

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/003759-2025>

Tender

## **Mater Ecclesiae Catholic Multi Academy Trust Tender for Provision of Human Resources and Payroll System**

Mater Ecclesiae Catholic MAT

F02: Contract notice

Notice identifier: 2025/S 000-003759

Procurement identifier (OCID): ocds-h6vhtk-04dbb9

Published 5 February 2025, 9:45am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Mater Ecclesiae Catholic MAT

Caxton Rd

Preston

PR2 9ZZ

#### **Email**

[admin@wlpconsultancy.co.uk](mailto:admin@wlpconsultancy.co.uk)

#### **Telephone**

+44 1691664234

#### **Country**

United Kingdom

#### **NUTS code**

UKD4 - Lancashire

**Internet address(es)**

Main address

<https://wlpconsultancy.co.uk>

Buyer's address

<https://wlpconsultancy.co.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://suppliers.multiquote.com>

Additional information can be obtained from another address:

Mater Ecclesiae Catholic MAT

Caxton Rd

Preston

PR2 9ZZ

**Email**

[admin@wlpconsultancy.co.uk](mailto:admin@wlpconsultancy.co.uk)

**Telephone**

+44 1691664234

**Country**

United Kingdom

**NUTS code**

UKD4 - Lancashire

**Internet address(es)**

Main address

<https://wlpconsultancy.co.uk>

Buyer's address

<https://wlpconsultancy.co.uk>

Tenders or requests to participate must be submitted electronically via

<https://suppliers.multiquote.com>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

---

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Mater Ecclesiae Catholic Multi Academy Trust Tender for Provision of Human Resources and Payroll System

Reference number

CA15261 -

**II.1.2) Main CPV code**

- 79631000 - Personnel and payroll services

**II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

To provide Human Resources and Payroll system to Mater Ecclesiae Catholic Multi Academy Trust, based in Lancashire

#### **II.1.5) Estimated total value**

Value excluding VAT: £775,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKD4 - Lancashire

Main site or place of performance

Lancashire

#### **II.2.4) Description of the procurement**

Mater Ecclesiae is a Catholic Multi-Academy Trust that runs both primary and secondary schools in the Preston area. The Trust has a Central Team located in Preston that supports its schools in educational and operational services.

Mater Ecclesiae currently operates 10 Academies and have a growth plan to increase to 23 academies by 2026.

Currently the Trust employs in excess of 500 staff, once at full capacity this will increase to 1200 staff.

The Trust is seeking a single provider to provide a fully integrated HR and Payroll system to allow greater visibility, flexibility and control of data and to simplify the current state by reducing complexity and driving efficiencies.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £775,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

96

This contract is subject to renewal

No

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 8

Objective criteria for choosing the limited number of candidates:

Experience in the field, References from previous contracts, financial stability

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: Yes

Description of options

96 month(s) from the commencement date, with 60 initial month(s) and option to extend 1x36 month(s)

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Tenderer must be established in the field and financially secure with a minimum of 3 years trading history and able to demonstrate suitable expertise in delivering Human Resources and Payroll services.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

A statement of the tenderer's turnover and, where appropriate, of turnover in the area covered by the contract for a maximum of the last 3 years available, depending on the date on which the undertaking was set up or the economic operator started trading, as far as the information on these turnovers is available. Abbreviated audited accounts for previous 3 years trading will be required.

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

7 March 2025

Local time

10:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Mater Ecclesiae Catholic MAT

Caxton Road, Fulwood

Preston

PR2 9ZZ

Country

United Kingdom