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Tender

Oxfordshire County Council (OCC) ERP Service - Requirements Capture

Oxfordshire County Council

F02: Contract notice

Notice identifier: 2023/S 000-003799

Procurement identifier (OCID): ocds-h6vhtk-03a3b4

Published 7 February 2023, 10:23pm

Section I: Contracting authority

I.1) Name and addresses

Oxfordshire County Council

Oxfordshire County Council, 3rd Floor County Hall

Oxford

OX1 1ND

Contact

Mr Martin Hall

Email

martin.hall@oxfordshire.gov.uk

Telephone

+44 7889164706

Country

United Kingdom

Region code

UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Internet address(es)

Main address

<http://www.oxfordshire.gov.uk>

Buyer's address

<http://www.oxfordshire.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=c2cd07ea-919d-ed11-811e-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=c2cd07ea-919d-ed11-811e-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Oxfordshire County Council (OCC) ERP Service - Requirements Capture

Reference number

DN653407

II.1.2) Main CPV code

- 66171000 - Financial consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

The Council has concluded an initial case for change review mainly focused on its existing ERP system and is now undertaking an options appraisal exercise with the intention to progress to an outline business case during the next few months.

To support the development and final content of products included within its ERP programme of works OCC would like to commence the Requirements stage to define the process scope of the new solution, map current and future processes at a high-level and develop detailed functional requirements.

To complete this work, OCC requires the expertise and support of a specialist ERP consultancy services provider with strong experience supporting local government clients with requirements analysis during the procurement stage.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 66171000 - Financial consultancy services
- 72000000 - IT services: consulting, software development, Internet and support
- 79412000 - Financial management consultancy services
- 79414000 - Human resources management consultancy services

II.2.3) Place of performance

NUTS codes

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

II.2.4) Description of the procurement

The Council has concluded an initial case for change review mainly focused on its existing ERP system and is now undertaking an options appraisal exercise with the intention to progress to an outline business case during the next few months.

To support the development and final content of products included within its ERP programme of works OCC would like to commence the Requirements stage to define the process scope of the new solution, map current and future processes at a high-level and develop detailed functional requirements.

To complete this work, OCC requires the expertise and support of a specialist ERP consultancy services provider with strong experience supporting local government clients with requirements analysis during the procurement stage.

The work undertaken under this opportunity will help shape an intended ITT to be issued to the market later this year.

The required deliverables are divided into three stages as follows.

1. Discovery stage
2. Process Analysis stage
3. Requirements stage

Suppliers are expected to respond with separate pricing for each stage.

The Contract is constructed on the basis that only Stage 1 will be awarded initially to the successful supplier and Stage 2 and Stage 3 will be included as options should the Council

seek to proceed with its intended ITT for a replacement ERP solution.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

End date

31 October 2023

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

13 March 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

13 March 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

Royal Courts of Justice

London

WC1A 2LL

Email

martin.hall@oxfordshire.gov.uk

Telephone

+44 7889164706

Country

United Kingdom