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Tender

Gypsy / Traveller Accommodation Fund and Interim Site Design Guide Evaluation

Scottish Government

F02: Contract notice

Notice identifier: 2023/S 000-003761

Procurement identifier (OCID): ocds-h6vhtk-03a39d

Published 7 February 2023, 4:13pm

Section I: Contracting authority

I.1) Name and addresses

Scottish Government

4 Atlantic Quay, 70 York St

Glasgow

G2 8EA

Contact

Kerry Gubbins

Email

Kerry.Gubbins@Gov.Scot

Telephone

+44 1412420133

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<http://www.scotland.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10482

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Gypsy / Traveller Accommodation Fund and Interim Site Design Guide Evaluation

Reference number

CASE/609994

II.1.2) Main CPV code

- 79315000 - Social research services

II.1.3) Type of contract

Services

II.1.4) Short description

The Scottish Government (SG), on behalf of the Scottish Ministers, wishes to commission an evaluation of the Gypsy/Traveller Accommodation Fund and Interim Site Design Guide. This research is being commissioned by the Better Homes Division (BET) of the SG on behalf of the Directorate for Local Government and Housing.

II.1.5) Estimated total value

Value excluding VAT: £100,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 73300000 - Design and execution of research and development

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

Main site or place of performance

Service requirement will be performed in Scotland.

II.2.4) Description of the procurement

The aim of this contract is to carry out an evaluation of the process and outcomes of the Gypsy or Traveller Accommodation Fund and Site Design Guide, based on the first two rounds of funding.

The Gypsy or Traveller Accommodation Fund and Site Design Guide are intended to help achieve the following outcomes for Gypsy or Traveller accommodation, also represented in the accompanying logic model:

More accommodation; enough sites or pitches to meet the established needs of Gypsy or Traveller communities;

Accommodation in suitable locations, taking into account place making principles including, for example, access to local services;

Sites that provide pleasant places to live and include attractive outdoor space, communal facilities and appropriate facilities, including for children and young people;

A mix of accommodation with layout and facilities that meet the needs of residents and provides for different family sizes and preferences and to allow for movement to different accommodation on the same site if circumstances change;

Accommodation built to a high standard, in line with other public housing and relevant principles set out in Housing to 2040;

Accommodation that is durable, sustainable, flexible, safe, secure, digitally connected, warm and economic to run and at a level of rent that represents value for money for residents;

Accommodation that meets accessibility standards and provides for a range of needs, including families with members who are elderly, disabled or have caring responsibilities;

Improved satisfaction with accommodation and more meaningful engagement with Gypsy or Traveller communities; and

Additional transit provision, where needed, to facilitate travelling and foster good relations with the settled community.

This aligns with the overarching Scottish Government policy aim to improve living conditions for Gypsy or Travellers by providing more and better public accommodation.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.6) Estimated value

Value excluding VAT: £100,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

15 May 2023

End date

31 December 2025

This contract is subject to renewal

Yes

Description of renewals

A 6-month extension period may apply to this contract, at the discretion of Scottish Ministers.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.12) Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Section A: Suitability

Information about the bidder

Legal status

Official Lists and Certifications

Form of Participation

III.1.2) Economic and financial standing

List and brief description of selection criteria

The Current Ratio will be calculated as follows: net current assets divided by net current liabilities.

The bidder confirms they already have or can commit to obtain, prior to the commencement of the contract, the levels of insurance cover indicated below:

Minimum level(s) of standards possibly required

FINANCIAL RATIO

Bidders must demonstrate a Current Financial Ratio of greater than 0.9.

INSURANCE LEVELS

Public liability insurance in the sum of not less than 5,000,000 GBP.

Professional indemnity insurance in the sum of not less than 2,000,000 GBP.

Employer's liability insurance in accordance with any legal obligation for the time being in force.

III.1.3) Technical and professional ability

List and brief description of selection criteria

RELIANCE ON THE CAPACITIES OF OTHER ENTITIES

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 250-460747](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

14 March 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 15 May 2023

IV.2.7) Conditions for opening of tenders

Date

14 March 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Please find tender documentation on PCS-T:

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

Project code: 23362

ITT code: 48200

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 23362.

For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

(SC Ref:721738)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court and Justice of Peace Court

27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/edinburgh-sheriff-court-and-justice-of-the-peace-court>