff under the leadership of the Payroll and Pensions Manager. Services are provided to a total membership of 4,439 members.

The system is currently used by three members of the Pension section plus the Payroll and Pensions manager on a day to basis. It also provides a view only access to three staff members in the in-house Payroll team.

The software for the current system is licenced to the Authority and runs on the Authority's internal hardware. The preferred organisational approach is to move to Software as a Service for all systems. As part of the tender response Bidders are to indicate if and how they could meet this approach or whether they would recommend an alternative method of delivery.

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Bidders must be able to provide a standard off the shelf Firefighter Pensions Administration System to enable them to tender for this procurement.

## **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 45%

Quality criterion - Name: Social Value / Weighting: 5%

Price - Weighting: 50%

## **II.2.6) Estimated value**

Value excluding VAT: £920,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

5 November 2021

End date

4 November 2026

This contract is subject to renewal

Yes

Description of renewals

Contract will be re-tendered prior to end date

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: Yes

Description of options

One pricing schedule must be submitted for a system run on the Authority's hardware and a second pricing schedule is required for a hosted solution.

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

31 March 2021

Local time

4:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 30 June 2021

#### **IV.2.7) Conditions for opening of tenders**

Date

31 March 2021

Local time

4:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 9 years

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

London

Country

United Kingdom