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Tender

## **Greenhead College Catering Services**

RED BOX CONSULTANCY SERVICES LIMITED

F02: Contract notice

Notice identifier: 2024/S 000-003790

Procurement identifier (OCID): ocds-h6vhtk-043765

Published 5 February 2024, 10:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

RED BOX CONSULTANCY SERVICES LIMITED

1 Innisfree Close

HARROGATE

HG28PL

#### **Contact**

Neil Meadows

#### **Email**

[nm@redboxcs.com](mailto:nm@redboxcs.com)

#### **Telephone**

+44 1423810985

**Country**

United Kingdom

**Region code**

UKE4 - West Yorkshire

**Companies House**

05126781

**Internet address(es)**

Main address

[www.redboxcs.com](http://www.redboxcs.com)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.redboxportal.com](http://www.redboxportal.com)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Greenhead College Catering Services

#### **II.1.2) Main CPV code**

- 55500000 - Canteen and catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The college wish to be at the forefront of college catering and as such require a modern, branded offer that reflects the leading trends in the industry.

At this time, the college's wish is to commence a catering contract, with a partner who shares their vision for a customer-focused retail service that attracts the maximum number of students. The meals that are to be provided must be appealing to customers, imaginative, provide good value for money and be nutritionally balanced to encourage all students to make an educated choice.

The college's objectives for the new contract are as follows: -

- A catering service that is well managed and requires minimal involvement from the college's management team.
- A strong Contractor Area Manager who will develop and lead the team to deliver exceptional customer service, a consistently high-quality food offer and spend a substantial amount of time on site at the outset to undertake this.
- A Contractor who is proactive in their relationship management with the college, with good communication with key college staff.
- Investment in the college's Catering service through increased marketing, equipment to enhance the services and educational events in return for a tenure of contract.
- Innovation to allow for speed of service, customer interaction improvements and renewed

interest.

- A higher number of students and staff using the facilities by providing a high quality, affordable and nutritious meal.
- A catering service that encourages students to take a healthy and balanced meal.
- Food and drinks that look appetising and are attractively presented and are priced accordingly and obviously for the consumer.
- A hospitality service that will help showcase the college through events to parents and visitors.
- A Contractor that adopts a flexible and proactive approach to all college activities.
- A service that is professionally merchandised and marketed with discretion and to the mutual benefit of the college and the Contractor.
- A Contractor that operates using the optimum level of staffing.
- A Contractor who is willing to expand and develop the current skills in the team.
- A Contractor alive to the current issues of sustainability.
- A Contractor who can cater for vegan diets and other special requirements such as halal and gluten free as required.

## **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

### **II.2.3) Place of performance**

NUTS codes

- UKE4 - West Yorkshire

Main site or place of performance

Greenhead College

Greenhead Road, Huddersfield, HD1 4ES

Principal: Simon Lett

## **II.2.4) Description of the procurement**

Services Areas

The service times are as follows.

Food Court Monday to Friday 10:00am - 2:00pm

Retail Shop Monday, Tuesday, Thursday and Friday 8:15am- 3:00pm. Wednesdays 8:15am - 2:00pm

Coffee Shop Monday to Friday 8:00am- 2:00pm

Branded Coffee Shop- Opening in 2025 undeveloped services open to discussion with College around this opportunity.

There are currently no vending machines in the College which is a missed opportunity. We would like to invite Contractors to put forward a tariff, cost and principle of services for vending.

The college currently runs a three-week menu cycle, which changes each term.

The college cleaning team clear and clean the tables throughout the college day. Other than supporting with ad hoc clean ups of spillages or excessive litter, the catering team do not clean and clear any of the areas used for consuming food.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

This contract is subject to renewal

Yes

Description of renewals

2 possible 1 year extensions

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.14) Additional information**

Please request access to the portal by emailing [admin@redboxcs.com](mailto:admin@redboxcs.com)

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 March 2024

Local time

9:30am

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 31 August 2024

**IV.2.7) Conditions for opening of tenders**

Date

20 March 2024

Local time

9:31am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Red Box Consultancy Services Ltd

Harrogate

Email

[admin@redboxcs.com](mailto:admin@redboxcs.com)

Country

United Kingdom