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Tender

## **Legal Services Framework**

Centre for Process Innovation

F02: Contract notice

Notice identifier: 2024/S 000-003764

Procurement identifier (OCID): ocds-h6vhtk-043752

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### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Centre for Process Innovation

Discovery 2, William Armstrong Way, NETPark

Sedgefield

TS21 3FH

#### **Email**

[e-tendering@uk-cpi.com](mailto:e-tendering@uk-cpi.com)

#### **Telephone**

+44 01740625716

#### **Country**

United Kingdom

#### **NUTS code**

UKC1 - Tees Valley and Durham

**Internet address(es)**

Main address

<https://www.uk-cpi.com>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/uk-cpi/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Other activity

Research and Development

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Legal Services Framework

Reference number

3097

#### **II.1.2) Main CPV code**

- 79100000 - Legal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

CPI are looking to appoint several suitably experienced Contractor's to a Framework to assist our internal legal team, in giving advice across the organisation on various matters when they arise. CPI's legal team works across highly complex and evolving areas of technology. At times of increased workload, in specialist or in higher risk areas external legal assistance may be required. The Framework will consist of 8 lots, which are listed below. CPI are looking to appoint a minimum of 1 Contractor up to a maximum of 3 Contractors per lot. The lots are as follows: Lot 1 – Construction and Engineering (Contentious , Non-Contentious) Lot 2 – Corporate Lot 3 – Procurement, Subsidy Control and Competition Law Lot 4 – Commercial and Intellectual Property Litigation Lot 5 – Commercial and Technology (Non-Contentious) Lot 6 – Property Law (Contentious, Non-Contentious) Lot 7 – Employment (non-contentious) Lot 8 – Safety, Health, Environment, Operational Regulation

#### **II.1.5) Estimated total value**

Value excluding VAT: £300,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Lot 1 – Construction and Engineering (Contentious and Non-Contentious)

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services
- 79140000 - Legal advisory and information services
- 79111000 - Legal advisory services
- 79112000 - Legal representation services
- 79130000 - Legal documentation and certification services
- 79110000 - Legal advisory and representation services

### **II.2.3) Place of performance**

NUTS codes

- UKC1 - Tees Valley and Durham

### **II.2.4) Description of the procurement**

CPI may require external advice on specialist forms of engineering contracts, for example in relation to the design and/or build of industrial and/or process plant under the NEC/JCT suite of contracts and/or similar industry standard forms. This includes legal advice in relation to practical aspects of their management, which is key to how such forms of contract work. A practical understanding of the day-to-day operation of these specialist standard forms of agreement "on the ground" and in an engineering context is key, as is a pragmatic and creative approach to problem solving and dispute avoidance / resolution. CPI is often engaged with large infrastructure projects with elements of construction which range from alteration or refit to current premises (for example converting offices to laboratory space) to full New Build of industrial and research facilities. We regularly use JCT and NEC standard forms of contract. As such we may require advice relating to construction and engineering works.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

On expiry of the framework the services will be re procured.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 2 - Corporate

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services
- 79140000 - Legal advisory and information services

- 79111000 - Legal advisory services
- 79112000 - Legal representation services
- 79130000 - Legal documentation and certification services
- 79110000 - Legal advisory and representation services

### **II.2.3) Place of performance**

NUTS codes

- UKC1 - Tees Valley and Durham

### **II.2.4) Description of the procurement**

CPI may sometimes require legal input into corporate matters for example relating to its group structure. CPI's subsidiary CPI Enterprises Limited invests in SMEs in complementary areas and advice on the legal construct of those investments may also be sought.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

After expiry of the framework.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 3 - Procurement, Subsidy Control, and Competition Law

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services
- 79140000 - Legal advisory and information services
- 79111000 - Legal advisory services
- 79112000 - Legal representation services
- 79130000 - Legal documentation and certification services
- 79110000 - Legal advisory and representation services

### **II.2.3) Place of performance**

NUTS codes

- UKC1 - Tees Valley and Durham

### **II.2.4) Description of the procurement**

As a part publicly funded organisation CPI is subject to the public procurement and subsidy control regimes. It has dedicated legal, procurement and compliance teams whose roles are to ensure regulatory compliance in these areas and to ensure that grant funding obligations are complied with. CPI may require specialist assistance with advice on public procurement law and subsidy control matters from time to time, including providing formal opinions on grant funded projects and dealing with any challenges or issues. CPI may also require specialist external advice on entering certain arrangements and/or agreements with collaborative partners to ensure that we comply with UK and EU Competition Law.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

After expiry of the framework.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 4 - Commercial and Intellectual Property Litigation

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

- 79140000 - Legal advisory and information services
- 79111000 - Legal advisory services
- 79112000 - Legal representation services
- 79130000 - Legal documentation and certification services
- 79110000 - Legal advisory and representation services

### **II.2.3) Place of performance**

NUTS codes

- UKC1 - Tees Valley and Durham

### **II.2.4) Description of the procurement**

Whilst CPI tries to avoid litigation wherever possible, CPI requires advice and representation from time to time on commercial litigation matters. Because CPI often works on very complex scientific and technical research collaboration projects, there may be occasions where a partner's desired outcomes are not possible for technical or scientific reasons, as such we may require external legal advice in relation to any resulting concerns and/or withheld payments. CPI also needs to guard and protect both its partners', and its own, IP and confidential information, and may use external providers to robustly enforce and protect such rights and information where necessary to do so. Please note that this lot specifically excludes property disputes and litigation under Lot 6 and employment disputes and litigation under Lot 7.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

After expiry of the framework.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 5 - Commercial and Technology (Non-contentious)

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services
- 79140000 - Legal advisory and information services
- 79111000 - Legal advisory services
- 79112000 - Legal representation services
- 79130000 - Legal documentation and certification services
- 79110000 - Legal advisory and representation services

### **II.2.3) Place of performance**

NUTS codes

- UKC1 - Tees Valley and Durham

### **II.2.4) Description of the procurement**

CPI may from time to time require external legal support in relation to the drafting and negotiation of business contracts, collaboration agreements and technology and IP

licensing arrangements with industry, academia, and other research institutions, nationally and internationally. However, most of this work is dealt with day-to-day by CPI's in-house lawyers.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

After expiry of the framework.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 6 - Property Law (Non-contentious and Contentious)

Lot No

6

**II.2.2) Additional CPV code(s)**

- 79100000 - Legal services
- 79140000 - Legal advisory and information services
- 79111000 - Legal advisory services
- 79112000 - Legal representation services
- 79130000 - Legal documentation and certification services
- 79110000 - Legal advisory and representation services

**II.2.3) Place of performance**

NUTS codes

- UKC1 - Tees Valley and Durham

**II.2.4) Description of the procurement**

CPI currently owns premises at NETpark, Sedgefield, Central Park, Darlington and Glasgow, Scotland and leases and licenses property at Wilton, Newton Aycliffe, Newcastle, Manchester and Liverpool. There is a realistic likelihood of further sites or adjustments to existing sites coming on stream during the framework. CPI also licenses and leases space in some of its premises to customers and guidance may be sought on these matters from time to time. We may require legal input on all property related matters.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

After expiry of the framework.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 7 - Employment (Non-contentious and Contentious)

Lot No

7

### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services
- 79140000 - Legal advisory and information services
- 79111000 - Legal advisory services
- 79112000 - Legal representation services
- 79130000 - Legal documentation and certification services
- 79110000 - Legal advisory and representation services

### **II.2.3) Place of performance**

NUTS codes

- UKC1 - Tees Valley and Durham

### **II.2.4) Description of the procurement**

CPI's HR department and in-house legal team deal with the majority of employment matters within the business but may from time to time require external legal support in

relation to reviewing standard employment documents and procedures, in conducting employee related procedures (such as disciplinary, grievance and redundancy), in dealing with TUPE and related transfer issues, and in avoiding, settling or defending Employment Tribunal claims. A pragmatic and commercial approach is required.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

After expiry of the framework.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 8 - Safety Health Environment and Operational Regulatory

Lot No

8

**II.2.2) Additional CPV code(s)**

- 79100000 - Legal services
- 79140000 - Legal advisory and information services
- 79111000 - Legal advisory services
- 79112000 - Legal representation services
- 79130000 - Legal documentation and certification services
- 79110000 - Legal advisory and representation services

**II.2.3) Place of performance**

NUTS codes

- UKC1 - Tees Valley and Durham

**II.2.4) Description of the procurement**

CPI operates technical facilities in a diverse range of industrial areas including production facilities and may from time to time need advice on environmental and regulatory matters, such as novel food, feed and alcohol production regulation, production of medical devices, GMP requirements and other guidance for pharmaceutical production facilities, regulation around the Human Tissue Act, advice relating to testing devices and other substances on humans and animals, and general health and safety matters. CPI may require advice and support on non-contentious health and safety matters and may require external legal advice and representation in respect of any contentious or regulatory enforcement matters. CPI also from time to time may require legal advice and support on non-contentious, contentious, and regulatory environmental matters; and on legislative and regulatory matters relating to the day-to-day operations of its facilities including for example legislation around pharmaceutical and food production.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

After expiry of the framework.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As per procurement documents.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

In the case of framework agreements, provide justification for any duration exceeding 4 years:

N/A

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

**IV.2) Administrative information**

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

4 March 2024

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.7) Conditions for opening of tenders**

Date

5 March 2024

Local time

12:00am

Place

Electronically

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

CPI

The Wilton Centre

Wilton

Country

United Kingdom

Internet address

<https://www.uk-cpi.com>

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

In line with public contract regulations.