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Tender

Mater Ecclesiae Catholic Multi Academy Trust Tender for Provision of Human Resources and Payroll System

Mater Ecclesiae Catholic MAT

F02: Contract notice

Notice identifier: 2025/S 000-003759

Procurement identifier (OCID): ocds-h6vhtk-04dbb9

Published 5 February 2025, 9:45am

Section I: Contracting authority

I.1) Name and addresses

Mater Ecclesiae Catholic MAT

Caxton Rd

Preston

PR2 9ZZ

Email

admin@wlpconsultancy.co.uk

Telephone

+44 1691664234

Country

United Kingdom

NUTS code

UKD4 - Lancashire

Internet address(es)

Main address

<https://wlpconsultancy.co.uk>

Buyer's address

<https://wlpconsultancy.co.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://suppliers.multiquote.com>

Additional information can be obtained from another address:

Mater Ecclesiae Catholic MAT

Caxton Rd

Preston

PR2 9ZZ

Email

admin@wlpconsultancy.co.uk

Telephone

+44 1691664234

Country

United Kingdom

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Buyer's address

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Tenders or requests to participate must be submitted electronically via

<https://suppliers.multiquote.com>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Mater Ecclesiae Catholic Multi Academy Trust Tender for Provision of Human Resources and Payroll System

Reference number

CA15261 -

II.1.2) Main CPV code

- 79631000 - Personnel and payroll services

II.1.3) Type of contract

Services

II.1.4) Short description

To provide Human Resources and Payroll system to Mater Ecclesiae Catholic Multi Academy Trust, based in Lancashire

II.1.5) Estimated total value

Value excluding VAT: £775,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKD4 - Lancashire

Main site or place of performance

Lancashire

II.2.4) Description of the procurement

Mater Ecclesiae is a Catholic Multi-Academy Trust that runs both primary and secondary schools in the Preston area. The Trust has a Central Team located in Preston that supports its schools in educational and operational services.

Mater Ecclesiae currently operates 10 Academies and have a growth plan to increase to 23 academies by 2026.

Currently the Trust employs in excess of 500 staff, once at full capacity this will increase to 1200 staff.

The Trust is seeking a single provider to provide a fully integrated HR and Payroll system to allow greater visibility, flexibility and control of data and to simplify the current state by reducing complexity and driving efficiencies.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £775,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

96

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 8

Objective criteria for choosing the limited number of candidates:

Experience in the field, References from previous contracts, financial stability

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

96 month(s) from the commencement date, with 60 initial month(s) and option to extend
1x36 month(s)

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union
funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Tenderer must be established in the field and financially secure with a minimum of 3 years trading history and able to demonstrate suitable expertise in delivering Human Resources and Payroll services.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

A statement of the tenderer's turnover and, where appropriate, of turnover in the area covered by the contract for a maximum of the last 3 years available, depending on the date on which the undertaking was set up or the economic operator started trading, as far as the information on these turnovers is available. Abbreviated audited accounts for previous 3 years trading will be required.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

7 March 2025

Local time

10:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Mater Ecclesiae Catholic MAT

Caxton Road, Fulwood

Preston

PR2 9ZZ

Country

United Kingdom