

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/003742-2023>

Contract

Specialist Financial Advice and Income Maximisation Service for Pembrokeshire

Pembrokeshire County Council

F03: Contract award notice

Notice identifier: 2023/S 000-003742

Procurement identifier (OCID): ocids-h6vhtk-035b79

Published 7 February 2023, 3:12pm

Section I: Contracting authority

I.1) Name and addresses

Pembrokeshire County Council

County Hall, Haverfordwest

Pembrokeshire

SA61 1TP

Email

roxanne.kehoe@pembrokeshire.gov.uk

Country

United Kingdom

NUTS code

UKL14 - South West Wales

Internet address(es)

Main address

<http://www.pembrokeshire.gov.uk>

Buyer's address

http://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0255

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Specialist Financial Advice and Income Maximisation Service for Pembrokeshire

Reference number

PROC/2223/008

II.1.2) Main CPV code

- 85300000 - Social work and related services

II.1.3) Type of contract

Services

II.1.4) Short description

Pembrokeshire County Council invite you to submit a bid to provide a Specialist Financial Advice and Income Maximisation Service for Pembrokeshire.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £1,330,400

II.2) Description

II.2.2) Additional CPV code(s)

- 85300000 - Social work and related services
- 85310000 - Social work services
- 75200000 - Provision of services to the community
- 98000000 - Other community, social and personal services
- 98133100 - Civic betterment and community facility support services

- 75300000 - Compulsory social security services

II.2.3) Place of performance

NUTS codes

- UKL14 - South West Wales

Main site or place of performance

Pembrokeshire

II.2.4) Description of the procurement

The Council requires the provision of a free, tailored and confidential advice, debt and income maximisation service within Pembrokeshire. This service must be impartial and accessible to all Pembrokeshire residents irrespective of race, gender, age, sexual orientation, religion/belief, disability or socio-economic factors.

A core prevention activity, it should be designed as both a re-active service for those in need and pro-active service to prevent people getting into difficulties.

It must include:

- general advice on issues such as debt management and welfare benefits, housing, immigration and asylum, employment, consumer complaints and landlord-tenant disputes
- specialist benefit advice and income maximisation with specific elements focusing on clients of PCC services and outreach work e.g. in schools, health settings and other locations
- debt advice, budgeting and money management

This is not a floating support service however; the provider must be flexible in their approach to those in extreme or urgent need.

Good quality specialist advice and information leads to improvements in housing conditions, improved employment and working conditions, reduced debt and increased access to benefits and other entitlements. This ultimately results in improved health and wellbeing for individuals and their families.

Advice services, including financial and debt relief services, housing advice and benefits advice are cost-effective ways to increase incomes in low-income households. Access to generalist advice and information remains a significant requirement for the residents of Pembrokeshire.

As local people's lives are impacted by the wider economic and political environment Pembrokeshire requires an advice service that can both react to and prepare for the changing advice requirements of those people who need the service. The provider will provide relevant, specialist, independent and confidential advice and support for service users needing assistance in this area.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Cost criterion - Name: cost / Weighting: 30

II.2.11) Information about options

Options: Yes

Description of options

clause relating to additional services within documentation and included within the value.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-022333](#)

Section V. Award of contract

Contract No

PROC/2223/008

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

20 December 2022

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Pembrokeshire Citizens Advice Bureau

43 Cartlett

Haverfordwest

SA612LH

Country

United Kingdom

NUTS code

- UKL1 - West Wales and the Valleys

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £1,330,400

Total value of the contract/lot: £1,330,400

Section VI. Complementary information

VI.3) Additional information

(WA Ref:128924)

VI.4) Procedures for review

VI.4.1) Review body

High Court

The Royal Courts Of Justice, The Strand

London

WC2A 2LL

Country

United Kingdom

Internet address

<http://www.pembrokeshire.gov.uk>