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Tender

QUB/2703/25 - Provision of Campus Security Services

Queen's University Belfast

F02: Contract notice

Notice identifier: 2025/S 000-003798

Procurement identifier (OCID): ocds-h6vhtk-04dbcf

Published 5 February 2025, 11:59am

Section I: Contracting authority

I.1) Name and addresses

Queen's University Belfast

University Road

Belfast

BT7 1NN

Contact

Dónall Patton

Email

d.patton@qub.ac.uk

Country

United Kingdom

NUTS code

UKN06 - Belfast

Internet address(es)

Main address

<https://www.qub.ac.uk/>

Buyer's address

<https://www.qub.ac.uk/directorates/FinanceDirectorate/visitors/procurement/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/queensuniversitybelfast.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/queensuniversitybelfast.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

QUB/2703/25 - Provision of Campus Security Services

Reference number

QUB/2703/25

II.1.2) Main CPV code

- 79710000 - Security services

II.1.3) Type of contract

Services

II.1.4) Short description

Queen's University Belfast employs a Security Service that works on a 24 hour, seven days a week basis. The Security Service consists of an in-house Security Team by day; supported by a specialist Security Service contractor by night. This contract is for the outsourcing element of the University Security Service. The night shift hours of work are between 7:00pm and 7:00am, Monday to Sunday inclusive, including statutory holidays and University closure days (365 days a year). In addition, a static Security Guard is required in the Medical Biological Centre (MBC) 7pm to 8am daily. It is important to note that a reduction in staff takes place at 2am as further detailed within Annex A – ITT Specification. New buildings / areas may be added to or removed from the Specification throughout the duration of the Contract where directed by the University, and as a consequence, the requirements for the outsourced provision may increase/decrease accordingly.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79710000 - Security services

- 79713000 - Guard services

II.2.3) Place of performance

NUTS codes

- UKN06 - Belfast

Main site or place of performance

Belfast, Northern Ireland

II.2.4) Description of the procurement

Queen's University Belfast employs a Security Service that works on a 24 hour, seven days a week basis. The Security Service consists of an in-house Security Team by day; supported by a specialist Security Service contractor by night. This contract is for the outsourcing element of the University Security Service. The night shift hours of work are between 7:00pm and 7:00am, Monday to Sunday inclusive, including statutory holidays and University closure days (365 days a year). In addition, a static Security Guard is required in the Medical Biological Centre (MBC) 7pm to 8am daily. It is important to note that a reduction in staff takes place at 2am as further detailed within Annex A – ITT Specification. New buildings / areas may be added to or removed from the Specification throughout the duration of the Contract where directed by the University, and as a consequence, the requirements for the outsourced provision may increase/decrease accordingly.

II.2.5) Award criteria

Quality criterion - Name: Technical / Weighting: 40

Cost criterion - Name: Price / Weighting: 60

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Contract shall be for 3 years, with options to extend its duration by up to a further 24 months

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please refer to the tender documents.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Please refer to tender documents.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

7 March 2025

Local time

4:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 5 July 2025

IV.2.7) Conditions for opening of tenders

Date

7 March 2025

Local time

4:01pm

Place

Belfast, Northern Ireland

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 5 years

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Queen's University Belfast

University Road

Belfast

BT7 1NN

Email

procurement@qub.ac.uk

Telephone

+44 2890973026

Country

United Kingdom

Internet address

<https://www.qub.ac.uk/directorates/FinanceDirectorate/visitors/procurement/>

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

This authority will incorporate a standstill period at the point information on the award of the contract is communicated to Tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into. The Public Contract Regulations 2015 (SI 2015/102) (as amended) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).