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Tender

## **Lincoln Anglican Academy Trust ~ Catering Tender**

Lincoln Anglican Academy Trust

F02: Contract notice

Notice identifier: 2021/S 000-003738

Procurement identifier (OCID): ocds-h6vhtk-029602

Published 24 February 2021, 6:32pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Lincoln Anglican Academy Trust

103 Newport

Lincoln

LN1 3EE

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **NUTS code**

UKF3 - Lincolnshire

**Internet address(es)**

Main address

<https://www.thelaat.co.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/TP25VD2N6N>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Lincoln Anglican Academy Trust ~ Catering Tender

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The successful Supplier will be required to provide Catering services for Lincoln Anglican Academy Trust

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKF3 - Lincolnshire

Main site or place of performance

Lincolnshire

#### **II.2.4) Description of the procurement**

The successful Supplier will be required to provide Catering services for Lincoln Anglican Academy Trust

The contract covers the scope for the provision of all catering services within each of the schools currently being tendered, which includes the provision for all hospitality and free issue requirements. The service requirement covers a combination of meals freshly cooked on site and also delivered in meals

To confirm - the process is to be inclusive of the requirements for the following locations:

Ulceby St Nicholas Church of England Primary School

East Ravendale Church Of England Primary School

Canon Peter Hall CofE Primary School

St Peter's C of E Primary Academy

Wrawby St Mary's CofE Primary School (from March 2022)

The duration of the contract being offered is three years commencing on 1st September 2021 and concluding on 31 August 2024, with the potential for an extension of up to a further two years. The contract being offered is based on a guaranteed performance basis.

Please note that the successful Supplier will pay The Litmus Partnership a consultancy fee on award of this contract, which will be to the value of £5,000.00 plus VAT. This fee will be invoiced immediately after the 10 day standstill period ends (by 31 July 2021). To ensure transparency, you will clearly show within your management fee a breakdown of this consultancy fee, over the length of the contract. The total full fee will be paid by the successful Supplier, in full to The Litmus Partnership, by no later than 31 August 2021.

It is expected that the successful Supplier will work very closely with the Client and engage with the school curriculum moving forwards into this contract term.

The Client wishes for the successful Supplier to be able to offer innovation and to make some changes to the service provision within the school during the course of the new contract term.

For the avoidance of doubt TUPE Regulations including pension rights will apply to this contract where applicable.

The successful Supplier will be expected to deliver a concise and detailed method of management reporting at the end of each month, thus updating the Client on the contract

performance. It is imperative that an open book policy is offered to ensure that the School has total clarity on financial performance of the contract.

The Client is seeking both innovation and the application of current food trends within the tender submissions and would expect as a result of this to be able to identify 'Best Value' in both financial and qualitative terms and work in partnership with the chosen Supplier moving into this contract term.

It is anticipated that the number of schools wishing to participate in the tender will grow during the course of the tender process and also during the life of the contract as new schools join the Trust. The provision of catering services to these schools when they have joined will fall under the scope of this contract if required. As further schools in addition to those listed join, the contractor will pay a consultancy fee to the Litmus Partnership prior to the commencement of the service.

The successful Supplier will be expected to provide the catering services within these additional schools using the same costing model, ratios, etc that were applied to the successful bid at the point of tender submission. The duration of contract for these schools will not be increased and they will join the contract for the remaining contract period that exists at the point of entry into the Trust

Please see SQ document for further information.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2021

End date

31 August 2026

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

1 April 2021

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

26 April 2021

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of

tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Lincoln:-School-catering-services./TP25VD2N6N>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/TP25VD2N6N>

GO Reference: GO-2021224-PRO-17841071

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Lincoln Anglican Academy Trust

Lincoln

LN1 3EE

Country

United Kingdom