This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/003742-2023">https://www.find-tender.service.gov.uk/Notice/003742-2023</a>

#### Contract

# **Specialist Financial Advice and Income Maximisation Service for Pembrokeshire**

Pembrokeshire County Council

F03: Contract award notice

Notice identifier: 2023/S 000-003742

Procurement identifier (OCID): ocds-h6vhtk-035b79

Published 7 February 2023, 3:12pm

# **Section I: Contracting authority**

# I.1) Name and addresses

Pembrokeshire County Council

County Hall, Haverfordwest

Pembrokeshire

**SA61 1TP** 

#### **Email**

roxanne.kehoe@pembrokeshire.gov.uk

## Country

**United Kingdom** 

#### **NUTS** code

UKL14 - South West Wales

## Internet address(es)

Main address

http://www.pembrokeshire.gov.uk

Buyer's address

 $\underline{http://www.sell2wales.gov.wales/search/Search\_AuthProfile.aspx?ID=AA0255}$ 

# I.2) Information about joint procurement

The contract is awarded by a central purchasing body

# I.4) Type of the contracting authority

Regional or local authority

# I.5) Main activity

General public services

# **Section II: Object**

# II.1) Scope of the procurement

#### II.1.1) Title

Specialist Financial Advice and Income Maximisation Service for Pembrokeshire

Reference number

PROC/2223/008

#### II.1.2) Main CPV code

85300000 - Social work and related services

### II.1.3) Type of contract

Services

#### II.1.4) Short description

Pembrokeshire County Council invite you to submit a bid to provide a Specialist Financial Advice and Income Maximisation Service for Pembrokeshire.

## II.1.6) Information about lots

This contract is divided into lots: No.

#### II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £1,330,400

## II.2) Description

#### II.2.2) Additional CPV code(s)

- 85300000 Social work and related services
- 85310000 Social work services
- 75200000 Provision of services to the community
- 98000000 Other community, social and personal services
- 98133100 Civic betterment and community facility support services

75300000 - Compulsory social security services

#### II.2.3) Place of performance

**NUTS** codes

• UKL14 - South West Wales

Main site or place of performance

Pembrokeshire

#### II.2.4) Description of the procurement

The Council requires the provision of a free, tailored and confidential advice, debt and income maximisation service within Pembrokeshire. This service must be impartial and accessible to all Pembrokeshire residents irrespective of race, gender, age, sexual orientation, religion/belief, disability or socio-economic factors.

A core prevention activity, it should be designed as both a re-active service for those in need and pro-active service to prevent people getting into difficulties.

#### It must include:

- general advice on issues such as debt management and welfare benefits, housing, immigration and asylum, employment, consumer complaints and landlord-tenant disputes
- specialist benefit advice and income maximisation with specific elements focusing on clients of PCC services and outreach work e.g. in schools, health settings and other locations
- debt advice, budgeting and money management

This is not a floating support service however; the provider must be flexible in their approach to those in extreme or urgent need.

Good quality specialist advice and information leads to improvements in housing conditions, improved employment and working conditions, reduced debt and increased access to benefits and other entitlements. This ultimately results in improved health and wellbeing for individuals and their families.

Advice services, including financial and debt relief services, housing advice and benefits advice are cost-effective ways to increase incomes in low-income households. Access to generalist advice and information remains a significant requirement for the residents of Pembrokeshire.

As local people's lives are impacted by the wider economic and political environment Pembrokeshire requires an advice service that can both react to and prepare for the changing advice requirements of those people who need the service. The provider will provide relevant, specialist, independent and confidential advice and support for service users needing assistance in this area.

#### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Cost criterion - Name: cost / Weighting: 30

#### II.2.11) Information about options

Options: Yes

Description of options

clause relating to additional services within documentation and included within the value.

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## Section IV. Procedure

## **IV.1) Description**

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

## IV.2) Administrative information

## IV.2.1) Previous publication concerning this procedure

Notice number: 2022/S 000-022333

# Section V. Award of contract

#### **Contract No**

PROC/2223/008

A contract/lot is awarded: Yes

## V.2) Award of contract

## V.2.1) Date of conclusion of the contract

20 December 2022

#### V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

#### V.2.3) Name and address of the contractor

Pembrokeshire Citizens Advice Bureau

43 Cartlett

Haverfordwest

SA612LH

Country

**United Kingdom** 

**NUTS** code

• UKL1 - West Wales and the Valleys

The contractor is an SME

Yes

# V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £1,330,400

Total value of the contract/lot: £1,330,400

# **Section VI. Complementary information**

# VI.3) Additional information

(WA Ref:128924)

# VI.4) Procedures for review

VI.4.1) Review body

**High Court** 

The Royal Courts Of Justice, The Strand

London

WC2A 2LL

Country

**United Kingdom** 

Internet address

http://www.pembrokeshire.gov.uk